

## Village of Fox Point

### NOTICE OF PUBLIC RECORDS ACCESSIBILITY

(State Statute 19.34 (1) Procedural Information)

#### Roster of Municipal Officials

Except as otherwise provided by Statute, any person has a right to inspect a record and to make or receive a copy of such record as provided in Wisconsin Statutes 19.34

The following Department Heads are designated as records custodians for the respective departments:

<b>Officials/Department Directors</b>	<b>Responsible Department</b>
Scott Botcher, Village Manager	Administrator's Office
Michael Pedersen, Assistant Village Manager	Administrator's Office
Kelly Meyer, Village Clerk/Treasurer	Clerk (Alcohol Licensing and Elections)
Scott Brandmeier, Director of Public Works/Engineer	Public Works Department
Scott Miller, Building Inspector	Inspections Department
Chris Freedy, Police Chief	Police Department

As it is impractical to name every record available in each Department, only the Department and the Official Custodian for the records of that Department of the Village are listed above.

Public Records may be requested, inspected and copies obtained during the regular business hours of the various Departments as indicated herein:

**Village Hall/7200 N Santa Monica Blvd, Fox Point, WI 53217**

***(Administration, Clerk/Treasurer, Public Works Department)***

8:00 a.m. to 4:00 p.m. Monday-Thursday, 8:00 a.m. to 12:00 p.m. Friday, excluding holidays

***(Inspection)***

7:00 a.m. to 3:00 p.m. Monday-Thursday 8:00 a.m. to 12:00 p.m. Friday, excluding holidays

**Fox Point Police Department/7300 N Santa Monica Blvd, Fox Point, WI 53217**

8:00 a.m. to 4:00 p.m. Monday-Thursday, 8:00 a.m. to 12:00 p.m. Friday, excluding holidays

Police Services - 24 hours

"Pursuant to the requirements of §19.34(1), Wis. Stats., the following is a list of the holders of any "local public office" as that term is defined and used therein:

Village President, as elected	Village Public Works Director
Village Trustees, as elected	Village Clerk/Treasurer
Village Manager	Village Building Inspector
Village Assistant Manager	Village Police Chief