



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: August 12, 2016
Re: Administrative Report for the Week Ending August 12, 2016

ADMINISTRATION

1. Staff prepared poll locations on Monday, August 8, 2016 for the Partisan Primary Election on Tuesday, August 9, 2016.
2. Vacancies were filled to staff the Village of Fox Point poll locations up to the date of Monday, August 8, 2016.
3. Partisan Primary Election held Tuesday, August 9, 2016 with almost 25% turnout; staff were present to run the election.
4. Outstanding Absentee and Provisional Ballot Public Notice was posted on August 9, 2016, as required.
5. Municipal Board of Canvassers being held on Monday, August 15, 2016 public notice in regard to the 41 outstanding and potential late-arriving absentees were posted on the website and all three posting location on August 11, 2016.
6. Municipal Board of Canvass documents and paperwork was prepared for Monday, August 15, 2016.
7. Partisan Primary Election result documents were reviewed, prepared and delivered to Milwaukee County Elections Commission on Wednesday, August 10, 2016 by staff; MCEC returned November 8, 2016 Fall General Election supplies in preparation.
8. Election Day Registrations (EDR's) were entered for both poll locations.
9. Reports and Tax Roll Certificate for the 2015 Real Estate Taxes and 2016 Tax August Settlement was prepared, generated, sent to the Milwaukee County Treasurer Office, and confirmed as received.
10. Staff participated in Village Board meeting.
11. Staff attended and participated in North Shore Water Commission meeting.

12. Staff retired 3.75% State Trust Fund loan with lower cost proceeds from recent bond sale.
13. Staff attended and participated in Village Board Meeting
14. Staff met with CTaccess to discuss and gather future budgetary information for a possible digital records system.
15. The Village Pool has reached 104% of its budgeted revenue goal for the season.

DEPARTMENT OF PUBLIC WORKS

1. We've had a series of water main breaks over the course of the last week:
 - a. The first occurred last Friday at 1260 E. Dean Road. The water main break was a blow hole in the pipe near and underneath the resident's driveway. The break caused quite a bit of damage to driveway and we will be meeting with a contractor next week to obtain a quote on replacing nearly 50 feet of the driveway and approach.
 - b. The second occurred at 7203 N. Yates across from Village Hall and was reported to us at 1 am Monday. The main broke about 30 feet from the house but fortunately it did not flood the basement. Crews worked to shut down the main but the valve nearest the main was stuck in the closed position and the shaft snapped as crews tried to work it free. As a result, the valve was also replaced. As a side note, we had also received dirty water complaints from some residents along Santa Monica over the weekend and one theory is that the water main broke earlier than reported, which may have been the source of the dirty water complaints.
 - c. The third break was also reported later Monday morning on Allen Lane a couple of blocks south of Dean. This too ended up being a blow hole in the pipe and was repaired on Tuesday.
 - d. The fourth and fifth breaks occurred Wednesday. The main broke at Fairchild and Santa Monica and a valve broke and was leaking at Fairchild and Regent. We had two crews working on the breaks throughout the day Wednesday and everything was completed around 7 pm Wednesday night. This caused water to be out to a large number of customers, including the Town Club. Those who called and asked about drinking water were invited to Village Hall to fill up empty containers although it appears nobody took us up on the offer.

- e. In the next few days, we will discuss possible reasons for the number of water main breaks and revisit our proposed replacement schedule.
2. Other activities in the water utility include the scheduled replacement of lead laterals (from main to curb stop) on Thorne and Club Circle. These are being replaced as the homeowners at each location are also replacing their portion of the laterals. Staff from the water utility was also scheduled to replace a water meter at a residence on Mohawk but the planned replacement was during the time we experienced the water main breaks on Wednesday. This appointment will be rescheduled.
3. A grant application was prepared and submitted to the Bay Lake Regional Planning Commission for additional EAB funding. The Forester and I have requested \$20,000 from the organization. A copy of the grant application will be distributed to the Village Board members with the Friday packet.
4. Another grant application (draft) was submitted to MMSD for green infrastructure funding. I have received comments back from MMSD on a couple of questions I posed and this grant will be finalized in the next week and submitted in the hopes of obtaining about \$21,000 for the proposed Goodrich Lane Ravines regenerative stormwater conveyance channel project (for which we have already secured a \$100,000 grant from the Fund for Lake Michigan and about \$25,000 from MMSD (the \$21,000 is in addition to the \$25,000)).
5. The Community Development Block Grant application was prepared and is planned to be submitted by the August 22 deadline. However, a representative of the LX Club (for which the funding is proposed) has indicated that the proposed sale of the Dunwood Center has significantly affected their membership (lost about 100 members) and they may not remain open past the end of this year. We will continue to discuss their viability and whether the grant application is submitted to Milwaukee County throughout the next week.
6. Met with residents and contractors on a variety of projects (road, storm sewer, grading and drainage plans, etc.).
7. The contractor for the Dean/Santa Monica project is back on site and will be backfilling around the end walls the remainder of this week. Next Monday, the milling contractor is expected to be on site to mill the asphalt and paving is scheduled to be completed by the end of next week with the road being opened August 22. There will still be landscape restoration

activities (to occur after Labor Day) and shouldering activities before the project is complete.

8. Worked on a number of pool related items: working with pool staff on close out activities; scheduling a service call with Lenny's Pool Service regarding the flow to the main pool; and cleaning and disinfecting the main pool after an incident last Friday.
9. Staff has discovered another 11 elm trees that need to be removed as they have succumbed to the Dutch Elm disease. We have adequate budget under the current contract to remove four of the elms and will present a change order to the Village Board at the September meeting for the removal of the remaining elms. We will be proposing to use the funding in the EAB account so that these are removed and do not pose a threat for the additional spread of the disease or pose a safety hazard.

POLICE DEPARTMENT

1. On August 5, 2016 at approximately 9:36am, an officer responded to the 300 block of East Acacia Road for a report of fraud / identity theft. The officer met with the resident who reported an unknown person used her credit card information to make purchases at Boston Store without permission. The case remains open and the officer is working with the resident and Boston Store Loss Prevention.
2. On August 8, 2016 at 5:49pm, Officers responded to CVS Pharmacy after a vehicle struck the building. Officers found a vehicle had accelerated and struck a planter eventually pushing through into the building. No injuries were reported. The Officer is investigating the cause and will be taking follow-up action.
3. On August 9, 2016 at 5:15pm an officer responded to the station for a resident reporting identity theft. The Officer met with the resident who reported that their social security number had been used to acquire credit cards. The resident was notified by Experian of an attempted use of personal information; however, no cards were issued. The resident was provided additional information on protecting their identity. No further action will be taken at this time.
4. On August 9, 2016 at 9:25pm, Officers responded to the 400 block of West Willow Court for a request for assistance call. Officers met with a juvenile who reported that the adult in the home was intoxicated and unable to

respond. Officers checked on the subject's well-being and provided medical monitoring until North Shore Fire / Rescue arrived. The subject was treated by paramedics and the officers are working with the juvenile and family to ensure a safe living environment.

5. On August 10, 2016 at 2:22 am, Fox Point officers responded to the Greenfield Police Department after their agency made an arrest for outstanding warrants with Fox Point. The subject was unable to satisfy the warrant and was transported to the Milwaukee County House of Correction to serve the commitment.
6. On August 10, 2016 at 8:23 am, Fox Point officers responded along with North Shore Fire /Rescue for a report of a motor vehicle crash in the 8100 block of Port Washington Road. Officers assisted fire personnel with traffic control while the patient was extricated from the car and then completed a crash investigation.
7. On August 10, 2016 at 2:34pm, an officer responded to Burghardt Sporting Goods for a report of fraud – insufficient funds. The Officer met with store staff who reported the check was returned by the bank with insufficient funds. The officer confirmed the information on the check and the investigation remains open.

North Shore Health Department

Did You Know?

Bike riding is a great form of physical activity and a great way to get around. Unfortunately, accidents do happen and it is important that you are aware of your surroundings. According to the Centers for Disease Control and Prevention, over 900 bicyclists were killed in the U.S. in 2013. Bike riders share the road with other motorists and need to take all the precautions to stay safe while on the road. Follow these tips to ensure bike safety:

- Wear a helmet, regardless of age a helmet will provide protection in case of injury.
- Ride on the right side of the road, with traffic, not against it. Stay as far to the right as possible.
- Use appropriate hand signals and respect traffic signals, stopping at all stop signs and stoplights.

- Make eye contact with drivers. Bikers should make sure drivers are paying attention and are going to stop before they cross the street.
- Young children should be supervised until you're comfortable that they are responsible to ride on their own.

Additionally, when riding at night, be bright and use lights and reflectors. It's also smart to wear clothes and accessories that have retroreflective materials to improve biker visibility to motorists.

To learn more visit: <http://www.cdc.gov/motorvehiclesafety/bicycle/>

**Learn more about the North Shore Health Department and visit us at www.nshealthdept.org, like us on Facebook at [facebook.com/NSHealthDept](https://www.facebook.com/NSHealthDept) and follow us on Twitter @NSHealthDept

REMINDER

A reminder from the health department about Lyme Disease. If you are traveling to areas with higher prevalence of Lyme Disease visit the following websites to get information on ticks and prevention: <http://www.cdc.gov/lyme/>

<https://www.dhs.wisconsin.gov/tickborne/lyme/2014data.htm>.

Last week at the North Shore Health Department

Staff attended the Public Health Nurse Conference sponsored by the Wisconsin Public Health Association. This year's theme was "Health Equity and Public Health Nursing". Presentations focused on creating healthy communities through leadership, knowledge, self-awareness and advocacy. Strategies were identified to guide policies, to create partnerships and to implement health equity in health department plans.

Health department staff attended Glendale's National Night Out, where information on lead exposure was provided. Throughout the summer, we will be sharing lead poisoning information at events in all seven communities, but you can read more about ways to protect your family at

<https://www.dhs.wisconsin.gov/lead/index.htm>.

Staff participated in the Milwaukee County Breastfeeding Coalitions Community Walk for Breastfeeding and The Big Latch On. This walk was a celebration of World Breastfeeding Week, beginning at Alice's Garden and ending at the Fondy Farmer's Market in Milwaukee. The North Shore Health Department supports businesses who wish to become Breastfeeding Friendly. Learn more at: <http://www.nshealthdept.org/Breastfeeding.aspx>

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Thursday, August 11th—3:00-4:30pm—Shorewood

Tuesday, August 16th—7:30-9:00am—Shorewood

Wednesday, August 17th—3:30-4:30pm—Brown Deer

Tuesday, August 30th—4:00-5:00pm North Shore Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation.

Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, August 17th—8:00-10:00am—Brown Deer

Tuesday, August 23rd—8:00-10:00am—Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Wednesday, August 24th—3:30-5:00pm—Shorewood

Tuesday, August 30th—3:30-4:00pm—North Shore Library

Wednesday, August 17th—8:00-10:00am—Brown Deer

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