



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: January 5, 2018

Re: **Administrative Report for the Week Ending January 5, 2018**

ADMINISTRATION

1. Staff prepared, generated, delivered and posted Village Board meeting agenda packets for January 9, 2018.
2. 2018 Spring Election candidates were notified of their paperwork completion.
3. The last 2017 tax payments were entered into GCS this week for deposit into the tax account.
4. The Village Ice Rink opened last week. Make sure to check out the Ice Rink section of the Village website for warming house hours.
5. With the retirement of Building Inspector, Scott Miller, staff is currently working on finding a replacement.
6. 2018 Spring Election candidate drawing for the ballot placement was held on Friday, January 5, 2018.
7. Certificate of Nomination was prepared and sent to Milwaukee County Election Commission on Friday, January 5, 2018 prior to the 2018 Spring Election.
8. Ballot position for the 2018 Spring Election notification letters were e-mailed to Village of Fox Point Candidates on Friday, January 05, 2018.

DEPARTMENT OF PUBLIC WORKS

1. DPW staff is working with Waste Management regarding missed collections earlier in the week. It appears they were dealing with a shortage of staff in the morning which affected their route collections and they ended up missing a large section of the normal route (Belmont, Lombardy, Longacre, Community Place, Santa Monica and Reynard). Their staff began collecting the missed homes from Tuesday on Wednesday around mid-morning and DPW staff recognized that the problem of missed collections would simply compound itself if we didn't step in to assist. As a result, DPW staff collected about 350 homes on Wednesday to get Waste Management back on schedule. We are now working with Waste Management to determine how they will resolve the staffing issue and on obtaining a credit for the missed collections on Tuesday and the assistance on Wednesday.
2. DPW and Water Utility staff are working with We Energies regarding the water main break from Tuesday, December 26. As DPW crews were excavating to the water main, they hit a

4-inch gas main which required responses from police and fire and the closure of Port Washington Road from Bradley to Dean. It was determined that the hotline locator for We Energies was about 12 feet off the mark from the actual location (where the normal allowable tolerance is 18-inches plus the diameter of the pipe). We have already had conversations with We Energies and they are investigating the matter on their end because they too are concerned about how badly mismarked the gas main was prior to our excavation. Staff also informed them that we will be making a claim for our down time (as well as the time associated with the response from police and fire), which they understand given the circumstances.

3. In addition to our normal activities, DPW staff have worked on the following:
 - Working on closing out 2017 invoices. Some, unfortunately, will remain outstanding as we have yet to receive all of the invoices for the 2018 road reconstruction project on Navajo and Seneca.
 - Getting the ice rink up and operating. The cold snap has helped tremendously in that staff was able to open the rink about three days after first flooding it.
 - Collecting Christmas trees and other miscellaneous yard waste.
 - Removing ash trees in the Village.
4. DPW had a salting event on December 30.
5. In the Water Utility:
 - The water operator put hydrant flags on all the Seneca/Navajo project hydrants.
 - We Energies called in a locate for Club Circle. Not sure if this was in preparation for the project, or a random service issue unrelated. The water operator was in contact with the prospector. There was a large area requested to be located, and we were trying to pin down exactly what was needed.
 - The operators have been steadily replacing meters on Regent Rd. and were testing the meters that had been replaced.
 - The operator picked up 60 replacement meters for the project on Friday.
6. Working with our consultants on the stormwater management plan update (a copy of which was sent to the DNR before the end of the year), the Goodrich Lane Ravine project (pre-bid walkthrough is scheduled for January 9 and bid opening for January 30), and wrapping up the Navajo/Seneca project (so that we can receive reimbursement of our paving costs through the Local Road Improvement Program (LRIP) of approximately \$35,000.
7. Staff is also working on preparing a reimbursement for our private property lateral rehab work and submitting it to MMSD for approval.

POLICE DEPARTMENT

1. On January 1, 2018 at 12:36am, an officer conducted a traffic stop on a vehicle after observing the vehicle speeding in the 500 block of East Calumet Road. During the course of the traffic stop, the officer was advised that the driver's license was revoked from a prior OWI offense. The driver was arrested for operating after revocation and subsequently released after booking. The driver was ordered in to the district attorney's office for a case review.

2. On January 3, 2018 at 2:10pm, an officer met with a resident in the lobby of the police station regarding a fraudulent check. The resident had been advised of a check being cashed against their account at a store in Richfield. The officers investigation showed a person from Illinois had cashed the check using a non-existent bank location. The investigation remains open.
3. On January 3, 2018 at 3:21pm, officers responded to the 800 block of East Spooner Road for a report of a family trouble. The officers arrived and found a physical altercation between a juvenile and an adult. The officers deescalated the situation and after interviewing all the people at the location, officers arrested the juvenile for battery. The juvenile was referred to the Milwaukee County Juvenile Justice Center who will review the case and make recommendations for charging.
4. On January 4, 2018 at 2:08pm, officers responded to BMO Harris Bank, 8737 North Port Washington Road for a report of possible check fraud. Bank staff reported two subjects came into the bank to cash fraudulent checks, however, no money was exchanged. The officers interviewed the subjects and determined that they were picked-up in Milwaukee and dropped off to cash the checks. The subjects identified this as a scam and reported to the bank staff.

NORTH SHORE HEALTH DEPARTMENT

January is Radon Action Month! Indoor radon is the second leading cause of lung cancer after smoking. According to the US Environmental Protection Agency (EPA), radon-induced lung cancer kills 21,000 Americans every year. Smoking combined with radon exposure poses additional lifetime risks of getting lung cancer. If you want to start the year off healthy, do it from the ground up and test your home for radon. Radon is a naturally occurring radioactive gas that is present in the ground and can enter homes through their foundations. It forms naturally from the decay of radioactive elements which are found at different levels in soil and rock around the base and under the home. That is why radon levels vary from home to home, and the only way to know if you have high levels is to test your own home. Radon levels are usually highest in the basement and levels peak in the winter months when windows and doors that would otherwise help to vent the gas are closed. To assess the magnitude of the problem in your home, it is therefore best to test in the winter months.

The health department has radon kits available for \$6.00 at the Shorewood and Brown Deer offices. If you have questions about radon, call us at 414-371-2980 or visit the following websites:

<https://www.epa.gov/radon>

<https://www.dhs.wisconsin.gov/radon/index.htm>

SPECIAL MESSAGE

It's time for the Community Health Survey!

Every three years, the health care systems and public health departments in Milwaukee County partner to gather information on the health and health behaviors of our residents. 2018 is the third year of the cycle, so a survey year. Phone calls will begin on January 8th. If your landline or cell phone shows a 414 area code number from "Management Decisions," please answer the call and help us gather data to increase our knowledge and focus our resources on health issues.

Last week at the Health Department

Our senior environmental health specialist completed National Environmental Assessment Reporting System (NEARS) training. NEARS training improves program response to foodborne outbreaks within in the North Shore and meets various requirements for health department national accreditation.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, January 9th – 10:00-11:00am- Brown Deer

Thursday, January 11th -3:00-4:30 p.m., Shorewood

Tuesday, January 16th -7:30-9:00 a.m., Shorewood

Wednesday, January 17th- 3:30-4:30 p.m., Brown Deer

Tuesday, January 30th- 3:30-4:30, NS Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, January 17th– 8:00-10:00am- Brown Deer

Tuesday, January 23rd– 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, January 3rd – 12:15 1:00 pm - Lois and Tom Dolan Community Center, Brown Deer

Tuesday, January 23rd - 1:30-2:30pm- Lydell Community Center

Wednesday, January 24th- 3:30-4:30 p.m., Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>