

**VILLAGE OF FOX POINT
PLAN COMMISSION
FEBRUARY 1, 2016**

A joint meeting of the Fox Point Plan Commission was held in Schwemer Hall, 7200 N. Santa Monica Blvd. on Monday, February 1, 2016 at 4:34 p.m. Chairman West noted there is a quorum of Commissioners present. Hearing no objection roll call was suspended. Those present included:

Michael A. West, Chairman
John Crichton, Commissioner
Carol Wilkins, Commissioner
Scott Yauck, Commissioner

Kareth Servis, Commissioner-Absent
Eric Fonstad, Commissioner-Absent

Also present was Village Manager Scott Botcher, Director of Public Works Scott Brandmeier, Village Attorney Eric Larson, and Village Clerk/Treasurer Kelly Meyer.

Notice of the meeting was provided to the North Shore Now and to all others as required by State open meeting laws and posted on the official bulletin boards.

Approval of the Minutes of the January 4, 2016 Joint Plan Commission Meeting

On motion of Commissioner Crichton, seconded by Commissioner Wilkins, and carried unanimously, the Commission approved the minutes as drafted of the January 4, 2016 Plan Commission meeting.

Conditional Use Permit Review and Recommendation Re: Land's End 8777 N Port Washington Road, RiverPoint Village Shopping Center

Dave Hansen, Lands End Corporate Office in Dodgeville

Mr. Hansen gave a brief explanation of the proposed remodeling changes noted in the Conditional Use Permit application. He commented the remodel would be to the interior customer service area with cabinets, which is an underutilized space at this time. This space will become a sale room or last chance room. In the middle of the store, the ceramic tile will be removed and replaced with carpet. No changes will be made to the structure, entrance, exit, or the exterior of the store.

There were no questions from the Commission or staff.

On motion of Commissioner Crichton, seconded by Commissioner Wilkins, and carried unanimously, the Commission to refer the Land's End, 8777 N Port Washington Road conditional use permit application to the Village Board with a recommendation for approval and forward the Conditional Use as drafted.

Review and Recommendation Re: Land Division at 6921 North Yates Road, Preliminary Certified Survey Map submitted by Applicant John Gleysteen

President West gave a brief background of the processes on the consideration of whether the Preliminary CSM is accepted as final, which would take a step out of the process for the applicant.

John Gleysteen, 3019 N 87th St, Milwaukee

Mr. Gleysteen commented that he has inherited the property and would like to split it down the middle. The lots would be 1.28 and 1.1 acres. Both would have street frontage on Yates Road.

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Public Works Director Scott Brandmeier commented both lots created would conform to the current zoning district.

Village Attorney Eric Larson noted the record should be clear regarding the recommendation that it be treated as the final if that is going to be the recommendation. Attorney Larson noted pursuant to 738-8, states that it be unnecessary and undue hardship to require a second submittal under this matter.

On motion of Commissioner Yauck, seconded by Commissioner Crichton, and carried to recommend the Village Board accept the Preliminary Certified Survey Map submitted by Applicant John Gleysteen for Land Division at 6921 North Yates Road and approved pursuant to section 738-8 the Village Board find that it be unnecessary and undue hardship to require a second submittal under this matter and is so referred.

Review and Recommendation Re: Land Combination at 7505 North Beach Drive, Preliminary Certified Survey Map submitted by Applicant Ralph Stayer

President West gave a brief background and noted the memorandum, dated January 26, 2016. A representative was not present.

Village Attorney Eric Larson noted after discussion with Director of Public Works Scott Brandmeier, there are no concerns with this proposal. Recommendation by staff is to accept the preliminary CSM as final.

On Motion of Commissioner Crichton, seconded by Commissioner Yauck, and carried to recommend to the Village Board that the Preliminary Certified Survey Map submitted by Applicant Ralph Stayer for land combination at 7505 North Beach Drive be approved and that the recommendation of the Plan Commission is that the Preliminary Certified Survey Map be accepted as final pursuant to 738-8.

Adjourn

On motion of Commissioner Yauck, seconded by Commissioner Crichton, and carried unanimously, the Commission adjourned at 4:45 p.m.

Respectfully submitted,

Kelly A. Meyer, WCMC
Village Clerk/Treasurer