



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: August 5, 2016

Re: Administrative Report for the Week Ending August 5, 2016

ADMINISTRATION

1. Staff attended and coordinated Plan Commission meeting.
2. Staff met with institution regarding Treasury Management.
3. Staff continued to fill election inspector vacancies for the Partisan Primary, in addition to finishing up required oaths of office, personnel paperwork and distributing training packets and new Election Day manuals to inspectors.
4. Election staff was available for in-person absentee voting the final week prior to election during the hours, Monday through Thursday, 8:00 a.m. until 4:00 p.m. and as required by Wis. Stats., Friday from 8:00 a.m. until 5:00 p.m.
5. Following the Public Test prior to the Partisan Primary Election, the voting equipment dates were reviewed, time corrected, sealed and secured for transportation to the poll locations.
6. Staff calculated as of Thursday morning, August 4, 2016, a total of 79 in-person absentees were provided and returned, a total of 55 mail out absentee ballots are outstanding, and there are 207 absentee ballots overall.
7. Late voter registrations for the Partisan Primary Election were received in-person by staff in the Village Clerk's Office, as well as Fall General Election registrations. There were a total of 69 regular in-person absentee ballots this week, 1 Regular voter mailed ballot and 1 Overseas E-mailed ballot.
8. Absentee ballot requests were processed in WisVote for the Partisan Primary Election, as well as for the Fall General Election by staff.
9. Many voter calls by regular voters, as well as overseas voters regarding questions for both the Partisan Primary and Fall General Election were received and handled by staff, as volume has picked up considerably in preparation for both elections.

10. Staff generated Partisan Primary Election WisVote absentee ballot logs, downloaded into excel, split by ward/poll location and printed for both poll locations.
11. The Master Registration Voter Lists was printed from WisVote this week for the Partisan Primary Election by staff.
12. Two sets of poll books were prepared and printed from WisVote by staff for each poll location this week for the Partisan Primary Election.
13. Final schedule adjustments and vacancies were filled for both poll locations were for the Partisan Primary by staff.
14. Final Partisan Primary supplies were inventoried and ordered by staff.
15. Preparation of the absentee ballot log and reconciliation of absentee ballots to be delivered to the poll location were finalized on Saturday, August 6, 2016.
16. Older voter registrations were organized and prepared to be filed with the current voter registrations in binders by election inspector staff.
17. Staff received a use of Village streets request for the Lakefront Marathon that will be held on Sunday, October 2.
18. Staff attended and coordinated Building Board meeting on August 5.
19. The Village Pool has exceeded the 2016 revenue goal for the season at 102%! A huge thank you to Mother Nature and the entire pool staff. They have both been great this year!

DEPARTMENT OF PUBLIC WORKS

1. On Wednesday, DPW crews working to repair and rebuild a storm catch basin hit a gas main on Goodrich Lane. We Energies and emergency crews responded. The gas main was immediately adjacent to our catch basin and only about 3 feet deep in contrast to the location about 20 feet west where it is about 5 feet deep. Repairs were made.
2. Plans and specs were finished for the dump truck and plow and quotes will be opened in a few weeks.
3. Equipment repairs were performed on a packer and scooter.
4. Routine pool inspections and maintenance. The controllers for the wading pool are being evaluated to determine if they are operating properly.
5. Lift station number 2 was reprogrammed to eliminate the low level alarm.

6. Meter reading is occurring for quarter three. There were some initial glitches in the transferring of data between the Trimble unit and the new software but that has been worked out.
7. DPW crews continue to work on tree removals and trimming, asphalt patches, shouldering, watering trees, hauling fill and other activities.
8. DPW crews are also mowing, rebuilding a catch basin and performing yard waste collections.
9. Met with MMSD on Wednesday regarding Indian Creek and we will be working together to develop a plan for proposed activities in order to address the concerns that have been raised.
10. Met with the contractor for the Dean Road project. The walls cannot be back filled for about another week so the plan is that work will occur and then milling, grading and paving is tentatively scheduled for the week of the 15th. Landscape restoration will occur in early September.
11. Met with the consultant working on bluff stability along with the University of Wisconsin (sponsored by Sea Grant) and there is a public meeting at the Audubon Center in two weeks. A note will be placed on the website when more details are received.
12. The Forester and I will be working on the grant for forestry funding related to the EAB issues.

POLICE DEPARTMENT

1. On July 29, 2016, Fox Point officers responded to the Porticos Apartments, 500 West Bradley Road, along with North Shore Fire Department for a report of smoke in the hallway. Officers assisted the Fire Department with evacuation of affected residents while the source of the smoke was investigated. The source of the fire was believed to have been electrical wires and damage was limited to a wall and ceiling for a single apartment.
2. On August 1, 2016, officers responded to the 7400 block of North Seneca Road for a report of a stolen vehicle. The officer met with the homeowner who reported that their vehicle was taken by an unknown person during the overnight hours without permission. The vehicle was unlocked and may have had a key in the car. The vehicle information was entered in to a national FBI database and the investigation remains open.

3. On August 1, 2016, officers responded to several reports of trespassing and entry to auto after unknown subjects entered unlocked cars in the area between 7900 Mohawk and 7400 Seneca Road.

****** Residents can reduce their chance of becoming a victim of theft by removing valuables from their vehicles and locking the doors. Fox Point continues to be a safe place to live, but we do not need to make ourselves targets for criminals unnecessarily. Contact the police department for crime prevention strategies or for a home security survey. ******

4. On August 1, 2016 at 9:11pm, officers responded to the 300 block of West Brown Deer Road for a report of employee theft. The officer met with the business manager who reported that an employee had taken money from the register after providing product to the customers. The officer investigated further and made an arrest based on the complaint. The subject was issued a citation for municipal court.
5. On August 2, 2016, an officer responded to the 7200 block of North Beach Drive for a report of theft from the residence. The officer met with the homeowner who reported that several personal items were missing from their home after a subject had been at the residence. The homeowner observed several items in the subject's vehicle and confronted the subject; however, additional items were noted to be missing after they left. The officer is working with the homeowner to identify all the missing items and locate the suspect. The investigation is ongoing.
6. On August 3, 2016, an officer responded to the 700 block of East Juniper Lane for a report of theft. The homeowner noted several items missing from the home and believes the same person who is the subject of an investigation on North Beach Drive may be the suspect. The same officer is working on both theft reports and continues the investigation.
7. On Wednesday August 3, 2016, officers responded along with North Shore Fire to the 1200 block of East Goodrich Lane after a gas main was struck by construction equipment. The residents in the immediate area were contacted and the property checked for natural gas exposure. The residents sheltered in place until the line was capped by We Energies. There was no exposure found inside of any residences.

8. Throughout the week, officers continued the investigations related to the previous home burglaries. The officers were pursuing missing property and leads on the suspects.

North Shore Health Department

IMPORTANT NOTICE FROM CDC:

The Florida Department of Health (FL DOH) has identified an area with local mosquito-borne active Zika virus transmission in Miami (<http://www.cdc.gov/zika/intheus/florida-update.html>). Based on the earliest time of symptom onset and a maximal two-week incubation period for Zika virus, *this guidance applies to women of reproductive age and their partners who live in or traveled to this area after **June 15, 2016***. Pregnant women should avoid non-essential travel to the area with active Zika virus transmission identified by the FL DOH.

There is no evidence of locally-acquired Zika or the mosquitoes that can transmit Zika in Wisconsin. The North Shore Health Department continues to do surveillance for the *Aedes* species of mosquitoes known to transmit Zika.

Did You Know?

The first week of August (1st-7th) is World Breastfeeding Week (WBW). It begins National Breastfeeding Month, which concludes with Black Breastfeeding week (August 25th-31st). WBW has been observed since 1992 and is now celebrated in over 170 countries. This year's theme, *Breastfeeding: A Key to Sustainable Development*, celebrates links between breastfeeding and the United Nations' Sustainable Development Goals, which are a blueprint for global commitment and action towards equitable development.

You are invited to join other breastfeeding supporters in Milwaukee County on Saturday, August 7th at this year's Community Breastfeeding Walk from Alice's Garden to Fondy Food Center (specifics here: <http://tinyurl.com/MCBCwalk>).

Last week at the North Shore Health Department

Health department staff attended Brown Deer's Night Out for Justice. Information on lead exposure was provided. Throughout the summer, we will be sharing lead poisoning information at events in all seven communities, but you can read more about ways to protect your family at <https://www.dhs.wisconsin.gov/lead/index.htm>.

Brad Simerly, R.E.H.S, Public Health Sanitarian, attended a national meeting in Washington D.C. as part of a grant received from the National Association of County and City Health Officials (NACCHO). The grant supports the Health Department's effort to meet the Food and Drug Administration's Voluntary National Retail Food Regulatory Program Standards.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, August 9th—10:00-11:00am—Brown Deer
Thursday, August 11th—3:00-4:30pm—Shorewood
Tuesday, August 16th—7:30-9:00am—Shorewood
Wednesday, August 17th—3:30-4:30pm—Brown Deer
Tuesday, August 30th—4:00-5:00pm North Shore Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation.

Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, August 17th—8:00-10:00am—Brown Deer
Tuesday, August 23rd—8:00-10:00am—Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Wednesday, August 24th—3:30-5:00pm—Shorewood

Tuesday, August 30th—3:30-4:00pm—North Shore Library