



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: February 12, 2016
Re: Administrative Report for the Week Ending February 12, 2016

ADMINISTRATION

1. Staff reviewed proposals from financial institutions regarding Village Banking services; met with same.
2. Staff attended Village Board meeting.
3. Staff met with Pool consultant from 2007 study.
4. Staff reached out to UWM re: pool operations analysis.
5. Staff met with party re: Dunwood School site.
6. Staff participated in Assembly hearing and correspondence with officials about AB 843/ SB 689 re: Charge Backs
7. Staff met with new Assessment team to discuss timelines for 2016.
8. Staff held Spring Primary Public Test on Tuesday, February 9, 2016 at 10:00 a.m.
9. Staff began preparations for the April 5, 2016, Spring Election and Presidential Preference Primary
10. Staff worked on final arrangements for February 16, 2016, Spring Primary Election.
11. Staff worked on final schedule of Chief and Election Inspectors staffing at poll locations.
12. Staff prepared instructions, documentation and supplies to take to poll locations.
13. Staff stayed for final absentee mail requests until 5:00 p.m. on Thursday.
14. Staff remained for final in-person absentee voters until 5:00 p.m. on Friday.
15. WisVote Poll books, voter registration lists and absentee ballot logs were generated, formatted and processed for poll locations by staff.

DEPARTMENT OF PUBLIC WORKS

1. Delivery was taken on the truck chassis for Dump Truck #3 that was ordered last year. The chassis will be sent to the body builder and it is anticipated that we will take delivery of the completed unit in about 6 to 8 weeks.
2. After approval at the Village Board meeting Tuesday night, the new pool heater and main pool pump were ordered on Wednesday.
3. The plans and specifications for the excavator are still being developed.
4. Staff investigated the heights of the push pads (ADA buttons) for the doors at Village Hall. The permissible height of the pads are 15 to 48 inches above the ground and all of the push pads are within this range. However, the two push pads for the main entry door to Village Hall are pushing 48 inches in height and we will be soliciting quotes to reconfigure these pads to be about 36 inches above the ground. The push pads at Longacre and other Village properties will be investigated as well before soliciting proposals from electrical contractors to make the necessary changes.
5. Staff met with a representative of Energencs related to the lift stations. The programming of the PLCs were modified for both lift stations – the previously combined channels were separated to now include only one alarm call out per channel so that we can be clearer on what the problem may be in the event of an alarm. Additionally, the low level alarms for both stations were eliminated.
6. The lift station operating procedures were updated and the revised information was inserted into our CMOM Plan.
7. Staff evaluated flows entering Lift Station No. 1 and have determined that there may be some infiltration and/or inflow entering the station from areas north of the lift station. Past as-built information was reviewed and it was determined that most of the mains had been rehabilitated along with some of the laterals. We will likely televise the main line this spring to try and pin point the source of the I/I.
8. Sewer cleaning is on-going and manhole inspections have begun. We worked with Ruekert Mielke to streamline some of the reporting forms and tools used to enter the data in our GIS making it a more efficient process.
9. DPW crews have been busy working on the rink after warm weather caused it to be closed this past weekend.
10. DPW crews also continue with pothole patching, yard waste collection, and ward/renewal pruning of Village trees. There were also two salting events this week (Sunday into Monday and Monday into Tuesday). Also, ash removal activities have continued by the Village contractor.

11. Staff has been following the lead lateral issue in Flint very closely. Jim continues to receive information from Milwaukee Water Works and he and I will be developing data that will be placed on the Village website. I have also received, as a member of the APWA Government Affairs Committee, recently proposed federal legislation and have had an opportunity to comment on the proposed legislation. I also met with Eric Kiefer from the North Shore Water plant and received his input on this matter.
12. Staff met with and corresponded with applicants who have submitted or will submit grading and drainage plans, erosion control plans, fill permits and related items for development on private property.
13. Mike West and staff met with Mary Dengel and FR Dengel to coordinate the dedication ceremony for the flag pole and flag donated to the Village at Longacre Pavilion. The dedication ceremony is currently scheduled for June 12 and more information regarding the ceremony will be provided as the details are finalized and the event approaches.
14. Staff coordinated with Parallel Infrastructure on the receipt of the draft certificate of insurance and communicated our response related to their submittal. We also received the recorded easements and these will be submitted to the appropriate individuals for their files.
15. The water utility staff continue with meter installs, locates (particularly related to the We Energies cable replacement project), and re-meter reading. They have also been busy developing a spreadsheet that details the water main locates, dates of construction and water main breaks on each segment. This information will be helpful as we look at strategies for main replacement and road reconstruction activities.

POLICE DEPARTMENT

1. Investigator Wichman finished the circuit court trial for an aggravated assault. Several hundred man-hours were put into this case which protected the victim when the jury returned a verdict of guilty on three felony charges.
2. Chief Freedy and Captain Dubnicka attended the annual business meeting and training conference for the Wisconsin Chiefs of Police Association. The keynote presenter discussed lessons learned in Ferguson, Missouri. Additional presenters addressed legal changes and updates for officers, heroin initiatives and emerging technologies for law enforcement.

3. On February 6, 2016 officers responded to the 500 block of East Fox Dale Road for a death investigation. Officers worked with the North Shore Fire Department and subsequently the Milwaukee County Medical Examiner's office for a person who died in their home. Officers assisted family members with arrangements as no signs of criminal activity existed.
4. On February 7, 2016 at 10:30am, a Fox Point officer conducted a traffic stop in the 8400 block of North Port Washington Road for a license violation. The officer determined that the driver was revoked for an OWI related incident and was taken into custody. After being cited and booked, the driver was released and ordered to appear at the Milwaukee County District Attorney for charging.
5. On February 10, 2016 at 1:31pm, officers responded to the Audubon Court Shopping Center for a report of Disorderly Conduct. When officers arrived they were informed that a verbal argument had ensued between two employees at a business. The officers met with the involved parties and continue to investigate.
6. On February 8, 2016 an officer met with a citizen at the police department who was concerned for their safety after a dispute with an ex-spouse. The officers met with the resident and provided options to protect their safety. On February 9, 2016 the resident returned to the department with a temporary restraining order from circuit court.
7. On February 6, 2016 at 11:53am, officers responded to the 7500 block of North Crossway Road for a report of family trouble. Officers met with the residents who are involved in a separation / divorce and were arguing about property. Officers mediated while both parties retrieved personal items. The problem was resolved without further interaction.
8. During the week officers responded to 2 property damage automobile accidents and 2 hit and run accidents in parking lots.
9. On February 10, 2016 at 7:09pm, officers responded to a report of suspicious activity in the 8300 block of North Santa Monica Boulevard. A resident observed an occupied vehicle running and parked on the street for an extended period of time. The resident found this to be unusual based on the location and time of day. The officer interviewed the person in the car and determined that no criminal activity existed.

*** Residents are reminded that this type of observation and reporting is what helps keep the community a safe place to live. Keep an eye on your neighborhood and please report behavior that you find unusual or suspicious. ***

NORTH SHORE HEALTH DEPARTMENT HIGHLIGHTS FEBRUARY 9, 2016

Did You Know?

Seniors are often the most vulnerable and targeted group for financial scams. According to the National Crime Prevention Council, fraudulent telemarketers direct 56 percent to nearly 80 percent of their calls at older customers. Finding and prosecuting these criminals can be very difficult. Financial scams frequently go unreported because seniors do not know who to report to or may not realize they have been scammed. Some of the most common scams include health insurance fraud, telemarketing fraud, internet scams, charity scams etc. To help prevent and identify potential scams follow these tips:

- Never sign blank insurance claim forms
- Don't buy from an unfamiliar company. Always check out unfamiliar companies with your local consumer protection agency (Better Business Bureau, Wisconsin State Attorney General, The National Fraud Information Center)
- Don't pay for services in advance
- Don't send money or give out personal information (i.e. bank account numbers, social security, dates of birth) to unknown persons or companies
- If you suspect something is wrong do not hesitate to call the police or family member/friend

For more tips on senior scams please visit: <https://www.ncoa.org>

For more tips on general personal safety for senior citizens please visit: www.wicrimeprevention.com

Last week at the Health Department

All members of the Health Department participated in a review of the newly-updated PHERP (Public Health Emergency Response Plan). The PHERP is a collection of procedures and resources to guide the response to a Public Health emergency in the North Shore. A Public Health emergency may include such diverse events as pandemic flu or a bioterrorist attack.

Health department leaders met with staff from Rogers InHealth. Rogers InHealth shared information on their involvement with WISE. WISE is a statewide coalition promoting inclusion and support for people affected by mental illness. WISE promotes the power of story to reduce stigma around mental illness.

Flu on Call™

Have questions about the flu? Talk to an information specialist at Flu on Call 1-855-435-8722. This telephone helpline is available in January and February of 2016 for resident of Milwaukee County who have questions or concerns about flu.

We continue to offer flu immunizations during our regular All Immunization Clinic times. Please call the North Shore Health Department for an appointment at 414-371-2980.

The next Immunization Clinics are scheduled for the following days:

Thursday, February 11, 2016 – 3:00pm - 4:30pm- Shorewood (appointment required)

Tuesday, February 16, 2016 – 7:30am - 9:00am- Shorewood (appointment required)

Wednesday, February 17, 2016 – 3:30pm – 4:30pm – Brown Deer (appointment required)

** We continue to provide flu shots to home bound individuals, please call us at 414-371-2980 for appointments or questions.

Upcoming Adult Health Clinics

Wednesday, February 17, 2016 – 8:00am – 10:00am - Brown Deer (appointment required)