

**NOTICE OF PUBLIC HEARING AND MEETING  
VILLAGE OF FOX POINT  
VILLAGE BOARD PUBLIC HEARING AND MEETING**

**SCHWEMER HALL – MUNICIPAL BUILDING  
7200 N. SANTA MONICA BLVD  
FOX POINT, WI 53217**

**TUESDAY  
August 9, 2016  
7:00 P.M.**

**AGENDA**

**1. Roll Call**

**2. Persons desiring to be heard**

At this time, individuals can address the Village Board on any topic not on the agenda for a five-minute time period per person, with time extensions per the Village President's discretion. No action will be taken aside from the possible referral to committees and/or individuals.

**3. Public Hearing**

**a. Proposed detached garage at 7410 North Santa Monica Boulevard, Fox Point Wisconsin by Applicant Alfonso Navarro in the F-District (Institutional). *Page 1***

The Village Board will receive a report from the Plan Commission, will hold a public hearing and may act to approve the detached garage for the property at 7410 North Santa Monica Boulevard, Fox Point Wisconsin by Applicant Alfonso Navarro in the F-District (Institutional) pursuant to the F Institutional District Letter and submitted materials dated June 27, 2016.

**4. Consent Agenda – All items listed under the Consent Agenda will be approved in one motion without discussion unless any Board member requests that the item be removed for individual discussion and possible action. Any item(s) so removed shall be considered individually prior to consideration of any New Business agenda items in the same order in which they were originally listed in the Consent Agenda.**

a. Approve the Minutes of the July 12, 2016 Village Board Meeting. *(page 13)*

b. Approve the funding of the North Shore Library Building program in an amount not to exceed \$4,347. *(page 21)*

c. Approve Payment of the Bills in the amount of \$791,902.59 for the period July 1, 2016 through July 31, 2016 per the report submitted by the Village Manager. *(page 49)*

**5. Old Business**

a. Board Room Improvements *(page 66)*

The Village Board will discuss and may act regarding the possible changes to the Village Board room.

**6. New Business**

a. Consideration of Resolution of Appreciation for Michael Casper and his service to the Fox Point Building Board. *(page 85)*

**7. Future Agenda Items**

The Village Board will act on any Trustee requests to place additional matters on an upcoming agenda, without discussion.

## **8. Announcements**

The following individuals will be given the opportunity to make announcements at the meeting in regard to (i) actions taken since the previous Village Board meeting on behalf of the Village, (ii) future Village activities and (iii) communications received from citizens. These matters will not be discussed or acted on, and Board members shall not comment on matters announced by others. Referrals may be made to committees and/or individuals.

- a. Village President West
- b. Trustee Fonstad
- c. Trustee Symchych
- d. Trustee McGauran
- e. Trustee Sumner
- f. Trustee Tirado
- g. Trustee Kravit
- h. Village Manager Scott Botcher

## **9. Closed Session**

It is anticipated the Village Board will convene into closed session for the following reasons:

- a. Pursuant to State Statutes Section 19.85(1)(g), to confer with legal counsel who is rendering oral or written advice concerning strategy to be adopted with respect to litigation in which it is involved or likely to become involved, related to a settlement agreement and stipulation signed by Village Insurance Defense Counsel in 2015 in regard to litigation involving the assessment of 7135 N Barnett Lane. Participating in this closed session will be the Village Board, Village Attorney, Village Insurance Defense Counsel, Village Manager, and Assistant Village Manager.

## **10. Reconvene and Possible Action on Closed Session Items**

The Village Board will reconvene into open session and may take action on the above described matters which were considered in closed session.

## **11. Adjourn**

**NEXT REGULAR VILLAGE BOARD MEETING:**

**August 9, 2016**

**7:00 P.M.**

Fox Point Village Council

June 27, 2016 Page 1  
Fox Point, WI

To Whom it may concern:

My wife and I purchased the property at 7410 North Santa Monica Blvd in June 2014.

Our intent is to occupy it as a private residence. To that end we expanded it and remodeled it to date.

Our efforts now are focused on adding/building a detached automobile garage on the property.

The structure would be approx 728 sq ft. With the house and garage sq ft. being 2830 sq ft it still falls well ~~within~~ within 45% of total yard sq. ft..

Attached is an updated survey of the property and a blueprint of the proposed structure. I would be available to answer any questions concerning this project.

Alfonso Navarro  
507-272-0354

# EDGEWOOD SURVEYING

14195 BEECHWOOD TRAIL • NEW BERLIN • WISCONSIN 53151  
 (262)366-5749 • fax (262)797-6329

## PLAT OF SURVEY

PREPARED FOR: **AL NAVARRO**

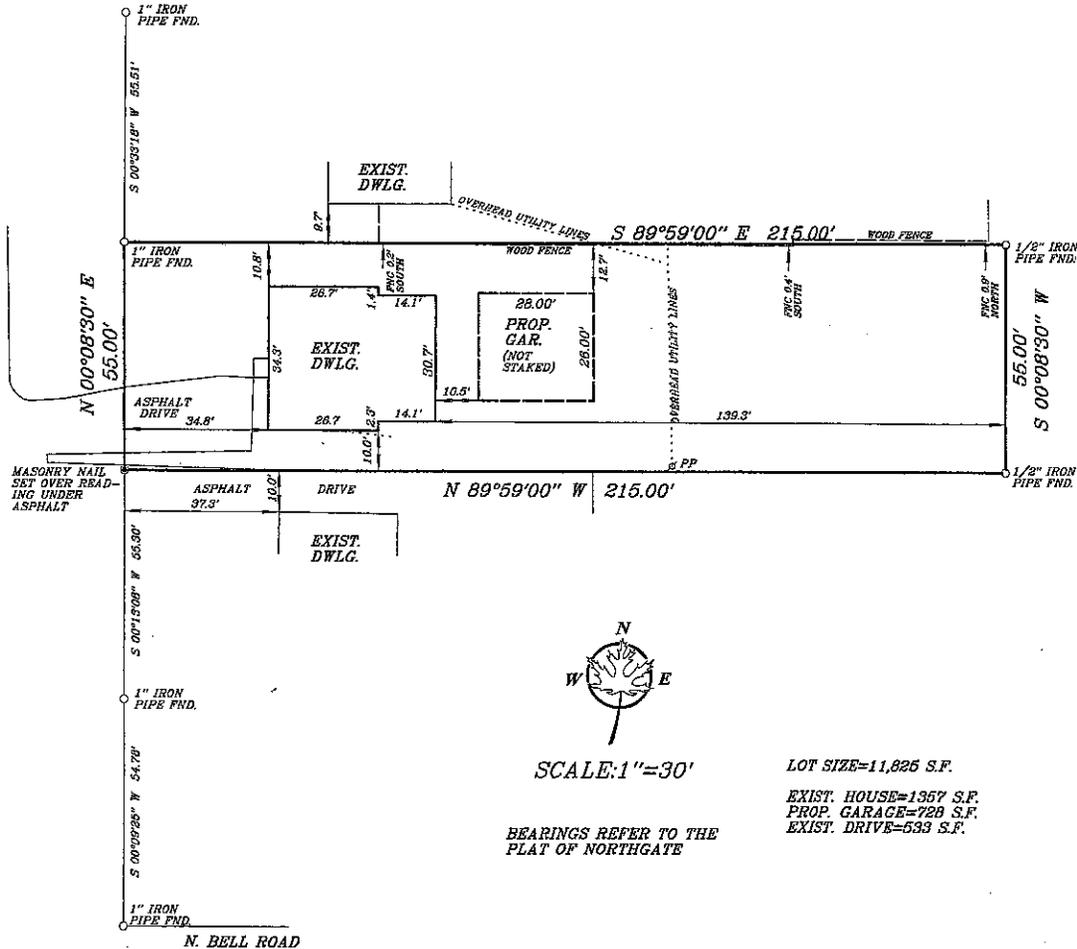
LOCATION: **7410 N. SANTA MONICA BLVD., VILLAGE OF FOX POINT**

LEGAL DESCRIPTION: **LOT 20, NORTHGATE, BEING A SUBDIVISION OF A PART OF THE SW 1/4 SECTION 16, TOWNSHIP 8 NORTH, RANGE 22 EAST, VILLAGE OF FOX POINT, MILWAUKEE COUNTY, WISCONSIN.**

SEPTEMBER 8, 2014  
 REVISED 10/9/14  
 REVISED 4/13/15  
 RECERT-REVISED 6/3/16

MLW-1124

N. SANTA MONICA BLVD.  
(120')



SCALE: 1" = 30'

LOT SIZE=11,826 S.F.

EXIST. HOUSE=1357 S.F.  
 PROP. GARAGE=728 S.F.  
 EXIST. DRIVE=533 S.F.

BEARINGS REFER TO THE PLAT OF NORTHGATE



THIS IS AN ORIGINAL PRINT ONLY IF SEAL IS IMPRINTED IN RED

I hereby certify that I have surveyed the above described property and the above map is a true representation thereof and shows the size and location of the property, its exterior boundaries, the location of all visible structures and dimensions of all principal buildings thereon, boundary fences, apparent easements, roadway and visible encroachments, if any. This survey is made for the present owners of the property, and also those who purchase, mortgage, or guarantee the title thereto within one (1) year from date hereof.

Signed Christopher J. Kunkel  
 CHRISTOPHER J. KUNKEL REGISTERED LAND SURVEYOR S-1755

# EDGEWOOD SURVEYING

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 (262)366-5749 • fax (262)797-6329

## PLAT OF SURVEY

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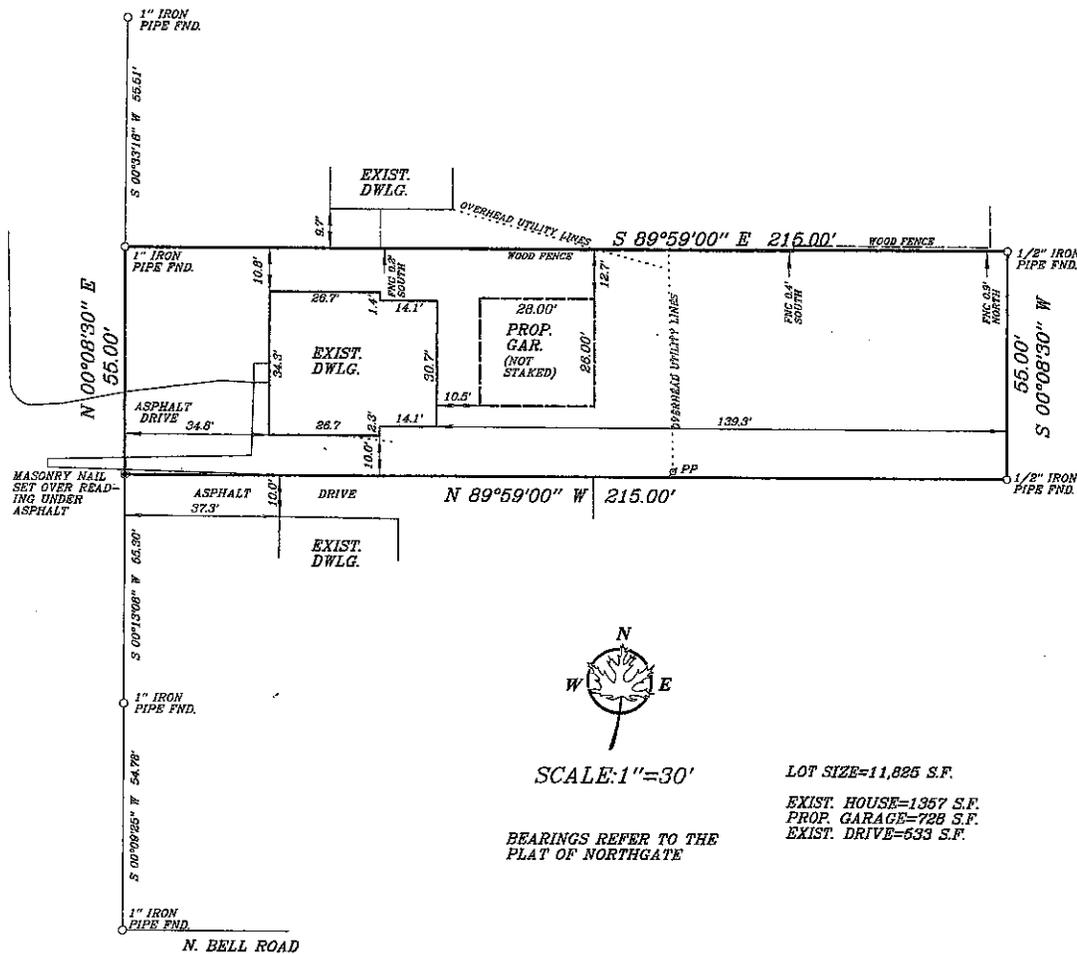
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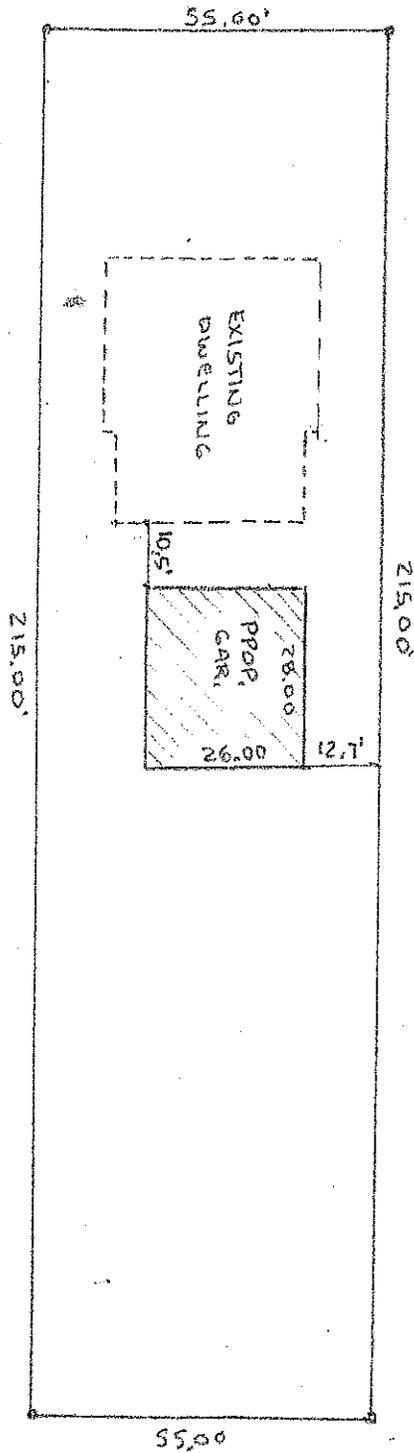
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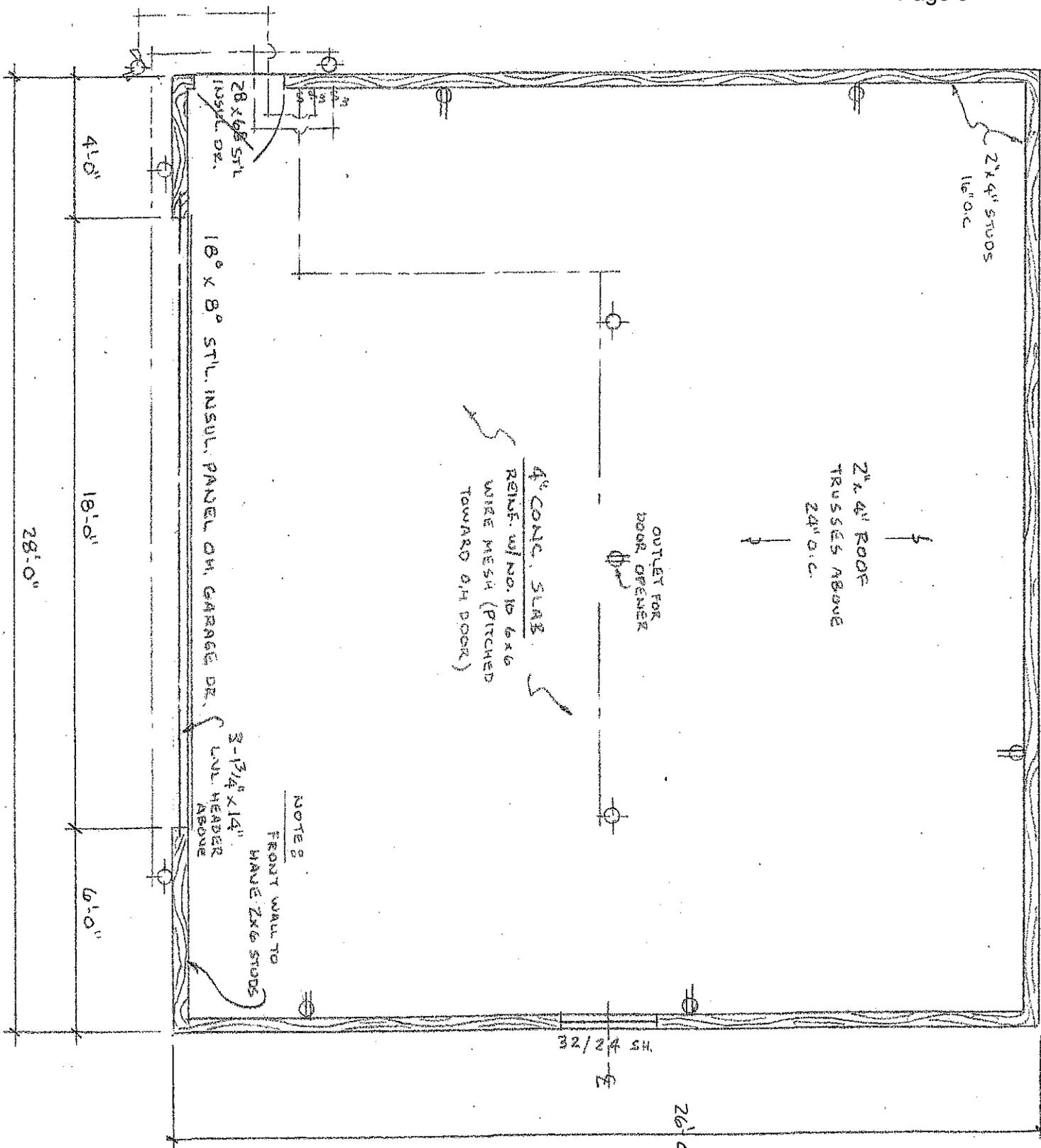
Signed Christopher J. Kunkel  
 CHRISTOPHER J. KUNKEL REGISTERED LAND SURVEYOR S-1755

THIS IS AN ORIGINAL PRINT ONLY  
 IF SEAL IS IMPRINTED IN RED

N. SANTA MONICA BLVD.

SITE PLAN  
1" = 30'  
NORTH





2" x 4" STUDS  
16" o.c.

2" x 4" ROOF  
TRUSSES ABOVE  
24" o.c.

OUTLET FOR  
DOOR OPENER

4" CONC. SLAB  
REINF. w/ NO. 10 & X6  
WIRE MESH (PITCHED  
TOWARD FH DOOR)

18" x 8" STL. INSUL. PANEL ON GARAGE DR.

3-1 3/4" x 14"  
LINT. HEADER  
ABOVE

NOTES  
FRONT WALL TO  
HAVE 2x6 STUDS

4'0"

18'0"

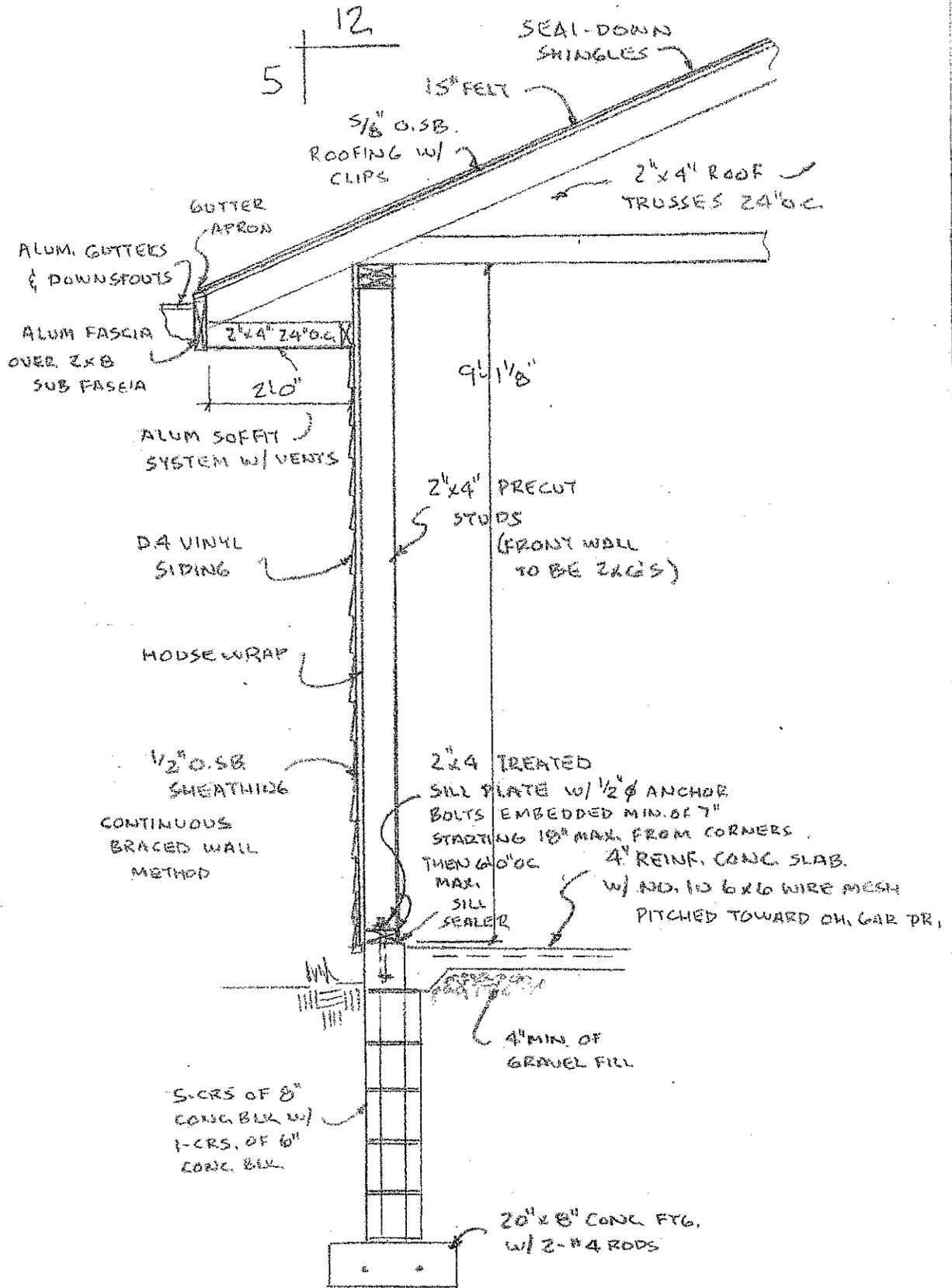
28'0"

6'0"

32/24 SH.

26'0"

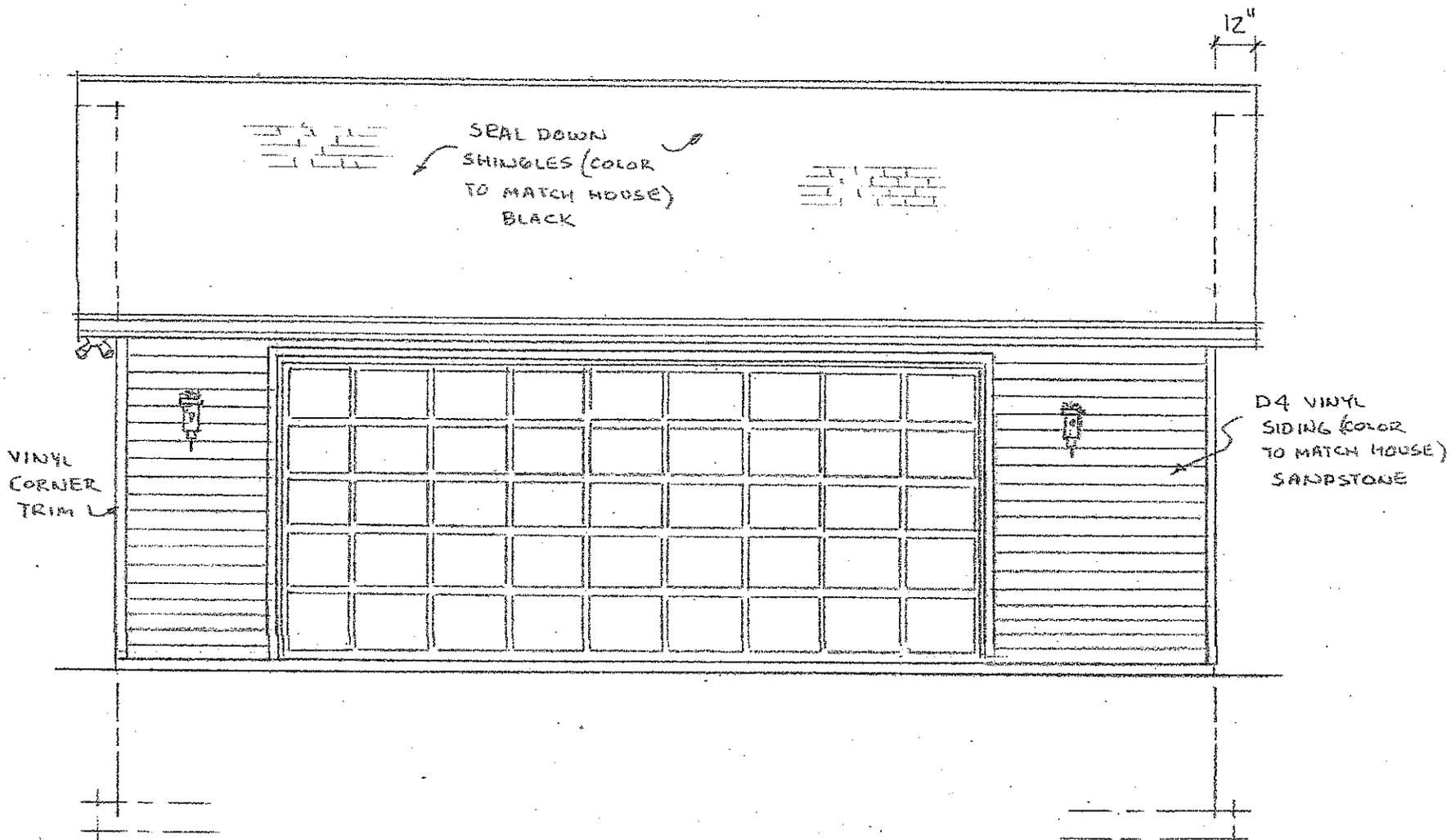
PLAN VIEW



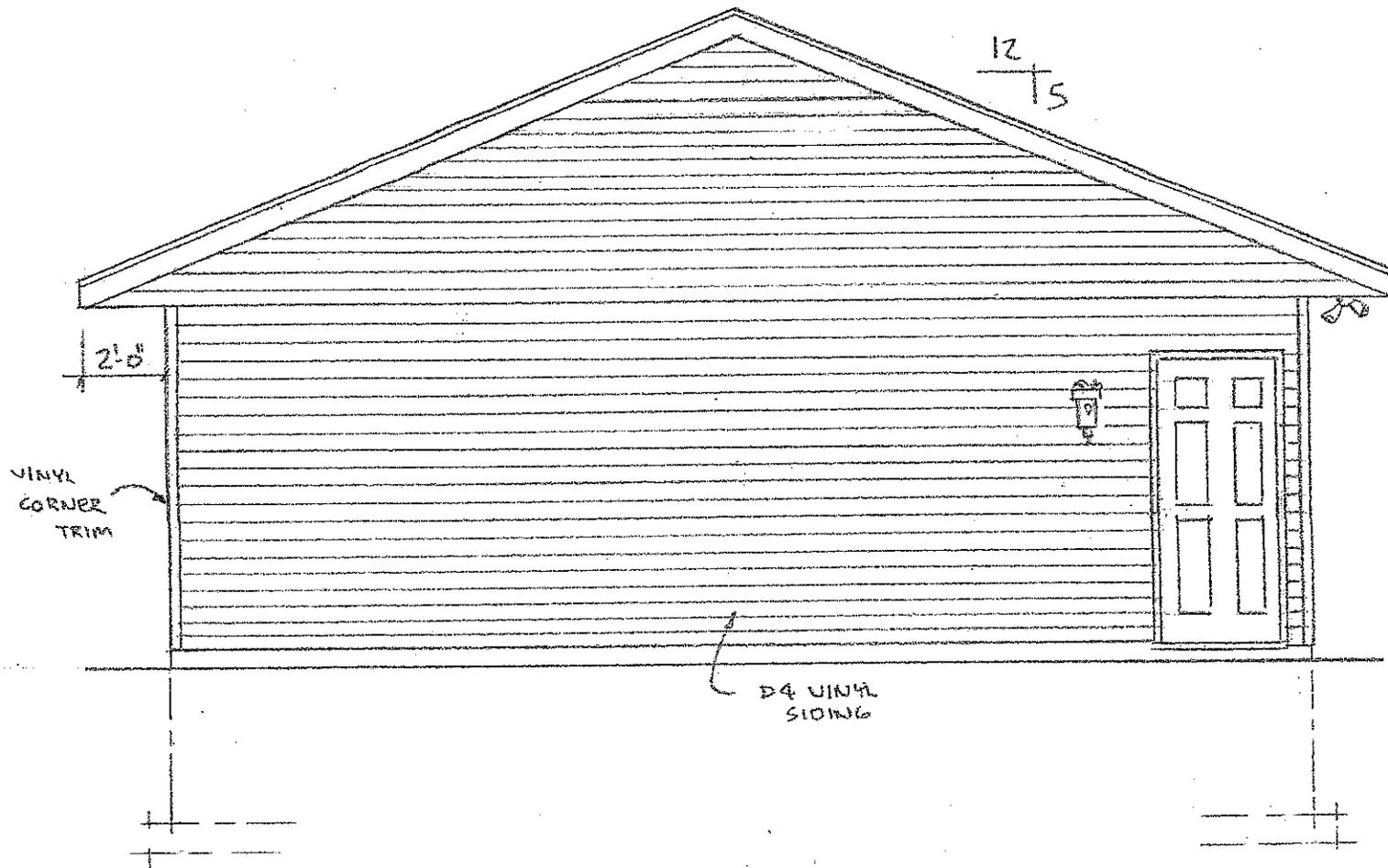
SECTION

1/2" = 1'-0"

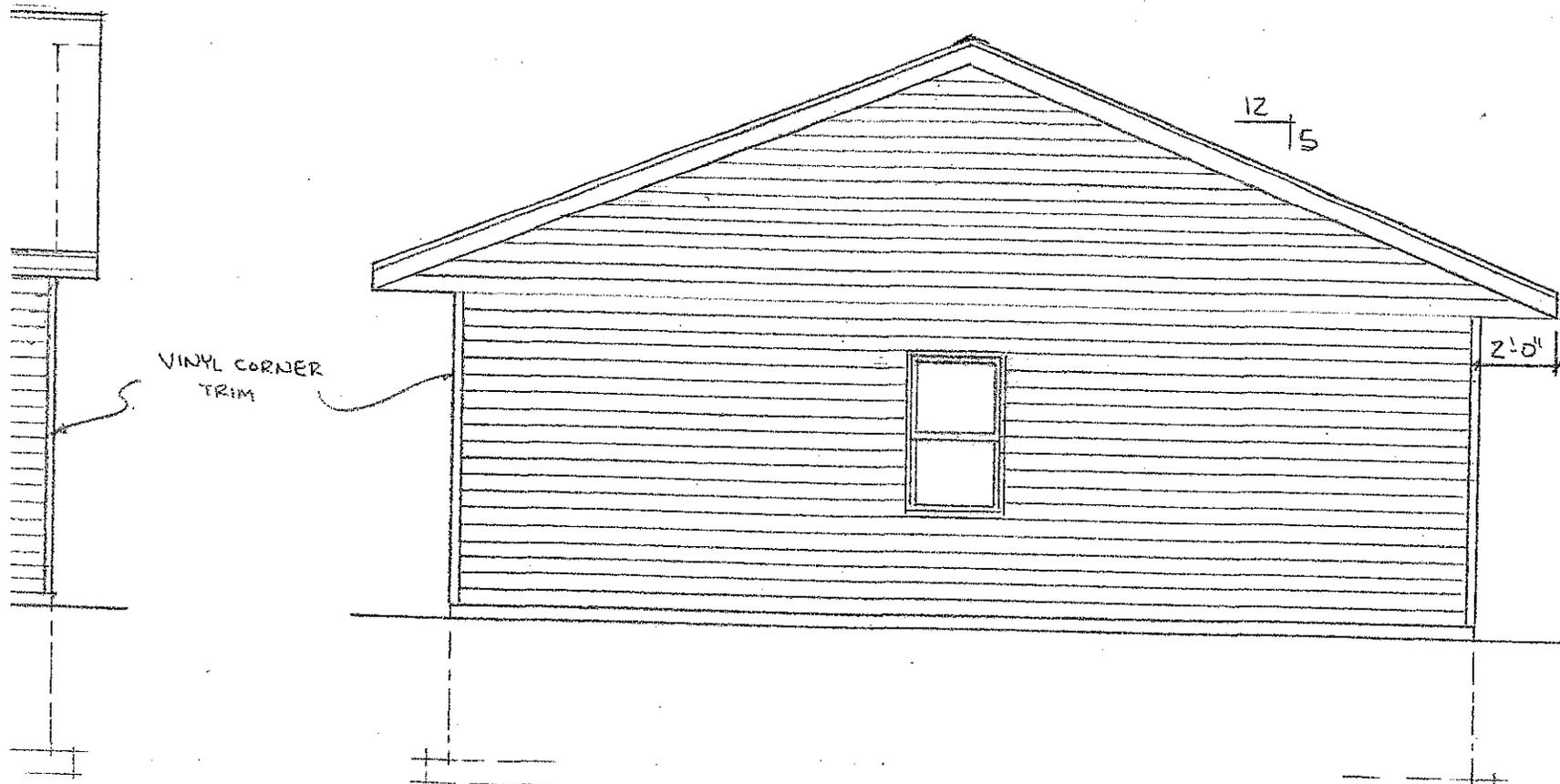




FRONT ELEVATION (SOUTH)

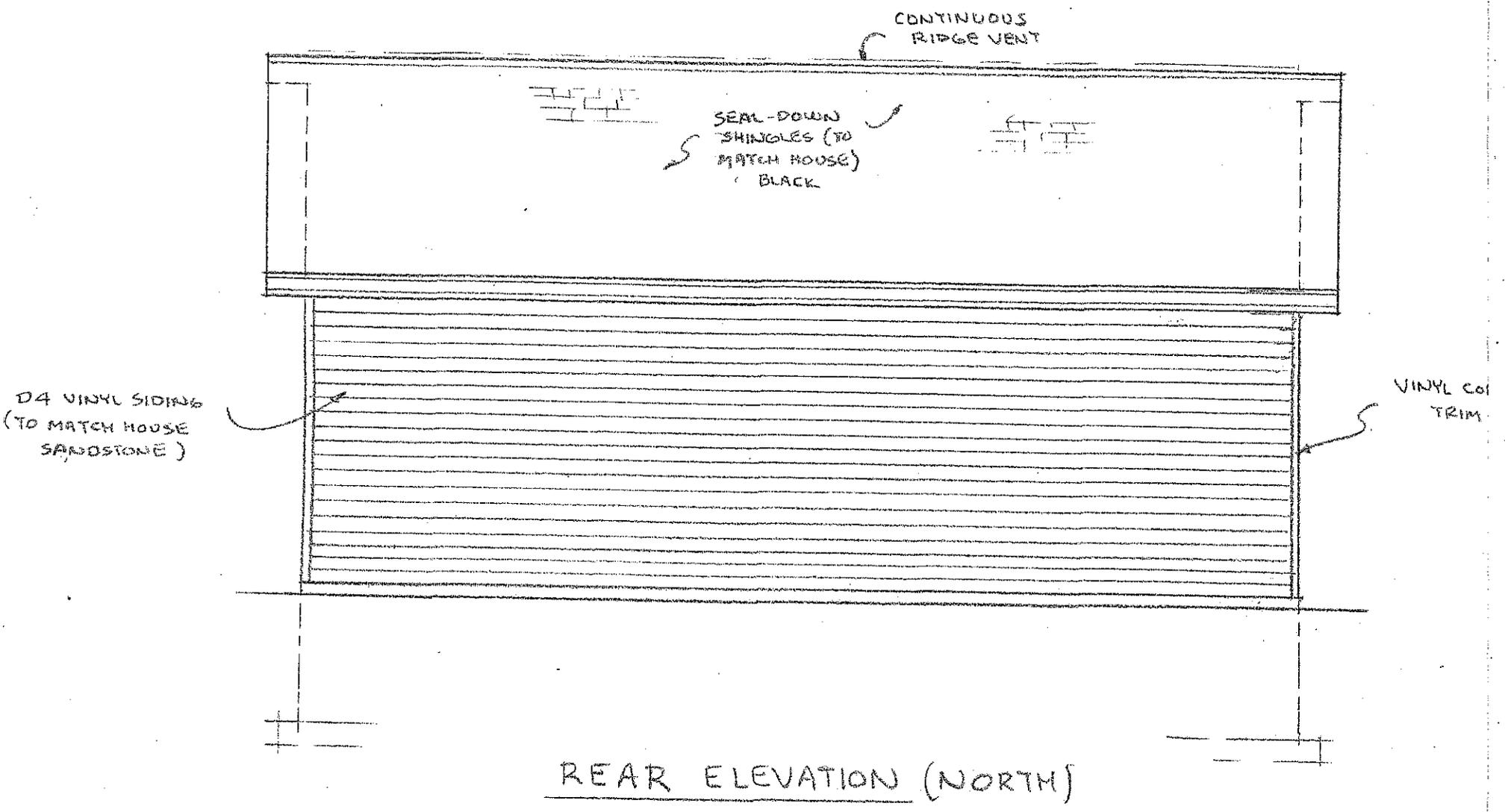


LEFT ELEVATION (WEST)



RIGHT ELEVATION (EAST)

2  
/  
2



VILLAGE OF FOX POINT  
7200 N. SANTA MONICA BLVD  
FOX POINT WI 53217

414-351-8900

Receipt No: 6.000002

Jun 27, 2016

Alfonso Navarro - 7410 N Santa Monica

Previous Balance:	.00
LICENSES & PERMITS - ZONING PERMIT	300.00
24-44560 ZONING PERMIT	

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Total:	300.00
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---

CHECK	Check No: 6666	300.00
Payor: Alfonso Navarro - 7410 N Santa Monica		
Total Applied:		300.00

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Change Tendered:	.00
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Duplicate Copy

06/27/2016 02:17PM

VILLAGE OF FOX POINT  
VILLAGE BOARD PUBLIC HEARING AND MEETING  
TUESDAY, JULY 12, 2016

1 A meeting of the Fox Point Village Board was held on July 12, 2016 in Schwemer Hall, 7200 N.  
2 Santa Monica Blvd., beginning at 7:01 p.m. President West commented there is a quorum present of 5  
3 trustees. The meeting is called to order; without objection, roll call is suspended.  
4

5 Members of the Village Board present included:  
6

7 Village President Michael A. West  
8 Trustee Eric Fonstad  
9 Trustee Christine Symchych  
10 Trustee Terry McGauran  
11 Trustee Marty Tirado  
12 Trustee Liz Sumner  
13 Trustee Bill Kravit  
14

15 *Trustee Marty Tirado and Trustee Bill Kravit arrived shortly after roll call; 7 Trustees were present at*  
16 *7:03 p.m.*  
17

18 Also present were Village Manager Scott Botcher, Village Assistant Manager Michael Pedersen,  
19 Director of Public Works Scott Brandmeier, Village Attorney Eric Larson and Village Clerk/Treasurer Kelly  
20 Meyer.  
21

22 Notice of the meeting was provided to the North Shore Now and to all others as required by State  
23 open meetings laws and posted on the official bulletin board at 7200 N Santa Monica Boulevard, as well as  
24 the village website at [www.villageoffoxpoint.com](http://www.villageoffoxpoint.com), as per 2015 Wisconsin Act 79 and as described in Village  
25 Ordinance Chapter 116-2, 116-2(C).  
26

27 **Persons Desiring To Be Heard**  
28

29 **Greg Ollman, 7525 North Fairchild Road**

30 Mr. Ollman complimented the Village of Fox Point, Department of Public Works, Police Department, and  
31 staff for the community open house and for all the work on the Pool.  
32

33 **Mary LaCharite, 8049 North Santa Monica Blvd**

34 Mrs. LaCharite asked for an update on the implementation of a committee for the Long Range  
35 Comprehensive Plan through 2035.  
36

37 **Jan Singer, 8426 North Regent Road**

38 Ms. Singer mentioned her appreciation for the weekly Administrative Reports from the Village Manager  
39 Scott Botcher. She suggested considering term limits for both Trustees and the President. She also  
40 suggested in consideration of Village Board Room changes, there be a potential for some artwork (picture  
41 rail) from local artists to acknowledge them.  
42

43 **James LaCharite, 8049 North Santa Monica Boulevard**

44 Mr. LaCharite mentioned the weekly Farmers Market held every Saturday in regard to what is provided and  
45 the work with a veterans group over by the Veterans Administration. The group comes every week and  
46 receives excess produce from some of the venders. Once each season there is a used kitchen item drive  
47 for the veterans, which is coming up this Saturday, July 16, 2016. These are needy veterans who have  
48 served our country. If there are any kitchen items, such as plates, silverware, used microwaves, among  
49 other items.  
50

51 **Janet Fine, 8435 North Indian Creek Parkway**

52 Mrs. Fine's concern is with the sound system; it is poor and the public cannot hear. It was noted, the village  
53 board could be heard but the speaker for the public has poor volume. After testing the volume on the public  
54 speaker without issue, the public was asked to speak directly into the speaker.

55  
56 Ron Sager 7546 North Navajo Road

57 Mr. Sager's concern is about the condition of Navajo Road and whether it will be addresses in the next year.  
58 He indicated an assessment was done about the drainage on Navajo Road, but heard no results. Concerns  
59 of safety arise from more new young families who have moved in and use the road for walking, bicycling,  
60 and strollers. Mr. Sagar's second concern is many of the new people are not familiar with the guidelines,  
61 rules and laws of Fox Point and safety. The last concern was with the speed limit sign addressed at prior  
62 times, now missing from Calumet altogether.

63  
64 Nancy Ellis 8655 N Regent Road

65 Ms. Ellis noted seeing safety issues that happen almost daily and could be life threatening on the village  
66 road; they are occurring with many people spending their time outside. She suggested the website be the  
67 area for informing the community of safety guidelines in these situations.

68  
69 President West directed Village Manager Scott Botcher to address the concerns.

70  
71 Hearing no other remarks, Public West closed public comment.

72  
73 **Public Hearing for the Proposed 2017 Community Development Block Grant (CDBG) program**  
74 **project**

75  
76 *On motion of Trustee Fonstad, seconded by Trustee McGauran, and carried unanimously,*  
77 *the Village Board opened the public hearing at 7:20 p.m.*

78  
79 Public Works Director Scott Brandmeier gave background on the 2017 Community Development  
80 Block Grant and the HUD requirement to hold a public hearing.

81  
82 No public comments were received by Village Board.

83  
84 *On motion of Trustee Fonstad, seconded by Trustee McGauran, and carried unanimously,*  
85 *the Village Board closed public hearing at 7:24 p.m.*

86  
87 *On motion of President West, seconded by Trustee Sumner, and carried unanimously, the*  
88 *Village Board directed Public Works Director Mr. Brandmeier to apply for the CDBG Grant*  
89 *funds as outlined in his memorandum dated June 29, 2016.*

90  
91 **Consent Agenda**

92  
93 President West opened public comment and hearing no remarks, closed public comment.

- 94  
95 a. Approve the Minutes of the June 12, 2016 Village Board Meeting.  
96  
97 b. Refer new detached garage letter and renderings, dated June 30, 2016, from Alfonso Navarro, at  
98 7410 N Santa Monica Boulevard to a Joint Plan Commission/Building Board Meeting and schedule a  
99 public hearing in this regard for the August 9, 2016 regular Village Board meeting immediately  
100 following "Persons desiring to be heard".  
101  
102 c. Approve issuance of two Temporary Class "B" Beer/"Class B" Wine (Special Picnic) Licenses to  
103 Congregation Sinai, 8223 North Port Washington Road for Sinai Summer Concert Series Events per  
104 Village Clerk's memorandum dated June 28, 2016.

- 105  
106  
107 e. Accept the bid of Compass Minerals in the amount of \$60.09 per ton for sodium chloride per the  
108 Director of Public Works' memorandum dated June 29, 2016.  
109  
110 f. Accept the quote of Visu-Sewer in the amount of \$19,795.50 for the rehabilitation and cured in place  
111 pipe lining of three segments of sanitary sewer pipe and authorize the Village President and Village  
112 Clerk to sign the contract per the Director of Public Works' memorandum dated June 29, 2016.  
113  
114 g. Accept Change Order No. 1 from Musson Brothers Inc. in the amount of \$13,430.70 for additional  
115 end wall work on the Dean Road and Santa Monica Boulevard storm improvement project and  
116 authorize the Village President and Village Clerk to sign the change order per the Director of Public  
117 Works' memorandum dated July 6, 2016.  
118  
119 i. Approve Payment of the Bills in the amount of \$293,343.33 for the period June 1, 2016 through June  
120 30, 2016 per the report submitted by the Village Manager.  
121

122 Trustee Fonstad requested item 4d be withdrawn and Trustee Sumner requested item 4h be  
123 withdrawn from the consent agenda.  
124

125 *On motion of Trustee Kravit, seconded by Trustee Sumner, and carried unanimously, the*  
126 *Village Board approved the amended consent agenda.*  
127

### 128 **Village Board Compensation**

129

130 Village Board discussed potential village board compensation. Wisconsin State Stats requires 6  
131 votes (a  $\frac{3}{4}$  vote or super majority) on a motion in regard to adopting Village Board compensation. It was  
132 noted, if the Village Board votes to establish compensation, compensation would commence for the new  
133 term of elected office(s).  
134

#### 135 Greg Ollman, 7525 North Fairchild Road

136 Mr. Ollman stated his support for village board compensation.  
137

#### 138 Bob Cory, 7740 North Santa Monica Boulevard

139 Mr. Cory noted his support for Village Board recognition to them as compensation or in some other  
140 manner.  
141

#### 142 Janet Fine, 8435 North Indian Creek Parkway

143 Ms. Singer expressed her support in polling neighboring communities for Village Board  
144 compensation.  
145

#### 146 Judy Shirley, 8235 North Mohawk Road

147 Ms. Shirley opposes Village Board compensation; if compensation was a factor, trustees would not  
148 be running several terms.  
149

#### 150 Greg Ollman, 7525 North Fairchild Road

151 Mr. Ollman requested examples of what other communities are being compensated.  
152

#### 153 Nancy Ellis, 8655 North Regent Road

154 Ms. Ellis supports compensation for village board members. A recognition of work should be noted,  
155 as this is professional and they bring their knowledge and expertise. Ms. Ellis suggested a survey be  
156 conducted by a special committee.  
157

158 Hearing no other comments, President West closed public comment.  
159

160 *On motion of Trustee Tirado, seconded by Trustee Sumner, to establish Village Trustee*  
161 *compensation to be set at \$2,400 annually and paid monthly commencing on May 1, 2017,*  
162 *additionally Village President compensation to be set at \$4,800 annually and compensated*  
163 *monthly beginning on May 1, 2017.*  
164

165 Debate took place by the Village Board; Trustees spoke either in support or opposition of the motion.  
166

167 *On motion of Trustee Kravit to amend the motion as follows, to commence compensation on*  
168 *May 1, 2019. Motion failed for lack of a second.*  
169

170 *On motion of President West, seconded by Trustee McGauran to postpone the vote on this*  
171 *matter to the regular November Village Board meeting. Motion failed, 2-5 (Nay-Trustees*  
172 *Kravit, Trustee Sumner, Trustee Fonstad, Trustee Tirado, and Trustee Symchych).*  
173

174 President West asked for any other debate on the question.  
175

176 *On motion of Trustee Symchych, seconded by Trustee Fonstad and carried unanimously (7-*  
177 *0) to terminate debate and call the question.*  
178

179 *On motion of Trustee Tirado, seconded by Trustee Sumner, the Village Board approved the*  
180 *Village Trustee compensation annually in the amount of \$2,400, to be paid out monthly*  
181 *beginning on May 1, 2017, additionally Village President compensation annually at \$4,800, to*  
182 *be paid out monthly beginning on May 1, 2017. Motion failed, 3-4 (Nay-Trustee Symchych,*  
183 *Trustee Fonstad, President West, and Trustee McGauran).*  
184

### 185 **Consideration of a Fox Point Municipal Pool Advisory Committee**

186 The Village Board considered a Fox Point Municipal Pool Advisory Committee. A draft resolution  
187 establishing a Fox Point Municipal Pool Citizens Advisory Committee was distributed to Village Board  
188 members and citizens of Fox Point. President West gave a brief background of the Resolution.  
189

190 President West noted, without objection, the draft is modified in lines 42 and 43 to remove the word  
191 “the” and replace with the word with “any” facility (ies).  
192

193 *On motion of Trustee Fonstad to remove lines 25-27 and lines 47-50. Motion failed for lack*  
194 *of a second.*  
195

196 Hearing no comments, President West closed public comment.  
197

198 Village Manager Scott Botcher suggested modification in line 35 and 36 change the language from  
199 the “deputy clerk” to the “Clerk’s designee”. President West, hearing no objection, noted the draft is so  
200 amended. Administratively in line 35, corrections will be made to Capitalize “Village” Clerk and in line 16,  
201 correctly spell “reprograming”, as “reprogramming”.  
202

203 *On motion of Trustee Kravit, seconded by Trustee McGauran and carried unanimously to*  
204 *adopt the amended resolution, to establish a Fox Point Municipal Citizens Advisory*  
205 *Committee.*  
206

### 207 **Adopt a Resolution Approving of and Authorizing Submittal of a Grant Application to the Bay-Lake** 208 **Regional Planning Commission for Emerald Ash Borer funding - (4d)** 209

210 Public Works Director Scott Brandmeier confirmed the resolution is a template resolution; prior to the  
211 actual submittal of the grant application, a copy will be submitted to each of the trustees for their review  
212 upon its completion. The grant application is due August 17, 2016. The village will leverage the monies that  
213 were already budgeted this year, \$154,000 to show that we have done what the village intended to do; this  
214 is an existing mitigation program. This is an additional opportunity for assistance with this program.  
215

216 Village Attorney Eric Larson recommended in the second whereas paragraph, following "Whereas",  
217 the additional language be inserted as follows, "Upon information and belief".  
218

219 President West stated, "Without objection, the draft resolution will be amended to insert the phrase  
220 in the second paragraph after "Whereas", "Upon information and belief".  
221

222 Village Attorney Larson also noted, in the fifth paragraph, "Be it further resolved," following the words  
223 Fox Point, replace the words "will budget" with "has budgeted".  
224

225 President West commented, without objection, "will budget" will be changed to "has budgeted".  
226 Hearing no objection, the draft is so amended.  
227

228 With no one wishing to address the Village Board, President West closed public comment.  
229

230 *On motion of Trustee Fonstad, seconded by Trustee McGauran, and carried unanimously,*  
231 *the Village Board adopted the resolution approving of and authorizing submittal of a grant*  
232 *application to the Bay-Lake Regional Planning Commission for Emerald Ash Borer funding,*  
233 *as amended.*  
234

235 **Adopt a Resolution Approving a Sewer Utility Rate increase of 3% effective August, 7, 2016 - (4h)**  
236

237 President West opened public comment; hearing none, public comment was closed.  
238

239 *On motion of Trustee Fonstad, seconded by Trustee McGauran, and carried unanimously,*  
240 *the village board adopted the resolution approving a sewer utility rate increase of 3%*  
241 *effective August 7, 2016.*  
242

243 **Resolution Awarding the Sale of [\$2,605,000] General Obligation Promissory Notes, Series 2016A**  
244 **and Resolution Awarding the Sale of [\$2,045,000] Taxable General Obligation Refunding Bonds,**  
245 **Series 2016B**  
246

247 Robert W. Baird & Company, Managing Director and Financial Advisor for Fox Point, Brad Viegut  
248 was introduced to give presentation and to answer questions.  
249

250 President West noted, without objection agenda items 6a and 6b will be taken together.  
251

252 \*Trustee Symchych exited the room at 8:58 p.m.)  
253

254 Barbara Collings, 1572 East Goodrich Lane

255 Ms. Collings inquired on Mr. Viegut's credentials and company worked for.  
256

257 President West noted hearing no other comment, public comment is now closed.  
258

259 Mr. Viegut was acknowledged for his work, professionalism and economical service to the village by  
260 Village Manager Scott Botcher.  
261

262 *On motion of Trustee McGauran, seconded by Trustee Kravit, and carried unanimously (6-0),*  
263 *the Village Board adopted the Resolution awarding the sale of [\$2,585,000] General*  
264 *Obligation Promissory Notes, Series 2016A. McGauran, Kravit. Motion passed. (\*Trustee*  
265 *Symchych was noted to be absent from the room)*

266  
267  
268 *On motion of Trustee Kravit, seconded by Trustee Fonstad, and carried unanimously (6-0),*  
269 *the Village Board adopted the Resolution Awarding the Sale of [\$2,040,000] Taxable General*  
270 *Obligation Refunding Bonds, Series 2016B. Kravit, Fonstad. (\*Trustee Symchych was noted*  
271 *to be absent from the room).*

272  
273 **Presentation of FY 2015 Audit by Village Auditor to the Village Board**

274  
275 Wendi Unger, Baker Tilley Virchow Krause and Company, presented the 2015 Village Audit and  
276 answered questions. The 2015 Financial Highlights Presentation handout was distributed by Ms. Unger.

277  
278 Trustee Kravit left the room at 9:06 p.m.; Trustee Symchych returned at 9:08 p.m. Trustee Kravit  
279 returned at 9:12 p.m.

280  
281 Village Manager Scott Botcher and the Village Board thanked Ms. Unger.

282  
283 **Discussion and Possible Action Regarding the Indian Creek Vegetation Maintenance.**

284  
285 Director of Public Works Scott Brandmeier gave report. The Village Board received an update on the  
286 Indian Creek vegetation maintenance and proposal information regarding additional vegetation  
287 maintenance along Indian Creek. Clarification on the Intergovernmental Agreement and maintenance  
288 within the agreement with the Village of Fox Point was given.

289  
290 The solution for concerns regarding Indian Creek are for a short term (cut the cattails, approving the  
291 contract with Marek), mid-term (sediment build-up), and long-term goal (address why there is such a build-  
292 up of sediment and who is responsible for maintenance of the sediment for prevention); this was discussed  
293 in length.

294  
295 President West opened public comment.

296  
297 Robert King, 8500 North Indian Creek Parkway

298  
299 Mr. King commended DPW Director Mr. Brandmeier for the great job he did explaining the matter.  
300 He noted he has had the unique perspective to watch Indian Creek change over time. Prior to the cattails  
301 becoming an issue and after the transformation and heavy rains, the flow was not working correctly and  
302 flows in the wrong direction; there is backflow. He is fully in support of the immediate cattail removal and  
303 supports a long-term goal.

304  
305 Ted Fine, 8435 North Indian Creek Parkway

306 Mr. Fine noted his concerns with what MMSD presented and DNR mandated as plans and  
307 conditions for flood control and beautification for Indian Creek approximately 5 years ago. He also has  
308 concerns of enforcement with MMSD and finishing the project correctly with a long term solution. He  
309 commended Director of Public Works Scott Brandmeier on his efforts on Indian Creek. Mr. Fine noted  
310 MMSD and the Kinnickinnic River Project is being currently proposed and he distributed a copy of the  
311 picture for record, stating his concern MMSD should finish their prior project first.

312  
313 Janet Fine, 8435 North Indian Creek Parkway

314 Ms. Fine's concern were questions of responsibility, quality of life and residents are the only ones  
315 who care. She commended DPW Director Scott Brandmeier for his work.

316  
317 Bob Cory, 7740 North Santa Monica Boulevard

318 Mr. Cory noted he followed this project from the inception of it. He noted his almost immediate  
319 concerns of overflow, no safety signs, dredging, and concerns of enforcement.

320  
321 Elizabeth Aelion, 210 West Bergen Court

322 Ms. Aelion commended DPW Director Mr. Brandmeier on his hard work. He concern was the  
323 current firm does not seem to have the experience or knowledge to work on the project.

324  
325 Janet Fine, 8435 North Indian Creek Parkway

326 Ms. Fine noted concerns that when specifically asked about the 5-year plan at the time of the project  
327 commencement, MMSD stated if Fox Point did not like the results, they should not take it over.

328  
329 *Motion by President West, seconded by Trustee Fonstad, to accept the proposal of Marek*  
330 *Landscaping for the removal and management of the cattails in an amount not to exceed*  
331 *\$11,687 and authorize the Village President and Village Clerk to sign the agreement on*  
332 *behalf of the village and the funding for the work come from the storm water utility fund.*  
333 Motion carries, 6-1 (Nay – Trustee Kravit)

334  
335 **Announcement of Receipt of Grant from Fund for Lake Michigan.**

336  
337 Director of Public Works Scott Brandmeier gave a report to the Village Board regarding the receipt of  
338 Fund for Lake Michigan Grant. Official word has been received Village of Fox Point will be awarded a  
339 \$100,000 Grant to work on the ravines underneath the bridges and area immediately adjacent. He is hoping  
340 to start design this fall with construction hopefully next fall.

341  
342 **Discussion Regarding Garbage and Recycling Request for Proposals**

343  
344 The Village Board received a report from Director of Public Works Scott Brandmeier regarding the  
345 garbage and recycling request for proposals recently submitted to Milwaukee area companies. History of  
346 prior disposal services was explained. Currently RFP's have been given to several companies which are  
347 currently more competitive and comprehensive on options such as, solid waste, recycling, yard waste,  
348 mobility of up the drive and curbside. Mr. Brandmeier noted August 19, 2016 is currently the opening date  
349 of the proposals.

350  
351 Greg Ollman, 7525 North Fairchild Road

352 Mr. Ollman noted his gratitude for the garbage men who are the ears and eyes of the village, public  
353 relation people, they have other assignments and are always working. They snow plow, handle pool  
354 maintenance, etc. He noted his concerns that this process continue.

355  
356 Bob Cory, 7740 North Santa Monica Boulevard

357 Mr. Cory distributed October 14, 2014 Village Board minutes with citizen comments on the matter.  
358 He remembers the survey several years ago. His concern is to keep the employees the village has.

359  
360 Jack Bryson, 7272 Bridge Lane

361 Mr. Bryson commented Fox Point has a service that is right for the people that live here. His  
362 concern the village offering great service and amenities, continuing the current reputation that the village  
363 has now with paying high taxes.

364  
365 Marilyn Franklin, 7870 North Regent Road

366 Ms. Franklin commented she understands the fiscal responsibilities the trustees have. This  
367 community is safe, beautiful and has a lot of amenities. A change in the garbage pickup service is a change  
368 of great magnitude and needs to be noted and everyone should be informed. Her concerns are all citizens  
369 being notified, increase in crime, the older generation, and the long driveways for some residents.

370  
371 Sharon Hipke, 7861 North Regent Court

372 Ms. Hipke concerned with the deadline date for the RFP's and the RFP's being placed late on the  
373 agenda, as a lot of older people would like to attend.

374  
375 President West closed public comment.

376  
377 President West noted this will be placed on the September Village Board meeting agenda for  
378 consideration of Mr. Brandmeier's recommendations and the meeting would be noticed in some manner.

379  
380 Trustee Fonstad suggested a public information meeting if necessary.

381  
382 **Future Agenda Items** - None

383  
384 **Announcements**

385 Trustee Fonstad reported the Tree Commission met last month. Composting was discussed by an  
386 outside party. There will be an agenda item on the Village Board agenda next month. Members of the  
387 Garden Club, particularly, Judy Shirley and Karen Grube have worked with the Department of Public Works  
388 on cleaning up the shrubbery and planting beds along Lake Shore Drive for the length along the footpath  
389 and it looks great!

390  
391 Trustee Sumner reported the Fox Point Foundation Summer Serenade near Longacre Pavilion is  
392 tomorrow night at 6:00 p.m. She received an e-mail from the LaCharite's stating they were recognized as  
393 unsung heroes by the Milwaukee County North Sunrise Rotary for their dedication managing the Fox Point  
394 Farmer's Market and supporting Milwaukee Homeless Veterans.

395  
396 Village Manager Scott Botcher reported Mike Pedersen ran a pool revenue statement as today;  
397 year-to-date, the village is at 91% of revenues as of July 12th or \$113,000 so far this season. There was a  
398 movie night Sunday night. He noted direction would be necessary to place the comprehensive plan on the  
399 agenda, if it is required. Noted this is his one year anniversary; he thanked the staff, the Village Board and  
400 the Village Attorney and stated he hoped he added some value to the village. The village is making  
401 progress.

402  
403 **Adjourn**

404  
405 *On motion of Trustee Symchych, seconded by Trustee Tirado and carried unanimously, the*  
406 *Village Board adjourned at 10:59 p.m.*

407  
408 Respectfully submitted,

409  
410  
411 Kelly A. Meyer, WCMC  
412 Village Clerk/Treasurer  
413



VILLAGE OF FOX POINT

MILWAUKEE COUNTY  
WISCONSIN

VILLAGE HALL  
7200 N. SANTA MONICA BLVD.  
FOX POINT 53217-3505  
414-351-8900  
FAX 414-351-8909

**To:** Village Board  
**From:** Scott Botcher   
**cc:**  
**Date:** August 4, 2016  
**Re:** Library Funding Request (Consent Agenda)

---

On your agenda is a request for our share of funding the development of a building program for the North Shore library board.

Christine has given reports to the Village Board on the future improvement of the existing library space. With strong guidance from its member communities to develop a plan for the use of the existing library space prior to expending any money on actually improving the space, the Library Board, following a selection process of their own, is recommending the selection of Himmel and Wilson to do a space analysis and development plan of and for our existing library prior to any improvements being made.

The request is for the authorization of our portion of the funding, which is 26.35% of the total project cost of \$16,500, or \$4347.

While this was an unbudgeted municipal expense, our strong cash position certainly allows us to allocate this amount to the study.

If you have any questions about this request please feel free to contact Christine or myself prior to the meeting. Thank you.



## North Shore Library

6800 North Port Washington Road, Glendale Wisconsin 53217 414-351-3461

July 26, 2016

Scott Botcher  
Village of Fox Point  
7200 N Santa Monica Blvd  
Fox Point, WI 53217

Dear Scott,

At the July 21, 2016 Board Meeting, the North Shore Library Board accepted the proposal presented by Himmel & Wilson to create a Building Program in preparation for remodeling the North Shore Library at 6800 N Port Washington Road.

Owner, Bill Wilson will be the consultant creating the Building Program. Information gathering for the Building Program will include meetings with Staff, Board Members and other Library Stakeholders, Community Leaders and Community Focus Groups as well as an online survey. The Building Program document will provide size and location specifications for approximately fifty functional areas of the library. The program will be created around current and expected future demographics and library service trends.

I have attached a copy of the Himmel & Wilson proposal and a sample Building Program for your review. The Himmel & Wilson fee for the Building Program for the North Shore Library is \$16,500 including all professional fees and all expenses. The fee schedule includes a \$2,000 as a project initiation fee with one progress payment of \$7,000 after the completion of focus groups followed by a lump sum payment of \$7,500 after the building program statement has been presented to and accepted by the Library.

The North Shore Library is requesting funding to complete this project from its four municipalities as indicated below.

Community	% Support	Funding For Project
Bayside	16.91	2,790.00
Glendale	50.72	8,369.00
Fox Point	26.35	4,347.00
River Hills	6.02	994.00
	<b>TOTAL</b>	16,500.00

The North Shore Library Board would like to begin work on this project in September 2016. Please address any questions concerning this project to Library Director, Susan Draeger-Anderson or myself. Contact information follows.

Sincerely,

Kurt Glaisner, President, North Shore Library Board

[Kfg101@gmail.com](mailto:Kfg101@gmail.com)

414-731-1716

Susan Draeger-Anderson, North Shore Library Director

[Susan.draeger-anderson@mcfls.org](mailto:Susan.draeger-anderson@mcfls.org) 262-351-2975 ext. 615

## Basic Information Regarding Proposer

**Consulting Firm Name:**

Himmel & Wilson, Library Consultants

**Address:**

417 E. High St.  
Milton, WI 53563

**Contact Person:**

William J. Wilson

**Consultants to be Assigned to this Project:**

William J. Wilson, principal consultant

**Telephone Numbers:**

(608) 868-1133 Voice  
(608) 718-0571 Mobile

**Fax Number:**

(608) 338-0981 FAX

**E-Mail Address:**

[wilson@libraryconsultant.com](mailto:wilson@libraryconsultant.com) or  
[libraryconsultant@icloud.com](mailto:libraryconsultant@icloud.com)

**Additional Information:**

**Federal Employee Identification Number:**

39-1736532

**Legal Status:**

General Partnership established in Wisconsin  
and operating under the same ownership  
since 1987

**Insurance Coverage:**

The Himmel & Wilson partnership has the following  
insurance coverage in place:

(certificates can be supplied upon request)

General Liability \$ 1,000,000

Professional Liability \$ 500,000

Workers' Compensation

Owned and Hired Auto Liability

## 1. QUALIFICATIONS

**The North Shore Library has requested the following information regarding the qualifications of the person responsible for conducting the study. We propose that William J. “Bill” Wilson will conduct the study.**

- **A Master’s degree from a library science program accredited by the American Library Association** – M.L.S. – State University of New York – Buffalo (ALA Accredited) – 1974; doctoral studies Library Science and Urban & Regional Planning – University of Wisconsin- Madison – 1987 – 1991 (completed coursework). A brief resume for Mr. Wilson is provided in APPENDIX A.
- **A minimum of five years’ experience working in an administrative position in a public or academic library** – Institutional Consultant, Buffalo and Erie County Public Library (Buffalo, NY) 1971-1976; Head of Extension Services/Assistant Administrator, Winding Rivers Library System (LaCrosse, WI) 1977-1984; Director McMillan Memorial Library (Wisconsin Rapids, WI) 1984-1991; Director Milwaukee County Federated Library System (Milwaukee, WI) 1991-1993; Administrator (State Librarian), Wisconsin Division for Libraries and Community Learning (Madison, WI) 1993-1996; Partner, Himmel & Wilson, Library Consultants (Milton, WI) 1987-Present
- **A minimum of five completed written building programs** – Himmel & Wilson has completed dozens of written building programs for libraries ranging in size from under 6,000 square feet to over 70,000 square feet. A recent sample building program for the Haverford Township Library in Havertown, Pennsylvania is provided as an example. We are presently working on the development of a written building program for the Harris County (Georgia) Public Library.
- **Ability to work as part of an architectural design team and/or to provide functional critiques of proposed designs** - Himmel & Wilson has worked successfully with dozens of architectural firms on library building projects over the past 29 years. Recent projects that have involved considerable critique of proposed designs include: Anchorage (Alaska) Public Library with RIM Architects (Anchorage, AK); Haverford Township Library (Havertown, PA) with Casaccio-Yu Architects (Havertown, PA); UW – Platteville – Karrmann Library (Platteville, WI) with Kubala-



& Wilson partners completed post-master's degree level coursework in research design, statistics and survey research and we have conducted hundreds of survey via telephone, mail, and the web. During the past month, we conducted a series of seven (7) public input sessions (attendance at each session ranging from 10 to 90) for the Cheltenham Township Library System (Glenside, PA).

**The North Shore Library has requested the following additional information specific to the person who will be preparing the program. We propose that William J. "Bill" Wilson will prepare the program.**

- **A minimum of three professional references from client libraries** – References are provided in APPENDIX B
- **A complete list of prior library consulting work** - Himmel & Wilson has completed more than 450 projects during the past 29 years. A listing of projects completed during the past five years is provided in APPENDIX C. A more complete retrospective list of former clients prior to that time can be found on our website at: <http://www.libraryconsultant.com/>
- **Other relevant qualifications** - Himmel & Wilson, Library Consultants has been providing facilities planning, strategic planning, and evaluation services to libraries continuously for 29 years. Since its founding in 1987, the firm has completed more than 450 projects in 45 states and in the District of Columbia. Himmel & Wilson has worked with public libraries of all sizes ranging from the Plum Lake Women's Club Library in Sayner, Wisconsin (service population 400) to some of the largest library systems in the United States (e.g., the Free Library of Philadelphia [PA], Houston [TX] Public Library, the Jacksonville [FL] Public Library and the Public Library of Cincinnati and Hamilton County [OH]).

Himmel & Wilson has been engaged in library space planning and master facilities planning throughout its entire existence. The firm's first project in 1987 involved planning an addition that doubled the size of a small public library in Brillion, Wisconsin. Over the years, the firm has conducted scores of space needs assessments and facilities master planning projects for libraries of all sizes. In addition to conceptual/master planning, our firm has also programmed hundreds of thousands of square feet of public library space that has been built.

Our experience conducting space needs studies, developing building programs, and carrying out master facilities planning projects ranges from work for individual libraries considering new or expanded facilities to master plans designed to determine long-term needs for libraries with extensive branch systems.

A recent example of the former (a single facility library) was a project for the Iowa City (IA) Public Library. An example of the latter (a large branch system) was a facilities master plan developed for the Omaha (NE) Public Library (main library and eleven branches).

- Current work load and availability** – Himmel & Wilson is under contract (\$40,000 contract) to begin to conduct the five-year evaluation of the Delaware Division of Libraries implementation of the Library Services and Technology Act (Required by the Federal Institute of Museum and Library Services – IMLS) and the development of the state’s new LSTA five-year plan. This project begins July 1, 2016. Himmel & Wilson is mid-way in the process of developing the building program for the Harris County (GA) Public Library (\$20,000 contract). This project will continue through the end of the 2016 calendar year and, depending on construction schedules, will continue into 2017. Himmel & Wilson is also about to begin the library component of a master plan for parks and recreation services for the City of Auburn, Alabama. Himmel & Wilson is a sub-contractor on this small project (\$11,000) that will last approximately six months. We are in the process of completing a comprehensive plan for school library services in Delaware as a sub-contractor to the University of Delaware’s Institute for Public Administration (Himmel & Wilson portion of the project is \$52,000). This project will end in July, 2016. We are also in the process of completing an updating of the building program that was prepared for the Haverford Township Free Library. Bill Wilson is also serving as the library consultant for the Milton Public Library (his home library – construction on the expansion and renovation is underway) on a pro-bono basis. Mr. Wilson serves on the Arrowhead Library System Board and has provided pro-bono services to its member libraries. He is currently facilitating the development of the ALS strategic plan (final meeting will be held later this month), and has worked with the Eager Free Library, the Clinton Public Library, and the Milton Public Library on strategic planning and facility planning projects in the past five years.

- **A sample building program** – The working draft building program statement for the Haverford Township Free Library is provided as APPENDIX D. We believe that the Haverford building program is a good match for the North Shore project in that it represents a renovation project that is an effort to maximize the usage of existing space as opposed to being a new or significantly expanded building.

**The North Shore Library has requested the following additional information.**

- **A rough estimate of the proposed timeline for the project** – Himmel & Wilson proposes to begin the project no later than September 1, 2016 (we could begin preliminary work as early as August 1, 2016) with completion of the project no later than December 31, 2016
- **A list of information that the consultant proposes not to gather personally** - Himmel & Wilson will perform all of the data/information gathering. However, we would require the assistance of library staff in identifying potential focus group participants, handling arrangements for focus group location(s), identifying and alerting potential interviewees, and in communicating with potential “partner” agencies regarding distributing a link to a community web-based survey.
- **The consultant’s hourly fee and reimbursable costs or contracted costs and schedule for payment** - We find that most of our clients prefer a fixed cost contract that includes all professional fees and expenses. We propose to carry out the project as outlined in your “Invitation for Proposal” at a total “all-inclusive” cost of \$16,500. We would do the additional staffing and compensation study described in the Attachment A Addendum to the Invitation for Proposal at an all-inclusive cost of \$6,000.

If an hourly approach is deemed preferable, our hourly professional fee rate is \$125. We DO NOT charge for travel time, only working time (both on-site and off-site). We charge for actual expenses including mileage, meals, parking, and, if required due to the focus group schedule, hotel.

Following is a brief description of the process that we propose to use in developing the building program:

Traditional public library space needs planning has been highly dependent upon “formulaic” approaches based on service population and collection size. While this approach has served communities well for decades, changes in technology, community dynamics and service delivery mechanisms are beginning to make these “rule-of-thumb” space needs projections obsolete.

While we believe that collections of materials will continue to play a major role in what libraries do over the next 20 years, the impact of digital resources and downloadable content as well as the library’s significance as a center of community life must also be considered. Consequently, Himmel & Wilson proposes to examine the public library facility needs for the North Shore Library using a “from-the-ground-up” functional approach. One might think of it as a space needs version of the zero-based budgeting methodology. In short, we intend to apply a functional analysis approach based on the community’s and Library’s priorities rather than merely the application of “top-down” measures of population and incremental growth of existing collections.

This functional analysis will also include an examination of new service models for circulation services and reference services that are beginning to emerge in exemplary libraries in the U.S. and Canada. While traditional methodologies of allocating library spaces will not be abandoned, they will be used more as an adjunct “reality check” rather than as the primary methodology. The consultants will closely examine what the Library is trying to accomplish and the kinds of spaces that are needed and would be appropriate in each instance.

Our space needs assessment will also entail a careful examination of how new and emerging technologies might impact library staff as well as current and potential users. The space needed to fully implement technologies will be included in addition to consideration of the impact of more library visitors accessing the Library’s wireless network and digital resources using their own handheld devices.

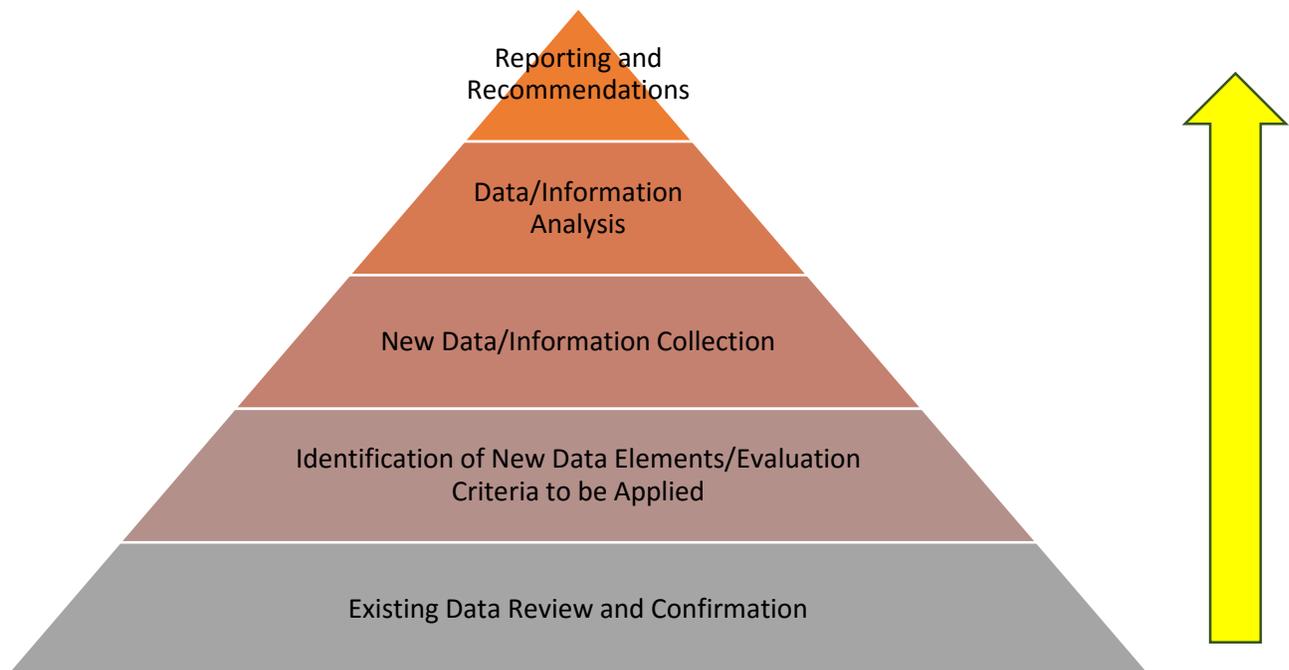
Himmel & Wilson is a strong advocate of the “form follows function” philosophy. We believe that library “facilities” “facilitate.” That is, library spaces must enable a library to carry out its mission. We believe that before a

determination can be made about how spaces should be allocated, the library planners (the consultants, the library administration and the Library Board/Planning Committee) need to have a good understanding of what they are trying accomplish in a library facility designed for the mid-21<sup>st</sup> century.

Consequently, the consultants plan to begin the project with a meeting with the major stakeholders to discuss the Library's current mission and strategic plan and to determine how the Library needs and wants to change to meet the expectations of the public. We anticipate that the session will involve Library administration and staff, Library Board members, Friends of the Library, elected officials, and interested citizens.

### The Process

Himmel & Wilson envisions the North Shore Library project as being composed of five distinct phases. These phases are summarized in the pyramid graphic shown below. Work will begin at the very general level at the base of the pyramid (Existing Data Review and Confirmation) and will gain greater and greater focus on actionable recommendations as the work proceeds to the Reporting and Recommendations phase.



### **Phase I – Existing Data Review and Confirmation**

Planning is a lot like a journey; you have to start where you are. Consequently, it is important to know where the Library is currently in terms of both services and facilities.

Therefore, the process will begin at the general level with a review of the resources already collected by the Library. Included will be statistical data, demographic and planning reports, Library System budgetary information (such as utility costs and capital improvement related expenditures), planning documents (strategic plan, technology plan) and other documents such as reports from other studies that may have been performed, any survey or other reports offering public input and Library Board minutes.

Himmel & Wilson will review all of these materials and will seek clarification from Library prior to our first site visit.

### **Phase II – Identification of New Data Elements/Evaluation Criteria to be Applied**

Himmel & Wilson recognizes that evaluation and assessment involves far more than the collection of data. Before data is collected, solid criteria need to be developed that reflect the values and priorities of the Library. Phase II of our process involves working with the Library to establish what additional information (beyond what is contained in background documents) needs to be collected in order to provide a solid basis for decision-making.

Himmel & Wilson's already has an extensive list of criteria that our firm has applied in the past in space needs/facilities planning projects. Information gathered would include factors such as the number of children in each age-cohort moving through the local schools, tax-rate trends, and the success or failure of recent fund-raising efforts in the community. Our goal is to provide the client with the best possible information that can be applied to building a set of recommendations that are at once visionary and practical.

### Phase III – New Data/Information Collection

One of our first steps will be to apply the traditionally accepted standards for space to existing contents (collection size, furnishings, etc.). This will offer an enlightened answer to the question “How crowded is the existing facility at the present time?” For example, a common “rule-of-thumb” regarding the ratio between building size and collection size is that a facility has “reached full recommended capacity” if it has 5 volumes per square foot. For a 16,000 square foot facility like North Shore, this translates into 80,000 volumes. The North Shore Library has 92,659 volumes in its collection (5.79 volumes per square foot). While this is simply a general guideline, a library with nearly 6 volumes per square foot is usually one in which “people spaces” such as casual seating, gathering, technology, meeting and study space, have been crowded out by the collection.

Additional data/information collection activities will also take place in this phase of the project. For example, personal interviews will be conducted with library staff as well as with Library Board members and with the Director. A web survey that affords all staff to offer their assessment of the building may also be conducted if this is deemed desirable. A link to a similar web survey (recently conducted for the Tuscaloosa (AL) Public Library appears below.

<http://www.surveygizmo.com/s3/1298046/Tuscaloosa-Staff-Facility-Assessment>

A series of public focus groups will be held to ascertain the public perceptions and ideas regarding the facility. We normally do a mixture of general groups and “affinity” groups. “Affinity” groups are groups in which all of the participants share some unique characteristic (parents of pre-school children, teens, small/home-based business owners, etc.).

A web-based survey is also proposed. Following is an example of a similar survey that we recently conducted for the Harris County (GA) Public Library.

<http://www.surveygizmo.com/s3/2730302/Library-Survey-General>

Other information/data gaps identified in Phase II will be filled and, in a few instances, existing data will be updated to reflect the availability of newer information.

To the degree possible, the data and information collected will be reduced to measurable forms. For example, some qualitative measures will be converted into numeric rating scales. Nevertheless, some “soft” data/information will remain. This information will be reported in an appendix to the final report.

#### **Phase IV – Data/Information Analysis**

Himmel & Wilson has a number of powerful tools at our disposal for converting baseline data into impactful derivative measures that can be used to objectively assess the relative strengths and weaknesses of a library facility. A facility profile will be generated that will contain a host of revealing derivative measures such as total operational costs per square foot, circulation per hour open, transactions (circulation + computer logins+ reference + program attendance + library visits) per full-time equivalent staff member.

The profile and the summary data analysis document ARE NOT the final report. Rather, these items will be treated as appendices that provide context and support to the final report’s findings.

#### **Phase V – Reporting and Recommendations**

The building program document will provide specific recommendations for the size and characteristics of somewhere in the neighborhood of fifty functional areas. For example, information will be provided in regard to the space needed to house specific collections (Adult Non-Fiction, Children’s Picture Books, etc.). The building program will also provide recommendations for the type and height of shelving appropriate in each area and the square footage needed to accommodate each collection.

The number of casual seats and study seats, the number and type of staff workstations, number and distribution of public computer workstations, etc. will be specified.

The building program will first be presented in draft form. The first draft will be provided to the Library at least two weeks in advance of a meeting

with the Library Board to discuss the findings and recommendations. A second draft will be developed based on the input received from the Board. A public meeting to present findings and to gauge public reaction can then be scheduled if deemed appropriate. A third draft can be generated following this meeting

The third draft will then be posted for online comment by key stakeholders and the final version of the report will be developed incorporating any new input.

## **OTHER SERVICES**

The addendum issued by the library as “Attachment A” to the Invitation for Proposal asks potential consultants whether they would be able to conduct a staffing/compensation study. Himmel & Wilson has conducted these types of studies in the past. Most recently, we completed a staffing reorganization for the Vermont Department of Libraries. We conducted a similar study for the Anchorage (AK) Public Library. While neither of these recent studies directly dealt with compensation levels (other than appropriate pay grades of positions), we have done comparative compensation studies in the past.

## **FINANCIAL CONSIDERATIONS**

### Fee Structure

Himmel & Wilson proposes to carry out the project resulting in the building program for the North Shore Library for \$16,500 including all professional fees and all expenses.

We would propose a payment schedule that includes a payment \$2,000 as a project initiation fee with one progress payment of \$7,000 after the completion of focus groups followed by a lump sum payment of \$7,500 after the building program statement has been presented to and accepted by the Library.

Additional services (beyond the scope of those described in the North Shore Library's Invitation for Proposal and this proposal) will be available of a cost of \$125 per consulting hour (travel time is NOT considered consulting time) plus actual expenses.

Himmel & Wilson would conduct the additional staffing/compensation study for an all-inclusive cost of \$ 6,000.

## APPENDIX A – RESUME

# William J. Wilson, M.L.S.

Library Consultant

---

## Work Experience

Partner, Himmel & Wilson, Library Consultants, Milton, Wisconsin –  
1987 - Present

Administrator, (State Librarian) Wisconsin Division for Libraries and  
Community Learning, Madison, Wisconsin – 1993 - 1996

Director, Milwaukee County Federated Library System, Milwaukee,  
Wisconsin –  
1991 - 1993

Director, McMillan Memorial Library, Wisconsin Rapids, Wisconsin –  
1984 - 1991

Assistant Administrator, Winding Rivers Library System,  
La Crosse, Wisconsin – 1977 - 1984

Librarian and Institutional Consultant, Buffalo and Erie County  
Public Library, Buffalo, New York – 1971 - 1976

## Education

Bachelor of Arts - Gordon College, Wenham, Massachusetts -  
1971 - English Literature

Master of Library Science (MLS) - State University of New York at Buffalo –  
Buffalo, NY - 1974 - Library Science

Doctoral Studies - University of Wisconsin – Madison, Madison, WI -  
1988 - 1991 - Library Science, Urban and Regional Planning Minor

## William J. Wilson (cont.)

### Professional Associations

American Library Association (ALA)  
 Library Leadership and Management Association (LLAMA)  
 Library and Information and Technology Association (LITA)  
 Public Library Association (PLA)  
 Wisconsin Association of Public Librarians (WAPL)  
 Wisconsin Library Association (WLA)  
 Wisconsin Library Trustees & Friends (WLTF)

### Professional Activities & Honors

Member, Wisconsin Center for the Book Board – 1993 – 2006  
 (President 2003 – 2004)  
 Member, Wisconsin Library Association – 1979 – Present (President 1987)  
 Member, Wisconsin Library Association Foundation Board - 1998 - 2001  
 Member, Milton Public Library Board of Trustees,  
 2000 – Present (Vice President 2002 – 2010, President 2011 -  
 Present)  
 Member, Arrowhead Library System Board of Trustees – 2011 – Present  
 (Vice President 2013 – Present)  
 Member, Wisconsin Trustees & Friends Board – 2014 – Present  
 (Secretary 2016)  
 Member, Wisconsin Council on Library and Network Development  
 (COLAND – State Library Board) - 1982 - 1993  
 Member, Wisconsin Public Library Standards Task Force - 1987  
 Board Member, Wisconsin Academy of Sciences, Arts, and Letters  
 – (2004 – 2005)  
 Inductee, Wisconsin Library Association Foundation Hall of Fame - 2015  
 Recipient (with William J. Wilson) of the 2002 Helen M. Eckard Award for  
 “Exemplary Use of Federal-State Cooperative System (FSCS)  
 Library Data” – Awarded by The U.S. Dept. of Education –National  
 Center for Education Statistics (NCES) and the National  
 Commission on Libraries and Information Science  
 Recipient of Wisconsin Library Association Special Service Award  
 Author (with Ethel E. Himmel) - ***Planning for Results: A Library  
 Transformation Process***. American Library Association:  
 Chicago, 1998.

## William J. Wilson (cont.)

Author (with Ethel E. Himmel) ***Functions & Roles of State Library Agencies***. Association of Specialized and Cooperative Library Agencies: Chicago, 2000.

Contributor (with Ethel E. Himmel) ***A Catalyst for Change: LSTA Grants to States Program Activities and the Transformation of Library Services to the Public***. Institute of Museum and Library Services: Washington, 2009

## APPENDIX B – REFERENCES

### REFERENCE # 1

#### **Project Name and Location**

#### **Haverford Township Free Library (Pennsylvania)**

Space Planning and Building Program

#### **Owner's Representative**

Christine Faris, Director

Haverford Township Free Library

1601 Darby Road

Havertown, PA 19083

Phone: 610.446-3082 ext 213

[faris@haverfordlibrary.org](mailto:faris@haverfordlibrary.org)

#### **Date of Completion**

Space Needs Assessment and original Building Program Statement were completed in 2013, Revision of the original Building Program Statement is underway and it is anticipated that construction on the complete renovation will take place in 2017-2018.

#### **Project Description**

Space needs assessment and building programs for new and renovated facility.

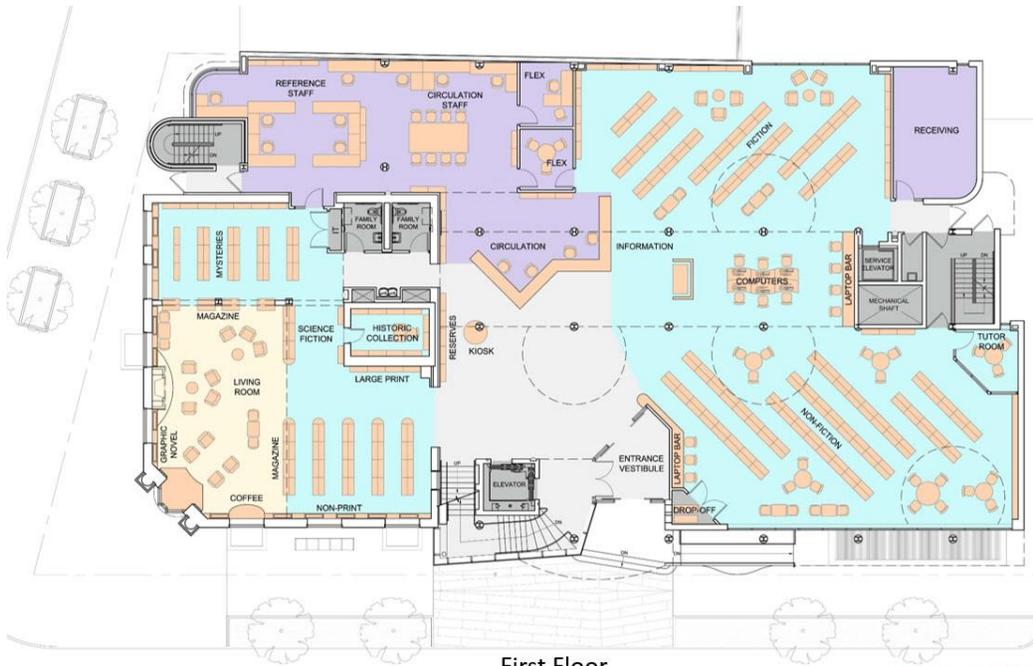
#### **Project Construction Cost**

Initial Estimate \$ 8,000,000

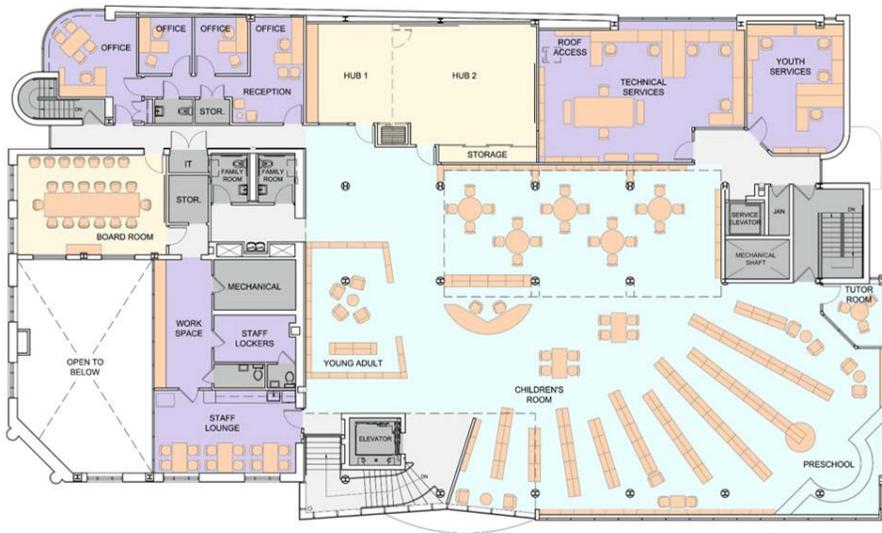
#### **Project Team**

Casaccio-Yu Architects

Himmel & Wilson, Library Consultants

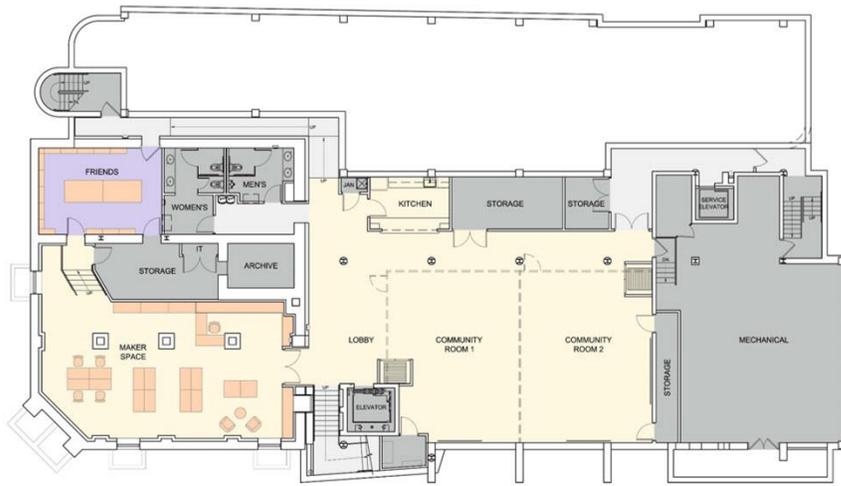


First Floor



Second Floor





Lower Level



**REFERENCE # 2****Project Name and Location****Galesburg Public Library (Illinois)****Owner's Representative**

Harriett Zipfel, Director

40 East Simmons Street

Galesburg, Illinois 61401

(309) 343-6118

[harriett.zipfel@galesburglibrary.org](mailto:harriett.zipfel@galesburglibrary.org)

**Date of Completion**

Assessment and facility planning took place in 2013. The local funding component has been approved and is in place and the library's application for the Illinois Public Library Construction Act Grant has been accepted. The project is now awaiting an appropriation at the State level (funds were appropriated in 2013 but not in 2014 or 2015).

**Project Description**

Space needs analysis and programming of space for a new 70,000 GSF public library facility. The new building will replace a "temporary" facility constructed in 1961 as a replacement for a Carnegie structure that burned to the ground. The new facility will include spacious reading, study and technology areas in addition to an enlarged children's library, greatly expanded teen area, a makerspace and extensive community meeting spaces.

**Project Construction Cost**

Estimated Cost used for State of Illinois Construction Grant Application - \$22 million

Local funding component is in place and the Library is high on the priority list for State funding.

**Project Size**

70,000 GSF

**Project Team**

FEH Associates (Architects)

Himmel & Wilson, Library Consultants (Library Consultants)



**Galesburg Adult Area Interior**

### REFERENCE # 3

#### **Project Name and Location**

Anchorage Public Library – Loussac Library

#### **Owner's Representative**

Mary Jo Torgeson, Director

3600 Denali St.

Anchorage, AK 99503

(907) 343-2892

[TorgesonMJ@ci.anchorage.ak.us](mailto:TorgesonMJ@ci.anchorage.ak.us)

#### **Date of Completion**

Construction of Phase I (new entry/gateway and relocation of circulation services) is now underway

#### **Project Description**

Master plan for expansion and renovation of the Z.J. Loussac Main Library (Currently 160,000 GSF – expansion will add a new entry/gateway to the building that will allow for the effective reprogramming of the entire existing building). Funding of \$ 10 million was recently approved for this project and construction is now underway.

#### **Project Construction Cost**

Phase I: \$10 million

#### **Project Size**

Phase I: 10,400 GSF new construction

Approximately 20,000 GSF renovation

#### **Project Team**

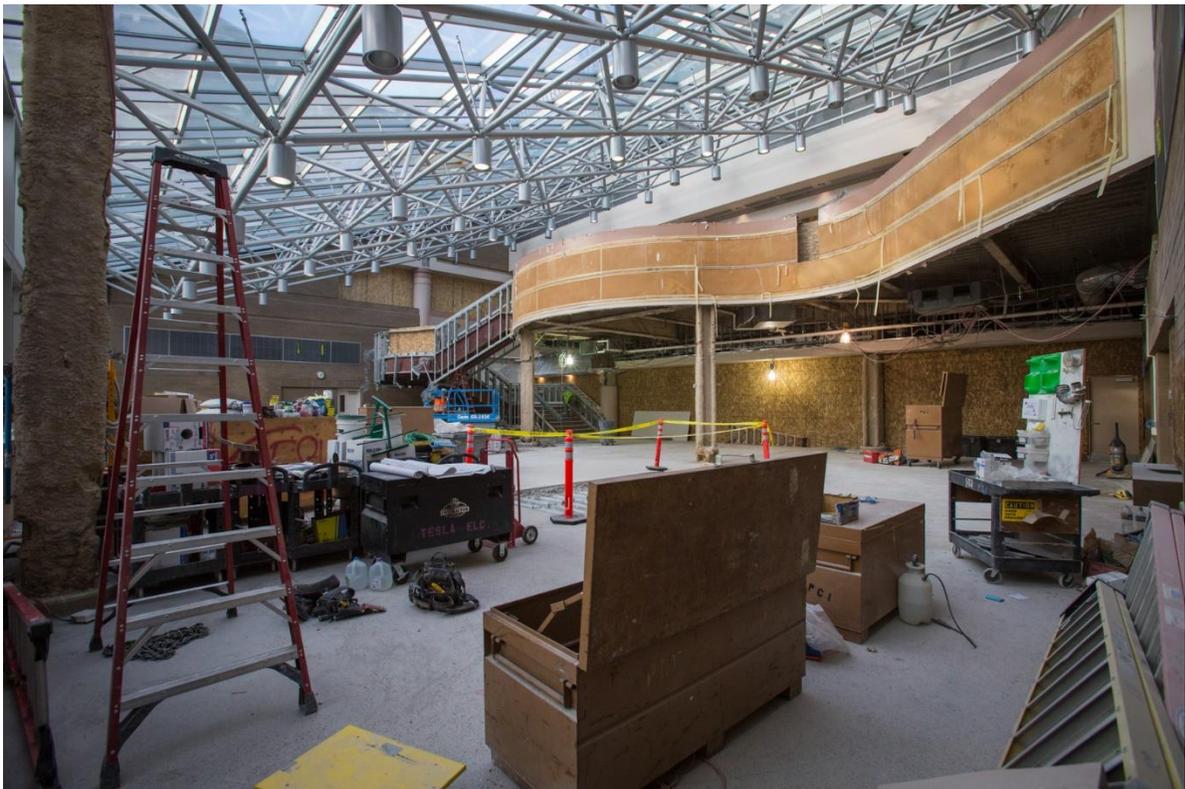
RIM Architecture

Himmel & Wilson, Library Consultants

Carson Block Consultants (Technology)



Anchorage Public Library – Gateway Concept Drawing



Anchorage Public Library – Construction Underway

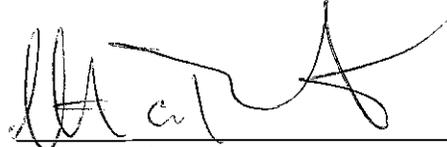
## **APPENDIX C – PROJECT HISTORY**

See Separate File (APPENDIX C – Himmel & Wilson Project History)

## **APPENDIX D – SAMPLE BUILDING PROGRAM STATEMENT**

See Separate File (APPENDIX D – Himmel & Wilson Sample Building Program)

This is to certify that the attached is true and correct list of bills due for a period from July 1- 31, 2016, in the total amount of \$791,902.59. Each bill has been approved in writing by the official department head or employee authorized to incur the obligations and which bills have been audited by the undersigned pursuant to resolution of the Village Board.



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Scott Botcher  
Village Manager  
Village of Fox Point

This is to certify that the above listed accounts and demands have been presented and allowed and ordered paid by the Village Board at a meeting thereof held on August 9, 2016.

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Michael A. West  
Village President

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Kelly A. Meyer  
Village Clerk/Treasurer  
Village of Fox Point

VILLAGE OF FOX POINT

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Vendor	Vendor Name	Invoice Number	Description	Invoice Date	Amount Paid	Date Paid
<b>10-13100 ACCOUNTS RECEIVABLE - SUNDRY</b>						
57	JPMORGAN CHASE BANK NA	35492	RCB AWARDS	05/27/2016	170.00	07/08/2016
59	DIMITROPOULOUS, PETER	5.000275	OVERPAYMENT	07/11/2016	30.00	07/15/2016
1931	CEDAR CREST ICE CREAM	796754	4TH OF JULY	07/12/2016	530.88	07/15/2016
5032	BROWN DEER LAWN SERVICE	41586	432 FOX DALE	07/08/2016	140.00	07/15/2016
Total 10-13100 ACCOUNTS RECEIVABLE - SUNDRY:					870.88	
<b>10-21520 GROUP LIFE</b>						
18	SECURIAN FINANCIAL GROUP I	AUGUST 2016	LIFE INSURANCE PREMIUM	07/14/2016	823.45	07/15/2016
Total 10-21520 GROUP LIFE:					823.45	
<b>10-21525 UNION DUES</b>						
185	FOX POINT POLICE PROT. ASS	JULY 2016	POLICE DUES	07/05/2016	495.00	07/08/2016
185	FOX POINT POLICE PROT. ASS	JUNE 2016	POLICE DUES	07/05/2016	495.00	07/08/2016
185	FOX POINT POLICE PROT. ASS	MAY 2016	POLICE DUES	07/05/2016	495.00	07/08/2016
Total 10-21525 UNION DUES:					1,485.00	
<b>10-21530 DEFERRED COMPENSATION</b>						
375	NORTH SHORE BANK, FSB	PR0714162	Deferred Comp NICHOLAS Pay	07/14/2016	50.00	07/15/2016
375	NORTH SHORE BANK, FSB	PR0714162	Deferred Comp NORTH SHORE	07/14/2016	330.00	07/15/2016
375	NORTH SHORE BANK, FSB	PR0728162	Deferred Comp NICHOLAS Pay	07/28/2016	50.00	07/29/2016
375	NORTH SHORE BANK, FSB	PR0728162	Deferred Comp NORTH SHORE	07/28/2016	400.00	07/29/2016
1622	WELLS FARGO BANK, N.A.	PR0714161	Deferred Comp WI DEFER - PRE	07/14/2016	5,523.00	07/15/2016
1622	WELLS FARGO BANK, N.A.	PR0714161	Deferred Comp WI DEFER - RO	07/14/2016	937.00	07/15/2016
1622	WELLS FARGO BANK, N.A.	PR0728161	Deferred Comp WI DEFER - PRE	07/28/2016	5,523.00	07/29/2016
1622	WELLS FARGO BANK, N.A.	PR0728161	Deferred Comp WI DEFER - RO	07/28/2016	937.00	07/29/2016
101991	VANTAGEPOINT TRANSFER AG	07/01/2016	BOTCHER PLAN #303753	06/30/2016	836.10	07/01/2016
101991	VANTAGEPOINT TRANSFER AG	PR0714161	Deferred Comp ICMA-PRETAX	07/14/2016	836.10	07/15/2016
101991	VANTAGEPOINT TRANSFER AG	PR0728161	Deferred Comp ICMA-PRETAX	07/28/2016	836.10	07/29/2016
Total 10-21530 DEFERRED COMPENSATION:					16,258.30	
<b>10-44120 LIQUOR/TOBACCO LICENSES</b>						
727	WI DEPT. OF JUSTICE	7/1/16-G3458	BARTENDER/LIQUOR LICENSE	07/01/2016	35.00	07/15/2016
Total 10-44120 LIQUOR/TOBACCO LICENSES:					35.00	
<b>10-45100 FINES/FORFEITURES</b>						
56	CHIONESU, SURYA	43241	OVERPAYMENT	07/05/2016	13.00	07/08/2016
83	CORSON, CARLY	43149	REFUND OVERPAYMENT	07/15/2016	9.00	07/21/2016
Total 10-45100 FINES/FORFEITURES:					22.00	
<b>10-46710 PAVILION RENTALS</b>						
2274	SCHEUER, ADAM D AND JILL W	8.000808	PAVILLION DEPOSIT REFUND	07/18/2016	50.00	07/21/2016
Total 10-46710 PAVILION RENTALS:					50.00	
<b>10-51100-310 SUPPLIES/EXPENSES</b>						
297	MAJESTIC ENGRAVING CORP.	53688	NAME PLATE	07/19/2016	20.00	07/21/2016
Total 10-51100-310 SUPPLIES/EXPENSES:					20.00	
<b>10-51200-395 COUNTY COURT FEES</b>						
330	MILWAUKEE COUNTY TREASU	JULY2016	DRIVER SURCHARGE / JAIL	07/28/2016	598.80	07/29/2016

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330	MILWAUKEE COUNTY TREASU	JUNE 2016	JAIL ASSESMENT/DRIVER SUR	07/07/2016	658.32	07/08/2016
552	WISCONSIN, STATE OF - COUR	JULY 2016	JULY	07/28/2016	1,733.62	07/29/2016
552	WISCONSIN, STATE OF - COUR	JUNE 2016	JUNE	07/07/2016	1,540.89	07/08/2016
Total 10-51200-395 COUNTY COURT FEES:					4,531.63	
<b>10-51300-218 VILLAGE ATTORNEY</b>						
4796	ARENZ, MOLTER, MACY, RIFFL	10977	VILLAGE ATTORNEY	06/24/2016	2,307.60	07/01/2016
4796	ARENZ, MOLTER, MACY, RIFFL	11016	VILLAGE ATTORNEY	07/28/2016	3,957.10	07/29/2016
Total 10-51300-218 VILLAGE ATTORNEY:					6,264.70	
<b>10-51300-219 VILLAGE PROSECUTOR</b>						
1924	STIPPICH SELIN & CAIN LLC	1165	VILLAGE PROSECUTOR	07/05/2016	1,264.00	07/08/2016
Total 10-51300-219 VILLAGE PROSECUTOR:					1,264.00	
<b>10-51410-310 SUPPLIES/ MISC EXPENSES</b>						
57	JPMORGAN CHASE BANK NA	42971	PICK N SAVE	06/20/2016	14.17	07/08/2016
57	JPMORGAN CHASE BANK NA	42971	ROSATIS PIZZA	06/20/2016	59.96	07/08/2016
451	SCHWAAB, INC.	A061684	STAMPS	07/20/2016	39.75	07/21/2016
Total 10-51410-310 SUPPLIES/ MISC EXPENSES:					113.88	
<b>10-51410-321 PROFESSIONAL DUES/MEETINGS</b>						
2246	BOTCHER, SCOTT	123115	MEALS	07/27/2016	54.68	07/29/2016
Total 10-51410-321 PROFESSIONAL DUES/MEETINGS:					54.68	
<b>10-51410-322 TRAINING</b>						
1777	PEDERSEN, MICHAEL	42957	MILEAGE/LODGING	06/27/2016	366.80	07/01/2016
Total 10-51410-322 TRAINING:					366.80	
<b>10-51420-233 EQUIPMENT MAINTENANCE</b>						
5152	JAMES IMAGING SYSTEMS, IN	684444	MAINTANCE CONTRACT VL	06/22/2016	231.31	07/01/2016
Total 10-51420-233 EQUIPMENT MAINTENANCE:					231.31	
<b>10-51420-235 INTERNET SERVICE</b>						
477	TAYLOR COMPUTER SERVICE	15251	ANTIVIRUS VLG	07/28/2016	272.60	07/29/2016
477	TAYLOR COMPUTER SERVICE	15314	MAILARCHIVEVLG	07/28/2016	242.35	07/29/2016
1345	AT & T U-VERSE	06/26-7/25/16	VILLAGEHALL 134392745	07/06/2016	52.00	07/08/2016
Total 10-51420-235 INTERNET SERVICE:					566.95	
<b>10-51420-310 SUPPLIES/EXPENSES</b>						
1766	CONFLUENCE GRAPHICS	65344	ENVELOPES	07/18/2016	389.00	07/21/2016
2469	VERITIV OPERATING COMPAN	517-67969523	COPY PAPER	07/19/2016	275.50	07/21/2016
5033	OFFICE DEPOT -US COMMUNIT	84576058001	VLG HALL-OFFICE -37360205	06/29/2016	25.29	07/01/2016
5033	OFFICE DEPOT -US COMMUNIT	846019632001	VLG HALL-OFFICE -37360205	06/29/2016	12.05	07/01/2016
5033	OFFICE DEPOT -US COMMUNIT	847443894001	VLG HALL-OFFICE -37360205	07/06/2016	16.01	07/08/2016
5152	JAMES IMAGING SYSTEMS, IN	685682	STAPLES	07/06/2016	101.00	07/08/2016
Total 10-51420-310 SUPPLIES/EXPENSES:					818.85	
<b>10-51420-321 PROFESSIONAL DUES/MEETINGS</b>						
57	JPMORGAN CHASE BANK NA	55500386617720040	WI MUNICIPAL CLERKS	06/24/2016	235.00	07/08/2016

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91	IIMC	7/18/16-3/31/17	MEMBERSHIP	07/19/2016	170.00	07/21/2016
2388	GENRICH, SUE	JULY2016	MEALS/MILEAGE	07/28/2016	139.86	07/29/2016
Total 10-51420-321 PROFESSIONAL DUES/MEETINGS:					544.86	
<b>10-51420-323 OFFICIAL PUBLICATIONS/NOTICES</b>						
5895	MILW. JOURNAL SENTINAL (AD	700184-6-16	ACCOUNT 700184	06/30/2016	51.70	07/15/2016
5895	MILW. JOURNAL SENTINAL (AD	700184-6-16	ACCOUNT 700184	06/30/2016	24.40	07/15/2016
5895	MILW. JOURNAL SENTINAL (AD	700184-6-16	ACCOUNT 700184	06/30/2016	118.00	07/15/2016
Total 10-51420-323 OFFICIAL PUBLICATIONS/NOTICES:					194.10	
<b>10-51440-310 SUPPLIES/EXPENSES</b>						
502	VILLAGE HARDWARE - VH	149153	KEY	07/20/2016	7.16	07/21/2016
5033	OFFICE DEPOT -US COMMUNIT	846865351001	ELECTIONS	07/06/2016	28.52	07/08/2016
5033	OFFICE DEPOT -US COMMUNIT	847133621001	ELECTIONS	07/06/2016	59.96	07/08/2016
5033	OFFICE DEPOT -US COMMUNIT	847443894001	ELECTIONS	07/06/2016	49.18	07/08/2016
Total 10-51440-310 SUPPLIES/EXPENSES:					144.82	
<b>10-51520-210 SOFTWARE SUPPORT</b>						
102273	CIVIC SYSTEMS, LLC	CVC14307	SEMI ANNUAL FEE	06/30/2016	6,580.00	07/01/2016
Total 10-51520-210 SOFTWARE SUPPORT:					6,580.00	
<b>10-51530-210 CONTRACT SERVICES</b>						
2706	ASSOCIATED APPRAISAL CON	121626	INTERNET POSTING	06/30/2016	38.94	07/01/2016
2706	ASSOCIATED APPRAISAL CON	121626	ASSESSMENT SERVICES	06/30/2016	2,727.27	07/01/2016
2706	ASSOCIATED APPRAISAL CON	121851	ASSESSMENT SERVICES	07/19/2016	2,766.21	07/21/2016
Total 10-51530-210 CONTRACT SERVICES:					5,532.42	
<b>10-51600-210 CONTRACT SERVICES</b>						
2689	SPRUCE UP CLEANING	2128	MONTHLY CLEANING	07/01/2016	1,583.37	07/01/2016
Total 10-51600-210 CONTRACT SERVICES:					1,583.37	
<b>10-51600-220 GAS-HEAT</b>						
536	WE-ENERGIES	05/20-6/20/16	3298-754-812	06/30/2016	22.47	07/01/2016
Total 10-51600-220 GAS-HEAT:					22.47	
<b>10-51600-221 ELECTRIC UTILITIES</b>						
536	WE-ENERGIES	05/20-6/20/16	3298-754-812	06/30/2016	970.16	07/01/2016
Total 10-51600-221 ELECTRIC UTILITIES:					970.16	
<b>10-51600-222 TELEPHONE UTILITIES</b>						
1336	EARTHLINK BUSINESS	07/01/2016	7345438	07/01/2016	168.64	07/15/2016
2691	CENTURYLINK-BUSINESS SVC.	1360787588	ACCOUNT #87619173	07/19/2016	.33	07/21/2016
5312	AT & T- VILLAGE	06/22/2016	414 351-8901 757 7	06/30/2016	40.22	07/01/2016
Total 10-51600-222 TELEPHONE UTILITIES:					209.19	
<b>10-51600-234 VILLAGE HALL MAINTENANCE</b>						
57	JPMORGAN CHASE BANK NA	S2052088.001	NASSCO	06/24/2016	196.27	07/08/2016
57	JPMORGAN CHASE BANK NA	S2053816.001	NASSCO	06/24/2016	501.18	07/08/2016
360	NASSCO INC.	S2066149.001	JANITORIAL SUPPLIES-VH	07/19/2016	43.51	07/21/2016

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502	VILLAGE HARDWARE - VH	147525	LIGHT BULBS	06/22/2016	16.16	07/01/2016
502	VILLAGE HARDWARE - VH	148311	JANITORIAL SUPPLIES FOR VH	07/19/2016	53.88	07/21/2016
2241	ITU ABSORB TECH, INC	6605073	TOWELS MATS	07/20/2016	97.13	07/21/2016
2241	ITU ABSORB TECH, INC	6609084	TOWELS MATS	07/20/2016	24.61	07/21/2016
2241	ITU ABSORB TECH, INC	6612956	TOWELS MATS	07/20/2016	24.61	07/21/2016
2241	ITU ABSORB TECH, INC	6617117	TOWELS MATS	07/20/2016	187.05	07/21/2016
2241	ITU ABSORB TECH, INC	6621018	TOWELS MATS	07/20/2016	26.02	07/21/2016
4777	BATTERIES PLUS -	541-251430	BALLAST	07/19/2016	90.70	07/21/2016
Total 10-51600-234 VILLAGE HALL MAINTENANCE:					1,261.12	
<b>10-51700-511 GROUP HEALTH - RETIREES</b>						
354	MORODER, PAUL	3	HEALTH INSURANCE REIMBUR	07/01/2016	267.90	07/01/2016
638	KRIEFALL, DONALD A	3	HEALTH INSURANCE REIMBUR	07/01/2016	396.85	07/01/2016
Total 10-51700-511 GROUP HEALTH - RETIREES:					664.75	
<b>10-52100-180 RECRUITMENT</b>						
2570	IPMA	17604-R0B6M5	EXAMS	07/18/2016	382.50	07/21/2016
Total 10-52100-180 RECRUITMENT:					382.50	
<b>10-52100-210 POLICE MAINTENANCE CONTRACTS</b>						
1127	J & H HEATING	W28190	PREVENTIVE MAINTENANCE	06/23/2016	1,197.50	07/01/2016
5152	JAMES IMAGING SYSTEMS, IN	686320	COPIER MAINT. PD	07/08/2016	83.61	07/08/2016
Total 10-52100-210 POLICE MAINTENANCE CONTRACTS:					1,281.11	
<b>10-52100-217 DISPATCHING CONTRACT SERVICES</b>						
61	BAYSIDE, VILLAGE OF	2234	3RD QUARTER DISPATCHING	07/18/2016	65,039.11	07/21/2016
Total 10-52100-217 DISPATCHING CONTRACT SERVICES:					65,039.11	
<b>10-52100-220 GAS UTILITIES</b>						
536	WE-ENERGIES	5/20-06/2016	6286-911-140	06/30/2016	899.64	07/01/2016
Total 10-52100-220 GAS UTILITIES:					899.64	
<b>10-52100-221 ELECTRIC UTILITIES</b>						
536	WE-ENERGIES	5/19-6/20/16	9299-448-560	06/29/2016	27.13	07/01/2016
536	WE-ENERGIES	5/19-6/20/16	0699-070-169	06/29/2016	2,413.16	07/01/2016
Total 10-52100-221 ELECTRIC UTILITIES:					2,440.29	
<b>10-52100-222 TELEPHONE UTILITIES</b>						
477	TAYLOR COMPUTER SERVICE	15313	EMAIL ARCHIVE	07/19/2016	165.76	07/21/2016
1336	EARTHLINK BUSINESS	07/01/2016	7345438	07/01/2016	105.40	07/15/2016
1345	AT & T U-VERSE	06/26-7/25/16	POLICELINE 134392747	07/06/2016	67.00	07/08/2016
2136	VERIZON WIRELESS	9768174044	786223225-00001	07/18/2016	220.86	07/21/2016
2691	CENTURYLINK-BUSINESS SVC.	1380787588	ACCOUNT #87619173	07/19/2016	.32	07/21/2016
5312	AT & T- VILLAGE	06/22/2016	414 351-8901 757 7	06/30/2016	25.13	07/01/2016
5312	AT & T- VILLAGE	06/22/2016	414 351-8901 757 7	06/30/2016	240.00	07/01/2016
Total 10-52100-222 TELEPHONE UTILITIES:					824.47	
<b>10-52100-232 VEHICLE MAINTENANCE</b>						
43	AUTO PARTS & SERVICE	703704	POLICE	07/08/2016	23.80	07/08/2016
503	VILLAGE HARDWARE - DPS	148144	BATTERIES	06/27/2016	23.39	07/01/2016

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503	VILLAGE HARDWARE - DPS	148296	BATTERIES	07/01/2016	23.39	07/08/2016
4777	BATTERIES PLUS -	541-251049	BATTERY	07/01/2016	190.95	07/08/2016
Total 10-52100-232 VEHICLE MAINTENANCE:					261.53	
<b>10-52100-233 EQUIPMENT MAINTENANCE</b>						
57	JPMORGAN CHASE BANK NA	43040	OTTOS	06/13/2016	25.00	07/08/2016
57	JPMORGAN CHASE BANK NA	CS-N-27905	VARI DESK	06/16/2016	790.00	07/08/2016
430	REGISTRATION FEE TRUST	2016-1511TRANSF	1FM5K8AR7HGA13368	06/28/2016	70.50	07/01/2016
477	TAYLOR COMPUTER SERVICE	15283	ANTIVIRUS-PD	07/19/2016	48.20	07/21/2016
1271	WI DEPT OF FINANCIAL INST.	43082	NOTARY FILING FEE	07/19/2016	20.00	07/21/2016
1763	TACTICAL SOLUTIONS	5654	CERTIFICATIONS	07/18/2016	312.00	07/21/2016
2382	PETTY CASH	43059	POLICE DEPARTMENT	06/24/2016	101.23	07/01/2016
5839	LEXISNEXIS	1246411-20160630	MONTHLY FEE	07/08/2016	30.00	07/08/2016
Total 10-52100-233 EQUIPMENT MAINTENANCE:					1,396.93	
<b>10-52100-234 BUILDING MAINTENANCE</b>						
1710	UP NORTH SERVICES	07/13/2016	PEST CONTROL	07/13/2016	25.00	07/21/2016
Total 10-52100-234 BUILDING MAINTENANCE:					25.00	
<b>10-52100-310 SUPPLIES/EXPENSES</b>						
5033	OFFICE DEPOT -US COMMUNIT	846962513001	POLICE DEPT-37360205	07/08/2016	179.98	07/08/2016
Total 10-52100-310 SUPPLIES/EXPENSES:					179.98	
<b>10-52100-330 CLOTHING ALLOWANCE</b>						
473	STREICHER'S	1215868	HUBER	07/01/2016	130.00	07/08/2016
Total 10-52100-330 CLOTHING ALLOWANCE:					130.00	
<b>10-52100-334 JANITORIAL SUPPLIES</b>						
393	PACKERLAND RENT-A-MAT INC	2215628	MATS/RUNNERS 10586-0 POLIC	06/27/2016	60.87	07/01/2016
393	PACKERLAND RENT-A-MAT INC	2220633	MATS/RUNNERS 10586-0 POLIC	07/08/2016	52.30	07/15/2016
Total 10-52100-334 JANITORIAL SUPPLIES:					113.17	
<b>10-52100-335 SCHOOL EXPENSES</b>						
57	JPMORGAN CHASE BANK NA	43040	NATIONAL REGISTRY OF EMT	06/13/2016	65.00	07/08/2016
113	MATHIAK, JENNIFER	43058	MEALS	06/23/2016	20.00	07/01/2016
511	WAUKESHA COUNT TECH. COL	S0620059	FIRST LINE SUPERVISOR	07/01/2016	300.00	07/08/2016
520	WICHMAN, MICHELLE	43064	MEALS	07/01/2016	17.63	07/08/2016
2463	KUBIAK, ALAINA	43071	MEALS	07/08/2016	10.00	07/08/2016
Total 10-52100-335 SCHOOL EXPENSES:					412.63	
<b>10-52100-391 JAIL FUND</b>						
333	MILWAUKEE COUNTY - HOC	4754	PRISONER HOUSING	07/19/2016	425.60	07/21/2016
Total 10-52100-391 JAIL FUND:					425.60	
<b>10-52200-224 NORTH SHORE FIRE DEPARTMENT</b>						
54	NORTH SHORE FIRE DEPARTM	201268	3RD QTR OPERATING EXPENS	06/24/2016	299,893.00	07/01/2016
Total 10-52200-224 NORTH SHORE FIRE DEPARTMENT:					299,893.00	

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<b>10-52200-377 2% FIRE DUES(NSFD)</b>						
54	NORTH SHORE FIRE DEPARTM	2016 FIRE DUES	FIRE DUES	06/30/2016	30,274.50	07/08/2016
Total 10-52200-377 2% FIRE DUES(NSFD):					30,274.50	
<b>10-52520-400 MATERIALS</b>						
102241	CROWLEY CONSTRUCTION CO	9692	STRIPPING	07/19/2016	11,412.10	07/29/2016
Total 10-52520-400 MATERIALS:					11,412.10	
<b>10-53100-233 GIS MAINTENANCE</b>						
1303	ESRI	93151935	ARCVIEW MAINTENANCE-4047	07/12/2016	950.00	07/15/2016
5033	OFFICE DEPOT -US COMMUNIT	846019553001	GIS-37360205	06/29/2016	177.07	07/01/2016
5033	OFFICE DEPOT -US COMMUNIT	846019632001	GIS-37360205	06/29/2016	364.95	07/01/2016
Total 10-53100-233 GIS MAINTENANCE:					1,492.02	
<b>10-53300-221 STREET LIGHTS - ELECTRIC</b>						
536	WE-ENERGIES	06/06-07/06/16	7083-911-529	07/12/2016	19.11	07/15/2016
536	WE-ENERGIES	5/27-6/28/169	3449-647-735	07/06/2016	220.08	07/08/2016
Total 10-53300-221 STREET LIGHTS - ELECTRIC:					239.19	
<b>10-53300-405 STREET MATERIALS</b>						
80	ROWE SAND & GRAVEL INC.	JUNE 2016	DPW	07/14/2016	100.00	07/21/2016
5293	LANNON STONE PRODUCTS	1137359	STONE	06/29/2016	1,490.98	07/01/2016
5920	AMERICAN ASPHALT MATERIA	52576	ASPHALT	06/29/2016	1,095.89	07/01/2016
5920	AMERICAN ASPHALT MATERIA	52656	ASPHALT	07/15/2016	1,426.19	07/21/2016
5920	AMERICAN ASPHALT MATERIA	52689	ASPHALT	07/28/2016	1,318.38	07/29/2016
5920	AMERICAN ASPHALT MATERIA	52734	ASPHALT	07/28/2016	1,848.43	07/29/2016
Total 10-53300-405 STREET MATERIALS:					7,279.87	
<b>10-53400-221 BUS STOP-ELECTRIC</b>						
536	WE-ENERGIES	06/06-07/06/16	3217-867-834	07/12/2016	16.25	07/15/2016
536	WE-ENERGIES	06/06-07/06/16	9024-478-778	07/12/2016	16.25	07/15/2016
536	WE-ENERGIES	06/06-07/06/16	6865-091-092	07/12/2016	16.25	07/15/2016
536	WE-ENERGIES	06/06-07/06/16	7018-222-713	07/12/2016	21.69	07/15/2016
Total 10-53400-221 BUS STOP-ELECTRIC:					70.44	
<b>10-53630-370 LANDFILL FEES</b>						
1635	ADVANCED DISPOSAL-GERMA	GW0000002924	MSW	07/14/2016	7,913.85	07/15/2016
Total 10-53630-370 LANDFILL FEES:					7,913.85	
<b>10-53641-400 MATERIALS</b>						
57	JPMORGAN CHASE BANK NA	532873	WALDSCHMIDTS	06/24/2016	62.38	07/08/2016
57	JPMORGAN CHASE BANK NA	532874	WALDSCHMIDTS	06/24/2016	353.03	07/08/2016
Total 10-53641-400 MATERIALS:					415.41	
<b>10-53642-400 MATERIALS</b>						
1635	ADVANCED DISPOSAL-GERMA	GW0000002924	YARDWASTE	07/14/2016	4,222.03	07/15/2016
Total 10-53642-400 MATERIALS:					4,222.03	

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<b>10-53700-300 MISCELLANEOUS EXPENSE</b>						
43	AUTO PARTS & SERVICE	703889	LAMPS	07/18/2016	13.44	07/21/2016
43	AUTO PARTS & SERVICE	704176	CEMENT	07/18/2016	9.72	07/21/2016
43	AUTO PARTS & SERVICE	704538	MISC EXP	07/18/2016	144.56	07/21/2016
43	AUTO PARTS & SERVICE	704767	SEAM SEALER	07/18/2016	59.80	07/21/2016
43	AUTO PARTS & SERVICE	704940	FLASHER	07/18/2016	26.93	07/21/2016
57	JPMORGAN CHASE BANK NA	702584	AUTO PARTS	06/24/2016	11.04	07/08/2016
57	JPMORGAN CHASE BANK NA	702626	AUTO PARTS	06/24/2016	218.16	07/08/2016
57	JPMORGAN CHASE BANK NA	703192	AUTO PARTS	07/06/2016	58.37	07/08/2016
2241	ITU ABSORB TECH, INC	6605071	COVERALLS SHOP	07/19/2016	16.75	07/21/2016
2241	ITU ABSORB TECH, INC	6609082	COVERALLS SHOP	07/19/2016	15.34	07/21/2016
2241	ITU ABSORB TECH, INC	6612954	COVERALLS SHOP	07/19/2016	11.12	07/21/2016
2241	ITU ABSORB TECH, INC	6617115	COVERALLS SHOP	07/19/2016	22.38	07/21/2016
2241	ITU ABSORB TECH, INC	6621016	COVERALLS SHOP	07/19/2016	15.34	07/21/2016
4112	ROAD EQUIPMENT PARTS CEN	WM829336	CABLE TIES	07/18/2016	28.00	07/21/2016
101685	FASTENAL COMPANY	WIMI2119493	MISC HARDWARE	07/20/2016	81.45	07/21/2016
Total 10-53700-300 MISCELLANEOUS EXPENSE:					732.40	
<b>10-53700-341 REPAIR PARTS</b>						
57	JPMORGAN CHASE BANK NA	533718	WALDSCHMIDTS	06/24/2016	56.08	07/08/2016
57	JPMORGAN CHASE BANK NA	702326	AUTO PARTS	06/24/2016	82.74	07/08/2016
57	JPMORGAN CHASE BANK NA	702508	AUTO PARTS	06/24/2016	68.54	07/08/2016
57	JPMORGAN CHASE BANK NA	W140402	WICHITA TRACTOR	07/06/2016	352.08	07/08/2016
89	FABICK CAT	C199887	THERMOSTATS	07/19/2016	35.64	07/21/2016
198	NAPA AUTO PARTS	509413	ABS SENSOR	06/24/2016	53.56	07/01/2016
584	AMERICAN STATE EQUIPMENT	P30498	WIRE HARNESS	06/22/2016	58.50	07/01/2016
1132	BURRIS EQUIPMENT CO.	PI63501	CUSHMAN PARTS	07/05/2016	216.01	07/08/2016
1132	BURRIS EQUIPMENT CO.	PI64095	CUSHMAN PARTS	06/24/2016	96.96	07/01/2016
1132	BURRIS EQUIPMENT CO.	PI64735	CUSHMAN PARTS	06/24/2016	76.72	07/01/2016
1132	BURRIS EQUIPMENT CO.	PI65432	CUSHMAN PARTS	07/19/2016	140.66	07/21/2016
1546	BUMPER TO BUMPER	2-224948	FILTERS	06/24/2016	29.94	07/01/2016
1546	BUMPER TO BUMPER	2-224960	MISC REPAIR PARTS & FILTER	06/24/2016	11.03	07/01/2016
1998	PACK N SHIP	27582	SHIPPING	06/22/2016	28.26	07/08/2016
2635	ROSKOPF'S SERVICE & TOWIN	96072	TOW	07/18/2016	370.00	07/21/2016
3259	HYQUIP, LLC- WAUKESHA	340347	HOSE	07/18/2016	279.63	07/21/2016
4112	ROAD EQUIPMENT PARTS CEN	WM829336	BRAKE HARDWARE	07/18/2016	56.88	07/21/2016
4776	AARONIN STEEL SALES, INC.	53818	ANGLE	07/19/2016	42.00	07/21/2016
4777	BATTERIES PLUS -	541-250171	BATTERY	06/24/2016	107.95	07/01/2016
4836	REINDERS, INC.	1639492-00	PARTS	06/24/2016	36.24	07/01/2016
Total 10-53700-341 REPAIR PARTS:					2,199.42	
<b>10-53700-342 TIRES</b>						
57	JPMORGAN CHASE BANK NA	60094394	POMP'S TIRE	06/10/2016	200.00	07/08/2016
57	JPMORGAN CHASE BANK NA	60094398	POMP'S TIRE	06/10/2016	1,342.50	07/08/2016
57	JPMORGAN CHASE BANK NA	60095584	POMP'S TIRE	06/24/2016	21.30	07/08/2016
57	JPMORGAN CHASE BANK NA	60095589	POMP'S TIRE	06/24/2016	615.00	07/08/2016
413	POMP'S TIRE SERVICE, INC.	60093581-REISSU	TUBES	07/14/2016	25.00	07/15/2016
413	POMP'S TIRE SERVICE, INC.	60094396-REISSU	TIRES	07/14/2016	1,253.38	07/15/2016
Total 10-53700-342 TIRES:					3,457.18	
<b>10-53700-343 FUEL</b>						
57	JPMORGAN CHASE BANK NA	702584	AUTO PARTS	06/24/2016	62.94	07/08/2016
1337	HERBST OIL, INC	61867	FUEL	06/24/2016	1,940.86	07/01/2016
1337	HERBST OIL, INC	61924	FUEL	06/22/2016	1,518.04	07/01/2016
1337	HERBST OIL, INC	61983	FUEL	07/19/2016	1,349.40	07/21/2016

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1337	HERBST OIL, INC	62002	FUEL	07/19/2016	2,132.56	07/21/2016
Total 10-53700-343 FUEL:					7,003.80	
<b>10-53700-344 OIL</b>						
57	JPMORGAN CHASE BANK NA	6151202	PLYMOUTH LUBRICANTS	06/24/2016	835.44	07/08/2016
Total 10-53700-344 OIL:					835.44	
<b>10-53700-346 MISC DPW SHOP TOOLS</b>						
57	JPMORGAN CHASE BANK NA	49028	MAGNA-MATIC	06/09/2016	209.85	07/08/2016
Total 10-53700-346 MISC DPW SHOP TOOLS:					209.85	
<b>10-53800-220 GAS UTILITIES</b>						
536	WE-ENERGIES	05/20-6/20/16	3298-754-812	06/30/2016	22.47	07/01/2016
Total 10-53800-220 GAS UTILITIES:					22.47	
<b>10-53800-221 ELECTRIC UTILITIES</b>						
536	WE-ENERGIES	05/20-6/20/16	3298-754-812	06/30/2016	970.16	07/01/2016
Total 10-53800-221 ELECTRIC UTILITIES:					970.16	
<b>10-53800-222 TELEPHONE UTILITIES</b>						
1336	EARTHLINK BUSINESS	07/01/2016	7345438	07/01/2016	147.55	07/15/2016
5312	AT & T- VILLAGE	06/22/2016	414 351-8901 757 7	06/30/2016	35.18	07/01/2016
Total 10-53800-222 TELEPHONE UTILITIES:					182.73	
<b>10-53800-224 CELL PHONES</b>						
2136	VERIZON WIRELESS	9767971204	787066169-00001	07/12/2016	366.07	07/15/2016
Total 10-53800-224 CELL PHONES:					366.07	
<b>10-53800-300 MISCELLANEOUS EXPENSE</b>						
5033	OFFICE DEPOT -US COMMUNIT	844399538001	DPW- 37360205	06/29/2016	12.49	07/01/2016
Total 10-53800-300 MISCELLANEOUS EXPENSE:					12.49	
<b>10-53800-333 SAFETY PROGRAM</b>						
671	AIRGAS	9052947567	GLOVES	07/12/2016	275.89	07/15/2016
776	GRAINGER, INC.	9153731576	EAR PLUGS	07/06/2016	368.58	07/08/2016
3240	FEHR GRAHAM ENGINEERING	71727	SAFETY	07/28/2016	973.84	07/29/2016
Total 10-53800-333 SAFETY PROGRAM:					1,618.31	
<b>10-54100-214 HUMANE SOCIETY/MADACC</b>						
619	MADACC	1525	OPERATING COSTS	06/30/2016	922.89	07/01/2016
Total 10-54100-214 HUMANE SOCIETY/MADACC:					922.89	
<b>10-54100-215 CONTRACT - HEALTH</b>						
2091	NORTH SHORE HEALTH DEPT	16-0000056	3RD QTR SERVICES	07/13/2016	6,939.25	07/15/2016
Total 10-54100-215 CONTRACT - HEALTH:					6,939.25	

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<b>10-55200-435 PLAYGROUND MATERIALS</b>						
280	LIESENER SOILS INC.	0139096-IN	BASEBALL MIX	07/06/2016	105.00	07/08/2016
Total 10-55200-435 PLAYGROUND MATERIALS:					105.00	
<b>10-55400-430 LX CLUB MATERIALS</b>						
180	FOX POINT-BAYSIDE SCHOOL	2	LX CLUB	07/01/2016	500.00	07/01/2016
Total 10-55400-430 LX CLUB MATERIALS:					500.00	
<b>10-55440-220 GAS UTILITIES</b>						
536	WE-ENERGIES	06/06-07/06/16	5214-367-035	07/12/2016	11.66	07/15/2016
Total 10-55440-220 GAS UTILITIES:					11.66	
<b>10-55440-221 ELECTRIC UTILITIES</b>						
536	WE-ENERGIES	06/06-07/06/16	5630-222-440	07/12/2016	97.75	07/15/2016
Total 10-55440-221 ELECTRIC UTILITIES:					97.75	
<b>10-56100-125 FORESTRY CONSULTANT</b>						
5933	WACHTEL TREE SCIENCE & SE	17618	FORESTRY REQUESTS	07/12/2016	3,445.00	07/15/2016
Total 10-56100-125 FORESTRY CONSULTANT:					3,445.00	
<b>10-56100-455 FORESTRY/PARK MATERIALS</b>						
4888	CARLIN SALES	313395-00	RAZOR	06/28/2016	252.69	07/01/2016
Total 10-56100-455 FORESTRY/PARK MATERIALS:					252.69	
<b>10-56100-465 TREE MAINTENANCE</b>						
502	VILLAGE HARDWARE - VH	148863	FORESTRY	07/14/2016	23.36	07/21/2016
4888	CARLIN SALES	313395-00	PRUNER	06/28/2016	63.59	07/01/2016
Total 10-56100-465 TREE MAINTENANCE:					86.95	
<b>10-59000-500 CONTINGENCY FUND</b>						
57	JPMORGAN CHASE BANK NA	42932	PICK N SAVE	06/14/2016	19.54	07/08/2016
1751	ACTION HEATING COOLING &	110353	DIAGNOSIS	06/22/2016	196.00	07/01/2016
1751	ACTION HEATING COOLING &	110358	DIAGNOSIS	07/18/2016	416.50	07/21/2016
Total 10-59000-500 CONTINGENCY FUND:					632.04	
<b>20-61000-221 ELECTRIC UTILITIES</b>						
537	WE-ENERGIES LIB	6/7-7/7/16	UTILITY-ELECTRIC	07/20/2016	2,062.63	07/21/2016
Total 20-61000-221 ELECTRIC UTILITIES:					2,062.63	
<b>20-61000-222 TELEPHONE UTILITIES</b>						
2973	TIME WARNER CABLE	07/01/2016	UTILITIES-TELEPHONE	07/20/2016	336.98	07/21/2016
Total 20-61000-222 TELEPHONE UTILITIES:					336.98	
<b>20-61000-223 WATER/SEWER UTILITIES</b>						
207	GLENDALE WATER UTILITY	4/1-6/30/16	UTILITY-WATER	07/20/2016	417.36	07/21/2016
5543	PREMIUM WATERS, INC.	011767-06-16	UTILITY- WATER	07/20/2016	65.65	07/21/2016

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Total 20-61000-223 WATER/SEWER UTILITIES:					483.01	
<b>20-61000-227 SYSTEM EXPENSE</b>						
826	MILWAUKEE CTY. FED. LIBRAR	FL-02922	SYSTEM EXPENSE	07/20/2016	130.41	07/21/2016
Total 20-61000-227 SYSTEM EXPENSE:					130.41	
<b>20-61000-230 MAINTENANCE</b>						
37	LV ENTERPRISES, LLC	4454	MAINTENANCE	07/20/2016	3,118.00	07/21/2016
570	SIDELLO PROPERTY SERVICE	13430	MAINTENANCE	07/20/2016	203.75	07/21/2016
2468	VILLAGE HARDWARE/LIBRARY	148157	MAINTENANCE	07/06/2016	70.60	07/08/2016
2472	DUST FREE CLEANING SERVIC	14910	MAINTENANCE	07/20/2016	1,290.24	07/21/2016
2474	MIKE INGRILLI PLUMBING	9740	MAINTENANCE	07/08/2016	1,041.49	07/08/2016
Total 20-61000-230 MAINTENANCE:					5,724.08	
<b>20-61000-233 EQUIPMENT MAINTENANCE</b>						
2897	JUST SERVICE	5114-16	MAINTENANCE AGREEMENT	07/20/2016	405.00	07/21/2016
5778	OFFICE COPYING EQUIPMENT	C332188	EQUIPMENT MAINTENANCE	07/20/2016	199.92	07/21/2016
5786	GREAT AMERICAN LEASING C	19040319	COPY MACHINE	07/20/2016	328.00	07/21/2016
Total 20-61000-233 EQUIPMENT MAINTENANCE:					932.92	
<b>20-61000-310 SUPPLIES/EXPENSES</b>						
140	DEMCO	5/3-7/1/16	SUPPLIES	07/20/2016	116.35	07/21/2016
826	MILWAUKEE CTY. FED. LIBRAR	FL-02922	MCFLS SUPPLIES	07/20/2016	190.06	07/21/2016
1346	CARTRIDGE WORLD (238)	160940/161284	SUPPLIES	07/20/2016	345.98	07/21/2016
2347	NORTHSHORE BANK	5/20-6/20/16	SUPPLIES	07/06/2016	331.72	07/08/2016
2468	VILLAGE HARDWARE/LIBRARY	148769	SUPPLIES	07/20/2016	4.03	07/21/2016
Total 20-61000-310 SUPPLIES/EXPENSES:					988.14	
<b>20-61000-311 POSTAGE</b>						
826	MILWAUKEE CTY. FED. LIBRAR	FL-02922	POSTAGE	07/20/2016	59.52	07/21/2016
2347	NORTHSHORE BANK	05/31/2016	POSTAGE	07/08/2016	11.15	07/08/2016
Total 20-61000-311 POSTAGE:					70.67	
<b>20-61000-811 REFERENCE SERIALS</b>						
686	CHICAGO TRIBUNE	06/11/2016	REFERENCE	07/06/2016	676.00	07/08/2016
2365	GREY HOUSE PUBLISHING	924972	REFERENCE SERIALS	07/20/2016	310.50	07/21/2016
2792	SALEM PRESS, INC.	147582	REFERENCE	07/20/2016	335.75	07/21/2016
Total 20-61000-811 REFERENCE SERIALS:					1,322.25	
<b>20-61000-812 ADULT BOOKS</b>						
55	BAKER & TAYLOR BOOKS VEN	07/06/2016	ADULT BOOKS	07/20/2016	99.82	07/21/2016
55	BAKER & TAYLOR BOOKS VEN	2032111194	ADULT BOOKS	07/06/2016	721.19	07/08/2016
1578	MARIS ASSOCIATES	1063	ADULT BOOKS	07/20/2016	201.01	07/21/2016
5492	PARACLETTE PRESS INC.	602685	ADULT BOOKS	07/20/2016	54.59	07/21/2016
Total 20-61000-812 ADULT BOOKS:					1,076.61	
<b>20-61000-813 JUVENILE BOOKS</b>						
55	BAKER & TAYLOR BOOKS VEN	6/14-6/23/16	JUVENILE BOOKS	07/06/2016	621.60	07/08/2016
55	BAKER & TAYLOR BOOKS VEN	6/30-7/11/16	JUVENILE BOOKS	07/20/2016	546.95	07/21/2016

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Total 20-61000-813 JUVENILE BOOKS:					1,168.55	
<b>20-61000-814 PAPERBACK BOOKS</b>						
55	BAKER & TAYLOR BOOKS VEN	1/12-7/6/16	PAPERBACK BOOKS	07/20/2016	441.86	07/21/2016
Total 20-61000-814 PAPERBACK BOOKS:					441.86	
<b>20-61000-815 MEDIA</b>						
645	BAKER & TAYLOR ENTERTAIN	B17322870	CHILDRENS MEDIA	07/06/2016	69.87	07/08/2016
645	BAKER & TAYLOR ENTERTAIN	B19482930	CHILDRENS MEDIA	07/20/2016	74.63	07/21/2016
1578	MARIS ASSOCIATES	1063	MEDIA- ADULT	07/20/2016	36.00	07/21/2016
2401	MIDWEST TAPE	6/16-6/17/16	ADULT MEDIA	07/06/2016	75.86	07/08/2016
2401	MIDWEST TAPE	6/24-7/9/16	ADULT MEDIA	07/20/2016	482.76	07/21/2016
5492	PARACLETTE PRESS INC.	602685	ADULT MEDIA	07/20/2016	110.40	07/21/2016
Total 20-61000-815 MEDIA:					849.52	
<b>20-61000-820 FURNITURE &amp; EQUIPMENT</b>						
826	MILWAUKEE CTY. FED. LIBRAR	FL-02922	FURNITURE/EQUIP	07/20/2016	287.00	07/21/2016
Total 20-61000-820 FURNITURE & EQUIPMENT:					287.00	
<b>20-61000-830 ADULT PROGRAMMING</b>						
88	KNIGHT, PAUL	06/08/2016	ADULT PROGRAMMING	07/20/2016	100.00	07/21/2016
1549	HAHN, MITCH	07/18/2016	ADULT PROGRAMMING	07/20/2016	43.96	07/21/2016
2347	NORTHSHORE BANK	5/24-6/14/2016	ADULT PROGRAMMIN	07/06/2016	59.24	07/08/2016
3250	SIEMSEN, CRAIG	07/13/2016	ADULT PROGRAMMING	07/20/2016	200.00	07/21/2016
Total 20-61000-830 ADULT PROGRAMMING:					403.20	
<b>21-53800-210 CONTRACT SERVICES</b>						
2839	CITY WATER LLC	348	WATER UTILITY OPERATIONS	07/06/2016	780.00	07/08/2016
Total 21-53800-210 CONTRACT SERVICES:					780.00	
<b>21-71000-400 MATERIALS</b>						
141	DIGGERS HOTLINE	160657801	HOTLINE TICKETS	07/06/2016	47.70	07/15/2016
141	DIGGERS HOTLINE	160657801 PP2	HOTLINE TICKETS	06/29/2016	373.08	07/01/2016
2260	PORT A JOHN	1257137-IN	JUNE	07/12/2016	89.00	07/15/2016
Total 21-71000-400 MATERIALS:					509.78	
<b>21-72000-220 GAS UTILITIES</b>						
536	WE-ENERGIES	06/06-07/06/16	2417-882-521	07/12/2016	120.12	07/15/2016
Total 21-72000-220 GAS UTILITIES:					120.12	
<b>21-72000-221 ELECTRIC UTILITIES</b>						
536	WE-ENERGIES	06/06-07/06/16	7023-980-106	07/12/2016	16.25	07/15/2016
536	WE-ENERGIES	06/06-07/06/16	1670-928-034	07/12/2016	26.19	07/15/2016
Total 21-72000-221 ELECTRIC UTILITIES:					42.44	
<b>21-73000-310 SUPPLIES/EXPENSES</b>						
5433	PREISLER UJAZDOWSKI, MAU	43230	MILEAGE	07/14/2016	5.14	07/15/2016

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Total 21-73000-310 SUPPLIES/EXPENSES:					5.14	
<b>21-73000-400 MATERIALS</b>						
2136	VERIZON WIRELESS	9767953123	687068918-00001	07/08/2016	13.81	07/15/2016
Total 21-73000-400 MATERIALS:					13.81	
<b>21-75000-210 CONTRACT SERVICES</b>						
305	JOHN A. MAYER,	07162016	PROFESSIONAL SVCS	07/28/2016	1,007.00	07/29/2016
Total 21-75000-210 CONTRACT SERVICES:					1,007.00	
<b>21-91000-575 PRIVATE LATERAL PROGRAM (MMSD)</b>						
2826	MUSSON BROTHERS INC	43250	PARTIAL RETAINAGE RELEASE	07/12/2016	9,839.18	07/21/2016
Total 21-91000-575 PRIVATE LATERAL PROGRAM (MMSD):					9,839.18	
<b>21-91000-801 INFILTRATION/INFLOW REDUCTION</b>						
256	KAPUR & ASSOCIATES, INC.	87957	I & I INVESTIGATION	07/12/2016	36.16	07/21/2016
256	KAPUR & ASSOCIATES, INC.	87957	I & I INVESTIGATION	07/12/2016	2,132.00	07/21/2016
Total 21-91000-801 INFILTRATION/INFLOW REDUCTION:					2,168.16	
<b>21-91000-871 TELIVISING</b>						
256	KAPUR & ASSOCIATES, INC.	87981	SEWER TELIVISING	07/12/2016	9,735.46	07/21/2016
Total 21-91000-871 TELIVISING:					9,735.46	
<b>21-91000-888 SEWER SYSTEM IMPROVEMENTS</b>						
39	RUEKERT MIELKE, INC.	115367	GIS ACTIVITIES	07/12/2016	8,462.83	07/21/2016
39	RUEKERT MIELKE, INC.	115368	GIS ACTIVITIES	07/12/2016	604.25	07/21/2016
39	RUEKERT MIELKE, INC.	115574	GIS ACTIVITIES	07/12/2016	2,120.00	07/21/2016
2430	VISU-SEWER CLEAN & SEAL, I	43252	SANITARY SEWER REHAB.	07/13/2016	78,602.24	07/21/2016
Total 21-91000-888 SEWER SYSTEM IMPROVEMENTS:					89,789.32	
<b>22-53650-210 CONTRACT SERVICES</b>						
3292	OSI ENVIROMENTAL INC.	1030133	SOLVENT	06/24/2016	121.50	07/01/2016
Total 22-53650-210 CONTRACT SERVICES:					121.50	
<b>23-46724 SWIM TEAM</b>						
63	HELLMAN, STEVE	43225	SWIM TEAM REFUND	07/11/2016	85.00	07/15/2016
Total 23-46724 SWIM TEAM:					85.00	
<b>23-46726 DAILY FEES</b>						
74	NURTHEN, WILLIAM OR JENNIF	5.000251	REFUND-DOUBLE PAYMENT	07/13/2016	740.00	07/13/2016
Total 23-46726 DAILY FEES:					740.00	
<b>23-55420-220 GAS UTILITIES</b>						
536	WE-ENERGIES	06/06-07/06/16	8294-368-584	07/12/2016	605.81	07/15/2016
Total 23-55420-220 GAS UTILITIES:					605.81	

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<b>23-55420-221 ELECTRIC UTILITIES</b>						
536	WE-ENERGIES	06/06-07/06/16	8294-368-584	07/12/2016	1,712.98	07/15/2016
Total 23-55420-221 ELECTRIC UTILITIES:					1,712.98	
<b>23-55420-222 TELEPHONE UTILITIES</b>						
1345	AT & T U-VERSE	06/2-07/01/16	POOL- 111299163	07/12/2016	35.00	07/15/2016
Total 23-55420-222 TELEPHONE UTILITIES:					35.00	
<b>23-55420-310 SUPPLIES/EXPENSES</b>						
3240	FEHR GRAHAM ENGINEERING	71727	SAFETY-POOL	07/28/2016	479.66	07/29/2016
5033	OFFICE DEPOT -US COMMUNIT	848860632001	POOL-37360205	07/15/2016	59.15	07/21/2016
5033	OFFICE DEPOT -US COMMUNIT	849470364001	POOL-37360205	07/15/2016	23.96	07/21/2016
Total 23-55420-310 SUPPLIES/EXPENSES:					562.77	
<b>23-55420-400 MATERIALS</b>						
64	BOELTER SUPERSTORE	95609952	REFRIGERATOR	07/07/2016	2,750.00	07/15/2016
502	VILLAGE HARDWARE - VH	148995	POOL	07/28/2016	51.07	07/29/2016
825	LENNY'S POOL SERVICE	143826	CHEMICALS	07/15/2016	383.92	07/29/2016
825	LENNY'S POOL SERVICE	143969	CHEMICALS	07/22/2016	293.10	07/29/2016
1175	TRIPOLI COUNTRY CLUB	42978	MEET	07/07/2016	137.00	07/08/2016
1176	MILWAUKEE COUNTRY CLUB	42977	MEET	07/07/2016	50.00	07/08/2016
1547	SOS TECHNOLOGIES	111082	DEFIB BATTERY	06/22/2016	129.80	07/01/2016
2241	ITU ABSORB TECH, INC	6605073	POOL	07/20/2016	74.36	07/21/2016
Total 23-55420-400 MATERIALS:					3,869.25	
<b>24-52400-218 VILLAGE ATTORNEY</b>						
4796	ARENZ, MOLTER, MACY, RIFFL	10977	BUILDING INSPECTION	06/24/2016	259.70	07/01/2016
4796	ARENZ, MOLTER, MACY, RIFFL	11016	BUILDING	07/28/2016	117.80	07/29/2016
Total 24-52400-218 VILLAGE ATTORNEY:					377.50	
<b>25-53410-400 MATERIALS</b>						
141	DIGGERS HOTLINE	160657801	HOTLINE TICKETS	07/08/2016	47.70	07/15/2016
141	DIGGERS HOTLINE	160657801 PP2	HOTLINE TICKETS	06/29/2016	373.08	07/01/2016
Total 25-53410-400 MATERIALS:					420.78	
<b>25-53420-400 MATERIALS</b>						
123	NEENAH FOUNDRY COMPANY	177019	GRATES/FRAMES	07/20/2016	875.00	07/21/2016
Total 25-53420-400 MATERIALS:					875.00	
<b>25-53420-415 MAINTENANCE</b>						
281	LINCOLN CONTRACTORS SUP	R80944	RENTAL	07/20/2016	166.77	07/21/2016
Total 25-53420-415 MAINTENANCE:					166.77	
<b>25-53800-233 INDIAN CREEK PARK MAINTENANCE</b>						
67	THOMPSON & ASSOC. WETLAN	3568	WETLAND REPORT	07/12/2016	605.22	07/15/2016
2824	MAREK LANDSCAPING	3016	INDIAN CREEK	07/12/2016	1,555.23	07/15/2016
Total 25-53800-233 INDIAN CREEK PARK MAINTENANCE:					2,160.45	

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<b>25-55410-310 SUPPLIES/EXPENSES</b>						
5433	PREISLER UJAZDOWSKI, MAU	43230	MILEAGE	07/14/2016	5.15	07/15/2016
Total 25-55410-310 SUPPLIES/EXPENSES:					5.15	
<b>25-91500-800 WPDES COMPLIANCE PROGRAM</b>						
39	RUEKERT MIELKE, INC.	115367	GIS ACTIVITIES	07/12/2016	2,396.34	07/21/2016
39	RUEKERT MIELKE, INC.	115368	GIS ACTIVITIES	07/12/2016	604.25	07/21/2016
39	RUEKERT MIELKE, INC.	115574	GIS ACTIVITIES	07/12/2016	1,580.00	07/21/2016
39	RUEKERT MIELKE, INC.	115576	SWMP UPDATE	07/12/2016	4,170.00	07/21/2016
Total 25-91500-800 WPDES COMPLIANCE PROGRAM:					8,750.59	
<b>25-91500-833 STORM SEWER SYSTEM IMPROVE.</b>						
256	KAPUR & ASSOCIATES, INC.	87960	STORM DESIGN	07/12/2016	3,302.00	07/21/2016
256	KAPUR & ASSOCIATES, INC.	87962	DEAN/SANTA MONICA	07/12/2016	13,853.34	07/21/2016
Total 25-91500-833 STORM SEWER SYSTEM IMPROVE.:					17,155.34	
<b>40-91000-400 MADACC</b>						
619	MADACC	1525	CAPITAL PROJECTS	06/30/2016	21.88	07/01/2016
Total 40-91000-400 MADACC:					21.88	
<b>40-91100-809 SOFTWARE UPDATES</b>						
1638	ZTEC SYSTEMS	160602	SOFTWARE UPDATE	06/24/2016	75.00	07/01/2016
Total 40-91100-809 SOFTWARE UPDATES:					75.00	
<b>40-91200-801 SQUAD CARS</b>						
904	CKC GRAPHICS & SIGNS	19070	GRAPHICS	07/18/2016	475.00	07/21/2016
Total 40-91200-801 SQUAD CARS:					475.00	
<b>40-91200-804 COMPUTER SYSTEM</b>						
5860	DELL FINANCIAL SERVICES	084533278	SERVER	07/08/2016	6,285.84	07/08/2016
Total 40-91200-804 COMPUTER SYSTEM:					6,285.84	
<b>40-91500-836 GIS IMPLEMENTATION</b>						
39	RUEKERT MIELKE, INC.	115367	GIS ACTIVITIES	07/12/2016	4,977.00	07/21/2016
39	RUEKERT MIELKE, INC.	115574	GIS ACTIVITIES	07/12/2016	600.00	07/21/2016
Total 40-91500-836 GIS IMPLEMENTATION:					5,577.00	
<b>40-91600-833 TREE REPLACEMENT</b>						
80	ROWE SAND & GRAVEL INC.	JUNE 2016	DPW	07/14/2016	430.00	07/21/2016
3251	CRAWFORD TREE & LANDSCA	6639	INJECTION EAB	06/23/2016	25,705.00	07/01/2016
Total 40-91600-833 TREE REPLACEMENT:					26,135.00	
<b>40-91600-851 DISEASED TREE REMOVAL</b>						
2669	BARK RIVER TREE SERVICE IN	2336	EAB	06/30/2016	5,370.80	07/01/2016
Total 40-91600-851 DISEASED TREE REMOVAL:					5,370.80	
<b>40-91700-801 NSFD CAPITAL EXPENSE</b>						
54	NORTH SHORE FIRE DEPARTM	201268	3RD QTR CAPITOL EXPENSE	06/24/2016	3,841.00	07/01/2016

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Total 40-91700-801 NSFD CAPITAL EXPENSE:					3,841.00	
<b>40-91700-802 NSFD EXPENSE 2010 AND BEYOND</b>						
54	NORTH SHORE FIRE DEPARTM	201268	3RD QTR DEBT SERVICE	06/24/2016	13,198.00	07/01/2016
Total 40-91700-802 NSFD EXPENSE 2010 AND BEYOND:					13,198.00	
<b>50-81000-601 SOURCE OF WATER SUPPLY</b>						
378	NORTH SHORE WATER COMMI	3	MONTHLY	07/01/2016	16,872.07	07/01/2016
Total 50-81000-601 SOURCE OF WATER SUPPLY:					16,872.07	
<b>50-81000-641 OPERATIONS SUPPLY AND EXPENSE</b>						
776	GRAINGER, INC.	9118022970	EAR PLUGS	06/28/2016	52.75	07/01/2016
Total 50-81000-641 OPERATIONS SUPPLY AND EXPENSE:					52.75	
<b>50-81000-651 MAINTENANCE OF MAINS</b>						
80	ROWE SAND & GRAVEL INC.	JUNE 2016	WATER	07/14/2016	190.00	07/21/2016
141	DIGGERS HOTLINE	160657801	HOTLINE TICKETS	07/08/2016	47.70	07/15/2016
141	DIGGERS HOTLINE	160657801 PP2	HOTLINE TICKETS	06/29/2016	373.09	07/01/2016
2241	ITU ABSORB TECH, INC	6592900	WATER DEPT	06/28/2016	8.08	07/01/2016
2241	ITU ABSORB TECH, INC	6609083	WATER DEPT	06/28/2016	8.08	07/01/2016
2241	ITU ABSORB TECH, INC	6612955	WATER DEPT	07/08/2016	8.08	07/15/2016
2241	ITU ABSORB TECH, INC	6617116	WATER DEPT	07/08/2016	42.31	07/15/2016
2854	SHORELINE CONTRACTING SE	2016360	ASPHALT	06/29/2016	60.00	07/01/2016
5293	LANNON STONE PRODUCTS	1135078	STONE	06/28/2016	1,787.11	07/01/2016
5293	LANNON STONE PRODUCTS	1136132	BASE COURSE	06/28/2016	552.25	07/01/2016
5509	HD SUPPLY WATERWORKS, LT	F693548	WATER BOX LIDS	06/29/2016	99.90	07/01/2016
5920	AMERICAN ASPHALT MATERIA	52576	ASPHALT	06/29/2016	199.33	07/01/2016
101685	FASTENAL COMPANY	WIMI2119126	BOLTS	06/28/2016	5.48	07/01/2016
Total 50-81000-651 MAINTENANCE OF MAINS:					3,381.41	
<b>50-81000-654 MAINTENANCE OF HYDRANTS</b>						
3234	WALDSCHMIDT'S TOWN & COU	533719	TRIMMER	06/28/2016	299.96	07/01/2016
Total 50-81000-654 MAINTENANCE OF HYDRANTS:					299.96	
<b>50-81000-655 MAINTENANCE OF OTHER PLANT</b>						
16	NORTHERN LAKE SERVICE INC	297750	LEAD WATER ANALYSIS	07/08/2016	15.00	07/15/2016
16	NORTHERN LAKE SERVICE INC	297751	LEAD WATER ANALYSIS	07/08/2016	15.00	07/15/2016
Total 50-81000-655 MAINTENANCE OF OTHER PLANT:					30.00	
<b>50-81000-800 CAPITAL OUTLAY</b>						
39	RUEKERT MIELKE, INC.	115367	GIS ACTIVITIES	07/12/2016	5,741.33	07/21/2016
39	RUEKERT MIELKE, INC.	115368	GIS ACTIVITIES	07/12/2016	604.25	07/21/2016
39	RUEKERT MIELKE, INC.	115574	GIS ACTIVITIES	07/12/2016	1,310.00	07/21/2016
3252	MIDWEST METER INC.	78784IN	ORION	06/28/2016	3,096.00	07/01/2016
Total 50-81000-800 CAPITAL OUTLAY:					10,751.58	
<b>50-81000-844 NSWC CAPITAL PROJECTS</b>						
378	NORTH SHORE WATER COMMI	07/06/2016	LOW LIFT	07/11/2016	1,062.32	07/15/2016
378	NORTH SHORE WATER COMMI	07/06/2016	AUTO CLAVE	07/11/2016	528.10	07/15/2016
378	NORTH SHORE WATER COMMI	07/06/2016	CHEMICAL FEED	07/11/2016	404.73	07/15/2016

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Total 50-81000-844 NSWC CAPITAL PROJECTS:					1,995.15	
<b>50-81000-903 SUPPLIES AND EXPENSE</b>						
5033	OFFICE DEPOT -US COMMUNIT	847133621001	WATER DEPT-37360205	07/06/2016	6.43	07/08/2016
Total 50-81000-903 SUPPLIES AND EXPENSE:					6.43	
<b>50-81000-921 OFFICE SUPPLIES AND EXPENSE</b>						
2136	VERIZON WIRELESS	9767953123	687068918-00001	07/08/2016	13.81	07/15/2016
Total 50-81000-921 OFFICE SUPPLIES AND EXPENSE:					13.81	
<b>50-81000-923 OUTSIDE SERVICES EMPLOYED</b>						
305	JOHN A. MAYER,	7202016	PROFESSIONAL SVCS	07/28/2016	943.00	07/29/2016
2839	CITY WATER LLC	348	WATER UTILITY OPERATIONS	07/06/2016	7,020.00	07/08/2016
Total 50-81000-923 OUTSIDE SERVICES EMPLOYED:					7,963.00	
<b>50-81000-930 MISC GENERAL EXPENSE</b>						
5433	PREISLER UJAZDOWSKI, MAU	43230	MILEAGE	07/14/2016	5.15	07/15/2016
5895	MILW. JOURNAL SENTINAL (AD	700184-6-16	ACCOUNT 700184	06/30/2016	98.50	07/15/2016
Total 50-81000-930 MISC GENERAL EXPENSE:					103.65	
<b>72-27000 DONATIONS FOR BOOKS</b>						
2347	NORTHSHORE BANK	5/20-5/31/16	DONATIONS	07/06/2016	981.23	07/08/2016
Total 72-27000 DONATIONS FOR BOOKS:					981.23	
<b>72-27015 LIBRARY LOST BOOKS</b>						
55	BAKER & TAYLOR BOOKS VEN	6/14-6/24/2016	LOST LIBRARY BOOK	07/06/2016	69.92	07/08/2016
55	BAKER & TAYLOR BOOKS VEN	7/8-7/11/16	LOST LIBRARY BOOK	07/20/2016	233.05	07/21/2016
Total 72-27015 LIBRARY LOST BOOKS:					302.97	
<b>72-27030 FRIENDS OF THE NSL - DONATION</b>						
2347	NORTHSHORE BANK	5/27-6/9/16	FOL	07/06/2016	706.76	07/08/2016
2401	MIDWEST TAPE	6/30-7/9/16	REF/TECH	07/20/2016	385.90	07/21/2016
2401	MIDWEST TAPE	94069342	FOL	07/06/2016	31.66	07/08/2016
Total 72-27030 FRIENDS OF THE NSL - DONATION:					1,124.32	
Grand Totals:					791,902.59	

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Date Approved: \_\_\_\_\_

Village Manager: \_\_\_\_\_

Village Board: \_\_\_\_\_

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## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

**To:** Village Board

**From:** Michael Pedersen, Assistant Village Manager

**Through:** Scott Botcher, Village Manager

**Date:** August 3, 2016

**Re:** Village Hall Board Room Improvements

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**Overview**

In 2015, the Village replaced the pendant lights, carpet, base boards and the audio system. While the Village Board room looks significantly better, there is still room for improvement. The audience chairs in the Village Board room are extremely worn and could be replaced. Staff is unsure when the existing chairs were purchased, but guess they have been around for over 25 years. Additionally, the Village Board room lacks an Audio Visual system that can be used for presentations from staff, residents, contractors, etc. The Village Board room is also in need of wall repair. The current wallcovering is stained in certain areas and is starting to peel apart in other areas.

**Audience Chairs**

Staff looked at many options for audience chair replacements and came up with two options; these differ by cost and vendor. The first option provided by Forrer Business Solutions, Inc. is a high quality chair that will most likely last for another 25 years. The price of these chairs are \$225.00 per chair; \$6,750 for the 30 needed. (Please see page 3)

The second replacement option was found on officechairs.com. While these chairs may not be to the quality standard of those proposed by Forrer Business Solutions, Inc., they are still an improvement from the current audience chairs that the Board room currently has. Chair option two sells for \$95.00 per chair; \$2,850 for the 30 needed. (Please see page 3)

**Audio/Visual Upgrade**

Staff had three vendors come into Village Hall to provide options for an Audio Visual concept in the Village Board room; Audio Visual of Milwaukee, Inc, Lewis Sound and Video Professionals Inc., and Flanners Home Entertainment. Of the three that came into Village Hall, two provided proposals. The proposal from Audio Visual of Milwaukee, Inc. included two 60" Flat Panel displays and necessary hardware, materials and labor that would be necessary for the A/V system to connect with any laptop at the cost of \$9,503. This proposal also included the option to add a projector and screen for additional viewing capabilities for an additional \$3,335 to the original proposal, totaling \$12,838.

The second Audio Visual proposal the Village received was from Lewis Sound and Video Professionals. This proposal includes two 90" Flat Panel displays and a Digital Media Presentation system that can be controlled through a 9" touchscreen. This proposal also includes a projector and screen for additional viewing capabilities. The total for this proposal is \$59,397.02. Cheaper alternatives were discussed, but a new proposal was not sent back in a timely manner, so cost breakouts were not identified.

### **Wall Repairs**

Of the three vendors that came into Village Hall to look at the Board Room walls, two ended up providing proposals. The first proposal came from Brew City Contractors. The solution Brew City Contractors came up with was to float 3/8" drywall over the existing walls and patch the holes in the ceiling and match the existing texture. This option will cost the Village \$7,229.22.

The second proposal was provided from Wall-tech. This proposal included four different options for wall repair. While four options sounds daunting, they are in fact all great options, but will result in different looks at different prices. The four options are as follows:

*Option 1: \$5,960*

Glue down and paint over existing wallcovering

Paint chair rail.

*Option 2: \$8,795*

Glue down and paint over existing wallcovering above the chair rail.

Install new wallcovering below chair rail.

Paint Chair Rail

*Option 3: \$12,245*

Install new wallcovering above and below chair rail

Paint chair rail

*Option 4: \$11,485*

Remove existing wallcovering and adhesive

Prime and Paint walls and chair rail

### **Fiscal Note**

The Village did not budget for Board Room Improvements in the 2016 Capital Budget.

### **Recommendation**

Staff gathered information regarding new audience chairs, wallcovering and audio visual upgrades per the Board request. Should the Village Board decide to pursue any or all of these options, staff will at that point put together a financial recommendation for consideration or stands willing to discuss them at the meeting.

**Option 1**

Forrer Business Solutions, Inc.

SOI Inflex Chair

\$225 each

\$7,118 total (includes shipping and installation)



**Option 2**

Officechairs.com

Padded Armless Stack Chair

\$95 each

\$2,850 (includes shipping and installation)





285 N. Janacek Road  
Brookfield, WI 53045

Phone 262-432-1077  
Fax 262-432-1078

## **Village of Fox Point Mike Pedersen Board Room**

July 20<sup>th</sup>, 2016

Audio Visual of Milwaukee (AVM) appreciates this opportunity to present this proposal for the board room at the village of Fox Point village hall.

The proposal is separated into 3 areas. The projector/screen and associated hardware. The monitors and mounting hardware. The equipment, materials and labor to bring the new A/V equipment together. All product is a quantity of 1 unless designated as such (4).

This proposal does not include any electrical work which needs to be completed prior to the AVM install. AVM will consult with the electrician to ensure the outlets are located in the correct area.

The AVM Team is looking forward to being of service to The Village of Fox Point

Dave Brozovich

Marketing and Sales

### Screen/Projector and Hardware

**Projector** is 1080P, 4000 Lumens, DLP, 1.2-2.0:1 (D:W), 8,000 Hr Lamp, 20W Speaker, RJ-45, Wireless Opt, HDMI x 2

**Screen** is Contour Electrol which is an electric remote control screen

#### **Mounting Hardware**

Mounts for the screen, including a unistrut for support above the suspended ceiling.

Mounts for the projector, locking adjustable mount, adjustable pole, ceiling bracket

**Sub-Total      \$3,080**

### Monitors and Mounting Hardware

(2) 60" LED TV 1920x1080 HDMI VGA RS232 USB Tuner SPKR 2yr Warranty

(2) Adjustable tilting micro adjustable mounts for monitors

**Sub-Total      \$3,366**

Associated Hardware, Materials and Labor

HDMI, VGA Decora Tx, White – 230 feet (70 m)

(4) HDMI Rx - 230 feet (70 m)

HDMI Audio De-Embedder

HDMI to Eight Output DTP DA - 230 feet (70 m)

Cat 5 Cable

Labor

**Sub-Total      \$6,392**

**Total                      \$12,838**

This quote does not include shipping/handling or sales tax

Thank you for this opportunity to provide this quote to The Village of Fox Point. AVM looks forward to a long relationship with The Village of Fox Point.

In Service,

The Entire AVM Team

**Audio Visual of Milwaukee will provide the following:**

- System design
- Documentation
- Equipment and parts necessary for properly functioning systems
- Coordination of 110v AC requirements with customer's electrical contractor
- Coordination of installation schedules
- Coordination of equipment delivery
- Installation of low-voltage cabling
- Installation of audio visual equipment provided in contract
- Owner training session

**The following items are the responsibility of the system owner:**

- Installation of 110v AC receptacles as required for a/v equipment

- Coordination of changes in equipment and system design with Audio Visual of Milwaukee
  - Provision of secure storage area during installation

### **Terms and Conditions of Sale**

#### Terms available with approved credit:

For orders under \$1500.00:  
Balance due upon delivery.

For orders 1500.00 up to \$50,000:  
50% down payment required with purchase order or contract  
Balance due 10 days after project/order completion.

For orders over \$50,000:  
50% downpayment required with purchase order or contract  
25% payment due when equipment arrives at AVM  
15% payment due upon delivery to project location  
10% final payment due upon project completion

Prices quoted will be honored for 30 days after date of issuance.

**Prices do not include shipping charges and applicable sales taxes.**

Installation will be scheduled after acceptance of proposal. Installation dates will be dependent on construction schedules, AVM crew schedule, and equipment delivery lead-times.

## Warranty

Onsite service is provided at no additional cost for one year from the time of system completion. All equipment provided and installed by AVM will be repaired subject to manufacturer's warranties. This warranty covers all new installed electronic equipment and workmanship. After one year, service calls will be billed at AVM's prevailing rates.

Warranty coverage is as follows:

- ❖ Onsite service for covered occurrences required during this agreement will be furnished at no cost to the customer during normal business hours. Response to service requests will be within 8 business hours.
- ❖ Loaner equipment will be provided, subject to availability. In the event of a projector failure, a loaner tabletop projector will be provided for your on-site use.
- ❖ Parts and labor for repair of equipment and permanent wiring installed by AVM are included in this warranty. Equipment requiring parts that are no longer available may be terminated from this warranty on a pro rata basis.

**This warranty does not include or cover the following:**

- ✓ **Repairs or service required as a result of misuse, abuse, unauthorized modifications, or acts of God.**
- ✓ **Consumable accessories including lamps, batteries and cables.**
- ✓ **No existing equipment is included in this warranty.**

***Committee Room A-V Upgrade  
Project Option for  
Village of Foxpoint***

***July 19, 2016***



## **PROJECT NARRATIVE**

*Lewis Sound & Video Professionals*

*2325 Parklawn Dr., Suite N*

*Waukesha, WI 53186*

[www.lewisound.com](http://www.lewisound.com)

*v/ 262.754.2800 f/ 262.754.3754*

**NAME OF PROJECT: Committee Room A-V Upgrade**

**PROJECT OWNER: Village of Fox Point**

**PROJECT ADDRESS: 7200 N. Santa Monica Blvd**

**CITY: Fox Point COUNTY: Milwaukee STATE: Wisconsin**

The following is the Project Narrative of Lewis Sound & Video Professionals, regarding the possible options for the above named project and their respective cost, time and feature limitations or constraints.

### ***Project Scope as presented to Lewis Sound***

The Village of Fox Point has a Committee room that is primarily used for meetings by the respective Governing Committees of Fox Point. This room is approximately 27 ft wide by about 55ft long. It has ceiling height of a bout 11ft with two rows of suspended light fixtures and a somewhat large north facing window.

#### **Current system/constraints/issues:**

The Current System consists of 12 wire microphones (10 shure Wireless Gooseneck microphones, 1 A-T Handheld mic and 1 A-T Lavalier Mic), a Behringer X32 Mixer/Digital Audio Recorder, an amplifier and two EV wall mounted speakers. The East and west wall are concrete block. The Ceiling though hard-rock is accessible from the adjacent space and has sufficient space above for technician access.

The primary Issues are:

- The wireless Gooseneck microphones drain batteries very quickly requiring batteries to be swapped out mid-meeting.
- All materials presented at meetings are all paper-based as there are no Video Presentation capabilities resulting in high usage of paper.
- Users very much desire a different Microphone solution and Video Presentation capabilities.

#### **Proposed solution:**

Lewis Sound, proposes the following modifications to enhance and improve the functionality of the room:

- Installation of an electric 16:9 projection screen in front of the Windows (behind Board Table) with a WUXGA Projector for Audience Material presentation.
- Installation of two 90in Flat Panel displays on either side of the room for Committee member viewing of presented material.
- Digital Media Presentation system for control and switching of the entire A-V system via a Wireless 9in Touchscreen.
- Two Digital Media Input locations for Content presentation by a Staff Member via Laptop/PC etc.
- In-Rack DVD/Blu-ray Player for Pre-recorded presentation content.
- Two Ceiling mounted Steerable digital Microphone arrays will be utilized in place of the Wireless Gooseneck microphones to pick-up Committee members and feed the in-room Sound reinforcement system.
- Utilize 2 of the existing Shure SLX Wireless receivers and respective antenna distribution system to replace VHF Audio-Technica Handheld and Lav pack units.

A Shure Beta 58 Handheld and belt-pack with Lav mic would be purchased to match the existing receivers for this purpose. This option was chosen to take advantage of the investment in a distributed Antenna system for pickup anywhere in the room.

- Provide a smaller fully enclosed equipment rack with formica top that can be used as a “desk” for Staff connectivity via Customer provided Laptop.
- Retain existing EV wall mounted speakers and respective QSC Amplifier.

<b>SUMMARY Village of Fox Point</b>	<b>Equip. Total</b>	<b>Labor Total</b>	<b>TOTAL</b>
Main System	\$52,758.43	\$4,599.75	\$57,358.18
Audio/Video/Data Cable	\$162.94	\$222.63	\$385.57
Miscellaneous	\$0.00	\$653.27	\$653.27
<b>TOTAL - Board Rm Base Upgrade AV</b>	<b>\$52,921.37</b>	<b>\$5,475.65</b>	<b>\$59397.02</b>
OPTIONAL Upgrade to a Laser Projector.	\$8,928.00	\$0.00	\$8,928.00
<b>TOTAL – All Upgrades</b>	<b>\$61,849.37</b>	<b>\$5,475.65</b>	<b>\$67,325.02</b>

#### **Main System - Board Rm AV**

<b>Amt.</b>	<b>#</b>	<b>Mfg.</b>	<b>Description</b>
1.00	ea	DAL	CONTOUR® ELECTROL® - 16:10 WIDE FORMAT 72.5" x 116" - 137"diag Replacement Electric drop down screen
2.00	ea	CHF	Large Flat Panel Swing Arm Wall Display Mount - 25" Extension
2.00	ea	NEC	NEC's 90" Large Screen E905 with extensive feature set, high visual quality, commercial grade display.Full bi-directional external control via both RS232 and LAN Expanded terminal interface including 2 HDMI, DisplayPort, DVI and VGA connections
1.00	ea	CRS	4K DigitalMedia 8G+® Receiver & Room Controller w/Scaler
1.00	ea	CRS	4K HDMI® over HDBaseT® Extender w/IR & RS-232, Black; includes HD-RX3-C-B and HD-TX3-C-B
1.00	ea	CRS	High-Definition Video Scaler, HDMI® In, HDMI Out
1.00	ea	PAN	6500 Lumen WUXGA LCD Projector with Std Lens (F1.7 to 2.3) - White
1.00	ea	CHF	Heavy Duty Universal Projector Mount
1.00	ea	CHF	3-5' Adjustable Extension Column
1.00	ea	CHF	Offset Unistrut Adapter
2.00	ea	CRS	Wall Plate DigitalMedia 8G+® Transmitter 200, Black Textured
1.00	ea	CRS	3-Series® DigitalMedia <input type="checkbox"/> Presentation Sys
1.00	ea	CRS	90W PoDM Power Pack for DMPS
1.00	ea	CRS	8.7" Wireless Touch Screen [Available July 1, 2015]
1.00	ea	CRS	infiNET EX® & ER Wireless Gateway
2.00	EA	SHU	Microflex®Advance™ Ceiling Array Microphone

1.00	ea	SHU	Eight Channel Digital Automatic Mixer, Block Connectors, Dante™ Digital Audio
1.00	ea	NTGR	NETGEAR ProSAFE GS110TP 8-Port PoE Gigabit Smart Managed Switch with 2 Gigabit SFP Ports 53w - Needed for Dante Network
1.00	ea	MAA	1SP SHF 8"D W/1U FA,BPC
1.00	ea	MAA	14 Space (24 1/2") Portable Rolling Rack With Plexi Front Door And Marbled-Graphite Laminate Top
1.00	ea	MAA	2 SPACE (3 1/2") RACK DRAWER, BLACK BRUSHED FINISH
1.00	ea	SHU	Includes SLX2/SM58 Handheld Transmitter with SM58 Microphone
1.00	ea	SHU	Includes SLX1 and WL185 Microflex® Cardioid Lavalier Microphone
1.00	ea	DEN	Denon DN-500BD 1RU Professional Blu-ray Disc Player
10.00	ea	OFE	Reuse Owner Furnished SLX4 Receiver J3 Freq: 572 to 596MHZ
10.00	ea	OFE	Reuse Owner Furnished Wireless tabletop Microphone w/ 18in Gooseneck
3.00	ea	OFE	Reuse Owner Furnished UHF Antenna/Power Distribution System
2.00	ea	OFE	Reuse Owner Furnished UHF Directional Antenna
1.00	ea	OFE	Reuse Owner Furnished 8OUT,20A POWER CONDITIONER with VOLTMETER
1.00	ea	OFE	Reuse Owner Furnished 40-Input, 25-Bus Digital Rack Mixer with 16 Programmable MIDAS Preamps, USB Audio Interface and iPad/iPhone* Remote Control
1.00	ea	OFE	Reuse Owner Furnished 575 W/channel into 4 ohms and 900 W/channel into 2 ohms with a lightweight PowerLight power supply, the PLX1802 is ideal for the most demanding live sound applications.
2.00	ea	OFE	Reuse Owner Furnished Electro-Voice EVID-6.2 - 2-Way 300-Watt Installation Speaker with Dual 6" Woofers and 1" Titanium Tweeter - White
2.00	ea	OFE	Reuse Owner Furnished VHF Diversity Receiver 1 with HH, 1 w Lav
2	lot	LSI	Misc Hardware & Connectors

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#### OPTIONAL Upgrade to Laser Projector

Amt.	#	Mfg.	Description
1.00	ea	PAN	6500 Lumen Laser Projector with Std Lens - White
-1.00	ea	PAN	6500 Lumen WUXGA LCD Projector with Std Lens (F1.7 to 2.3) - White

#### TOTAL

### 1. MATERIALS.

All materials included in the project will be in strict accordance with the material schedules, specifications and/or shop drawings attached to this proposal. The system created with these materials will be in strict accordance with **Section 1, "System Description", Section 3, "System Components and Products"**.

## **2. LABOR.**

The labor included within the scope of this proposal includes, consistent with the terms and conditions further set forth, installation and/or supervision of, all pulling of audio cable necessary for the installation of this specific system; all mounting and aiming of loudspeakers; installation of all electronic equipment in proposed racks; termination of all audio and control devices; system testing, calibration and tuning; cleanup of debris and broom cleaning of floors in all work areas; and training of system operations personnel.

## **3. WIRING.**

All audio, video and/or low-voltage control wiring installed as part of this system will be in strict accordance with all applicable municipal, state and federal electrical code standards and ratings, and will be plainly routed and labeled. An absolutely strict phase convention will be maintained for all wiring from the microphone receptacles to the loudspeakers. A positive voltage applied to pin #2 of any microphone receptacle or the center pin of any RCA connector or the tip of any Phono connector will produce a positive displacement of any loudspeaker or driver in accordance with crossover design.

## **4. ELECTRICAL POWER**

Unless specifically agreed to, in writing, the services of an electrical contractor are NOT included in any pricing submittal or attachment to this proposal.

## **5. INSURANCE.**

Lewis Sound & Video Professionals will maintain comprehensive Worker's Compensation Insurance to approved limits as required by Wisconsin law. Comprehensive general and automotive liability insurance will be maintained in the amount of \$500,000.00 unless otherwise agreed in writing. The liability of Lewis Sound & Video Professionals is hereby limited to injury or loss caused by the negligence of Lewis Sound & Video Professionals, its subcontractors and/or agents not exceeding the limit of liability insurance coverage provided to Lewis Sound & Video Professionals

## **6. WARRANTY.**

Upon completion, each individual component in the system will comply with manufacturers' published specifications for maximum allowable noise and distortion. All workmanship is guaranteed against defects not inherent in the quality required of the materials for a period of one year from the date of substantial completion of installation. THIS WARRANTY IS IN LIEU OF ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING ANY WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE. The exclusive remedy shall be that Lewis Sound & Video Professionals will replace or repair, at its option, any part of its work which is found to be defective. Lewis Sound & Video Professionals is not responsible for any special, incidental, or consequential damages of any sort. Lewis Sound & Video Professionals is not responsible for damage to its work or improper use of its equipment by others.

**7. TERMS OF PAYMENT.**

Lewis Sound & Video Professionals will submit invoices for payment every four weeks, **payable upon receipt**, unless otherwise expressly agreed upon in writing signed by both parties. The final balance, including the cost of all unpaid changes, is due thirty (30) days after Lewis Sound & Video Professionals' completion of all work.

All amounts not paid when due shall bear interest at the rate of 2% per month or the maximum legal rate permitted by the State of Wisconsin, whichever is less. All costs of collection, including actual attorneys' fees, shall be paid by the Owner. Lewis Sound & Video Professionals may, at its sole option, suspend work after seven days written notice to the Owner, without liability to or recourse of the Owner, until delinquent amounts are paid.

**ACCEPTED:**

**Village of Fox Point**

Representative:

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

**APPROVED:**

**LEWIS SOUND & VIDEO PROFESSIONALS**

BY: \_\_\_\_\_

DATE: \_\_\_\_\_

**Brew City Contractors**

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522 W Bergen Drive  
Fox Point, WI 53217  
414.213.7223

Fire and Water Restoration  
Hazardous Material Remediation  
www.brewcitycontractors.com

Client: Michael Pedersen  
Property: 7200 N. Santa Monica blvd  
Fox Point, WI 53217

Operator Info:  
Operator: CMORSE

Estimator: Clarence Morse

Business: (414) 213-7223  
E-mail: cmorse@brewcitycontractors.  
com

Company: Brew City Contractors  
Business: 522 W Bergen Drive  
Fox Point, WI 53217

Type of Estimate: Other  
Date Entered: 7/19/2016  
Date Est. Completed: 7/19/2016  
Date Assigned: 7/19/2016  
Date Job Completed:

Price List: WIMW7X\_JUL16  
Labor Efficiency: Restoration/Service/Remodel  
Estimate: FOX\_POINT\_MEETING\_R

**Brew City Contractors**

522 W Bergen Drive  
 Fox Point, WI 53217  
 414.213.7223

Fire and Water Restoration  
 Hazardous Material Remediation  
 www.brewcitycontractors.com

**FOX\_POINT\_MEETING\_R****Main Level**

<b>Meeting Room</b>	<b>Height: 11'</b>
<b>DESCRIPTION</b>	<b>QNTY</b>
1. Protect carpet and seal room. Cover HVAC System with filters	1.00 EA
2. (Install) 3/8" drywall overlay - hung, taped, floated - ready for primer. Vinyl strip @ acoustical ceiling tile bracket	1,562.00 SF
3. Patch holes in ceiling - match texture	1.00 EA
4. Remove and reset trim. Mitre to fit if needed	1.00 EA
5. Install extensions on outlets/switches	1.00 EA
6. Seal/prime then paint the walls	1,562.00 SF

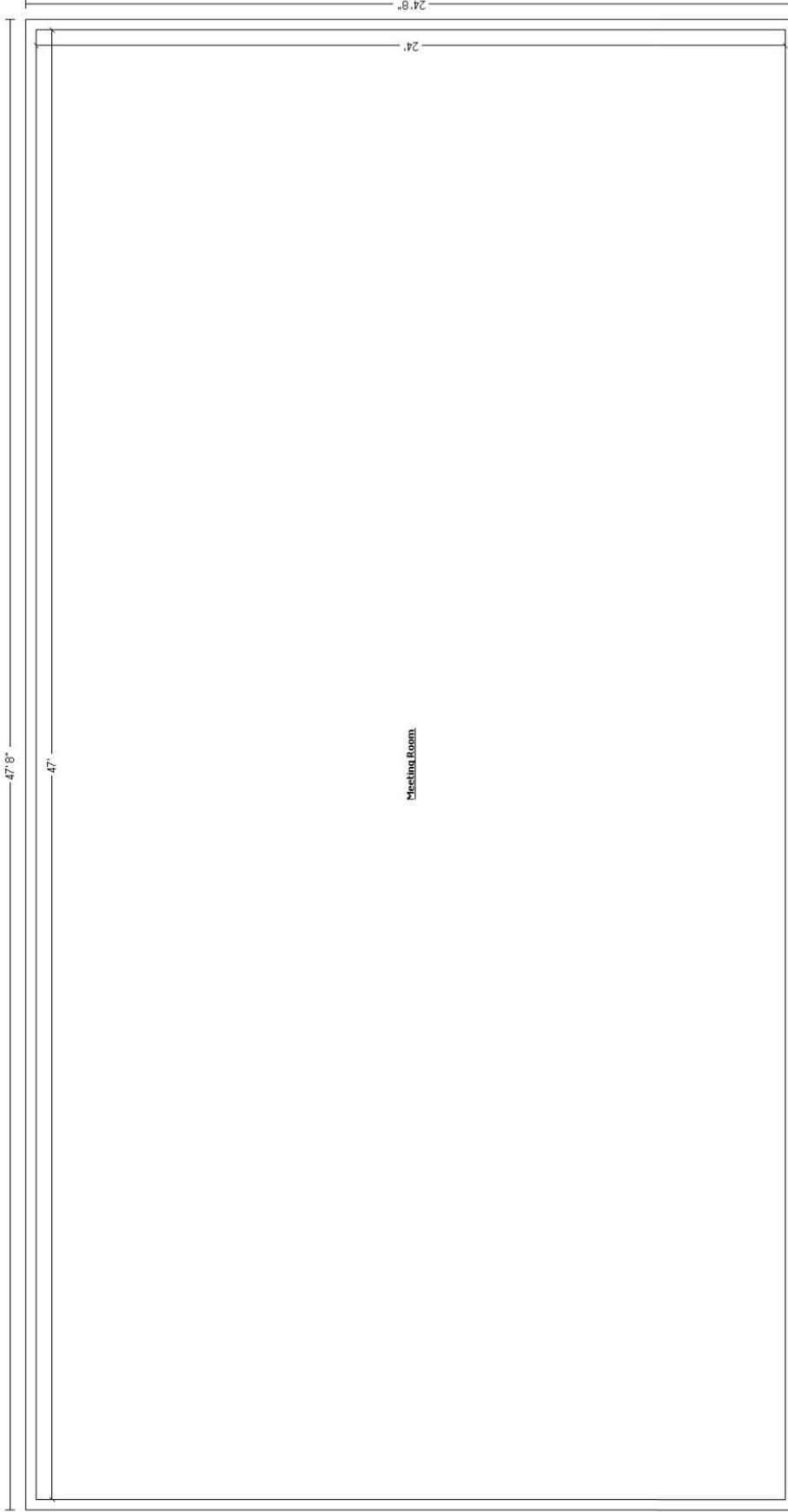
Grand Total

7,229.22


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 Clarence Morse
**Grand Total Areas:**

1,562.00 SF Walls	1,128.00 SF Ceiling	2,690.00 SF Walls and Ceiling
1,128.00 SF Floor	125.33 SY Flooring	142.00 LF Floor Perimeter
0.00 SF Long Wall	0.00 SF Short Wall	142.00 LF Ceil. Perimeter
1,128.00 Floor Area	1,175.78 Total Area	1,562.00 Interior Wall Area
1,736.00 Exterior Wall Area	144.67 Exterior Perimeter of Walls	
0.00 Surface Area	0.00 Number of Squares	0.00 Total Perimeter Length
0.00 Total Ridge Length	0.00 Total Hip Length	





August 3, 2016

Village of Fox Point  
Attn: Michael Pedersen  
Email: mpedersen@villageoffoxpoint.com

Re: Village of Fox Point – Board Room

Wall-tech, Inc. is pleased to provide the following painting proposal for the Village of Fox Point Board Room. Pricing is based upon site visit on July 13, 2016.

**Scope of Work – Option 1**

- Glue down seams in existing wallcovering that are raising.
- Prime and paint wallcovering.
- Paint existing chairrail.
- Prepare and paint existing hollow metal doors and frames.

**Scope of Work – Option 2**

- Glue down seams in existing wallcovering that are raising.
- Prime and paint wallcovering above chairrail.
- Furnish and install wallcovering below chairrail. Material allowance of \$3.00 per square foot is included. Pricing may vary dependent upon pattern and material.
- Paint existing chairrail.
- Prepare and paint existing hollow metal doors and frames.

**Scope of Work – Option 3**

- Glue down seams in existing wallcovering that are raising.
- Furnish and install wallcovering above and below chairrail. Material allowance of \$3.00 per square foot is included. Pricing may vary dependent upon pattern and material.
- Paint existing chairrail.
- Prepare and paint existing hollow metal doors and frames.

**Scope of Work – Option 4**

- Remove existing vinyl wallcovering including adhesive.
- Fill grooves in wood paneling as necessary.
- Prime and paint existing wood paneling.
- Paint existing chairrail.
- Prepare and paint existing hollow metal doors and frames.

**Notes & Clarifications:**

- Prices are based on the use of quality lines of commercial grade materials.
- This proposal is valid for sixty (60) days from date hereon, after which it may be subject to changes.
- All work included in this proposal is to be done during normal working hours.
- This proposal does not include off-shift and/or overtime work.
- Refinishing of stained woodwork is not included in this proposal.
- Painting of aluminum window frames is not included in this proposal.
- Painting of the ceiling is not included in this proposal.

**Option 1: \$5,960.00**

**Option 2: \$8,795.00**

**Option 3: \$12,245.00**

**Option 4: \$11,485.00**

(continued)

**Scope of Work – Ceiling Alternate**

- Patch up to ten (10) holes in the ceiling from old lights and speakers.
- Texture patches to match existing texture as closely as possible.
- Spot prime and paint ceiling with one coat to closely match existing color.
- Cost is in addition to Option 1-4 costs.

**Additional Cost: \$3,265.00**

I would like to thank you for the opportunity to provide this proposal. We appreciate your consideration of Wall-tech, Inc. to be a part of the construction team and to contribute to the success of this project.

Sincerely,



Ryan Coutts  
Project Manager/Estimator  
414-238-6917

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STATE OF WISCONSIN

VILLAGE OF FOX POINT

MILWAUKEE COUNTY

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RESOLUTION NO. 2016-XX

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**RESOLUTION OF APPRECIATION**

**WHEREAS, MICHAEL CASPER** was a member of the Fox Point Building Board from 1990 to 2016;

**WHEREAS, MICHAEL CASPER'S** knowledge, judgement, and common sense were valued by all members of the Building Board, Village Staff, and Village Board;

**WHEREAS, MICHAEL CASPER'S** service to the community has earned him the gratitude of the Village of Fox Point;

**WHEREAS, MICHAEL CASPER'S** dedicated and conscientious service to the Village of Fox Point will be missed by all he served as he moves on to a new chapter in his life;

**NOW THEREFORE, BE IT RESOLVED** that the Village Board of the Village of Fox Point extends its sincere gratitude and appreciation to Michael and his family, and extends well wishes in his future endeavors.

**PASSED AND ADOPTED this 9<sup>TH</sup> day of August, 2016.**

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Michael A. West  
Village President

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Kelly A. Meyer, WCMC  
Village Clerk/Treasurer