



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: February 17, 2017

Re: **Administrative Report for the Week Ending February 17, 2017**

ADMINISTRATION

1. Staff met with Fox Point Lutheran Church about long range planning.
2. Staff hosted North Shore Village Managers meeting.
3. Staff facilitated Village Board meeting.
4. Staff facilitated Audit Committee meeting.
5. Staff met with Dispatch officials about operational funding formula.
6. Staff facilitated Building Board meeting.
7. Staff gave a tour of the municipal pool to the graduate students that will be working on a project for the Pool Advisory Committee.
8. Staff coordinated a preliminary schedule with OneTouchPoint to get all property records digitized. The conversion process is expected to begin late March.
9. Staff created and distributed next week's Pool Advisory Committee Agenda. The agenda can be found on the Village website.
10. Staff welcomed Deputy Clerk Jilline Dobratz to the Village of Fox Point.
11. 2017 February tax settlement was calculated for the 2016 tax year by staff.
12. 2016 Lottery and Gaming Credit Claims GCS reports were generated, reconciled and sent by staff to Milwaukee County Treasurer's Office.
13. 2017 Spring Primary Election master voter registration list, poll books and absentee logs were prepared and printed by staff for February 21, 2017.
14. 2017 Spring Election being held on April 4, 2017, Milwaukee County Election Commission ballot proofs corrections were identified, finalized and approved by staff.

DEPARTMENT OF PUBLIC WORKS

1. Staff participated in the pre-bid walk through on Navajo and Seneca. About 10 contractors were in attendance (non-mandatory) but about 15 contractors have requested the plans and specifications. Based on information and clarification developed the last couple of weeks, we will issue an addendum early next week and bid opening is scheduled for next Thursday. Additionally, the Village will be repaving School Road with the Village of Whitefish Bay – they are coordinating the work and will be opening bids for the work next Friday.

2. Coordination of equipment purchases has been busy as a number of pieces are scheduled for delivery by the end of March (dump truck with plow, pick-up truck with plow, and scooters). Also coordinated the painting of one of our packers.
3. Coordination of other facility capital projects including replacement of the restroom partitions at the pool, obtaining quotes for the front entry door replacement, and working to obtain sample panels for the Longacre skylight replacement project.
4. Water utility staff has been performing meter reads and uploading the data into the software. During this process, it was discovered that a property on Beach Drive showed usage exceeding a quarter million gallons in the last quarter. Staff made contact with the property owner (who has been away for at least the last month) and were able to access the property where it was determined a toilet in the basement had been stuck wide open. Staff ran reports for the house and determined that the high usage began in late December. The resident has contacted a plumber to fix the problem.
5. Water utility staff took delivery of the new water meter bodies and have gone door to door to replace meters at properties where the residents had not followed up with staff to schedule an appointment. This approach has been successful.
6. DPW staff continues with tree trimming, pruning and removals. It is noteworthy that one of the contractors appreciated the work being performed by DPW staff to raise the canopy on Navajo and Seneca and mentioned that his bid price would likely decrease 5-10 percent as they would not have to be concerned about damages to and working around any of the trees and limbs.
7. DPW staff continues with cold patching and cleaned up the rink as skating is done for the season.
8. Surplus equipment is being catalogued to be auctioned off.
9. Worked with the Village's GIS consultant on changes that need to be made to the database so that staff can record information required by MMSD in order to be reimbursed for costs incurred. The consultant has submitted a proposal for the work.

POLICE DEPARTMENT

1. On February 9, 2017 at 12:09pm, an officer received a report of a missing / stolen purse from McDonald's Restaurant. The citizen advised the officer that they had been at the McDonald's the evening before and inadvertently left their purse in the booth. The citizen contacted the restaurant, but they were unable to locate the purse. The officer assisted the citizen with canceling the credit cards and the investigation remains open.
2. On February 9, 2017 at 6:07pm, an officer responded to 500 West Bradley Road for a report of theft. The resident advised that they dropped their purse in the parking area and their credit cards were subsequently used without permission. The investigation remains open and the officer is working with the bank and businesses to identify the suspects.
3. On February 10, 2017 at 1:39pm, officers responded to the 8600 block of North Port Washington Road for a report of harassment. The officer met with a resident who advised that another resident continues to show-up at their apartment without permission and acts in a disruptive and harassing manner. The officer counseled the parties and advised them of consequences for continued disruptive behavior. The problem was mediated to the satisfaction of the resident and no arrests were made.

4. On February 12, 2017 at 12:59am, officers conducted a traffic stop for a registration violation in the 8100 block of North Port Washington Road. During the course of the stop, the officer was advised that the driver had an active warrant from the Green County Sheriff's Department. The warrant required an arrest without bond and the driver was subsequently turned over to Green County Deputies.
5. On February 13, 2017, Chief Freedy and Captain Dubnicka attended the Wisconsin Chiefs of Police Association annual training conference. The conference keynotes focused on improving officer wellness and identifying / addressing terrorism.
6. On February 16, 2017 at 5:39am, officers responded to the 700 block of West Brown Deer Road to assist Bayside Police with locating a subject involved in an accident, along with assisting on the scene.

The Wisconsin Department of Transportation has updated their accident reporting website and records system as of January 1, 2017. Subsequently, the police department will no longer be providing accident reports to citizens when a crash report is completed. The new procedure will provide a more efficient method for citizens to obtain copies of reports in a timely fashion and will hopefully result in better service to the citizens.

The January Police Department Newsletter was distributed to all email subscribers. Anyone who wishes to receive this communication can sign up on the police department website.

<http://www.villageoffoxpoint.com/181/Police>

NORTH SHORE HEALTH DEPARTMENT

Did You Know?

Happy Valentine's Day, and Happy American Heart Month!

Did you know that hypertension (also known as high blood pressure) affects one out of every three adults over the age of 20? Damage to your blood vessels from undetected or uncontrolled high blood pressure (HBP) can lead to heart attack, stroke, heart failure and other serious health threats.

Some of the risk factors that could increase your chances of developing this largely-symptomless disease are:

- **Family history**—parents or other close blood relatives with HBP
- **Age**—as you age, blood vessels lose elasticity, increasing the chance of HBP
- **Gender**--until age 45, men are more likely to have HBP; from age 45 to 64, men and women have similar rates of HBP, and at 65 and older, women are more likely to have HBP
- **Race**—in the US, African-Americans tend to develop HBP more often than people of any other racial background
- **Lack of physical activity**--not getting enough physical activity increases your risk of HBP
- **An unhealthy diet**—a diet too high in sodium (salt), calories, saturated fat and sugar increases your risk of HBP, but healthy food choices can lower blood pressure

- **Being overweight or obese**—extra weight puts extra strain on your heart and can cause HBP
- **Drinking too much alcohol**—can cause HBP and many other health problems
- **Smoking and tobacco use**—cause an increase in blood pressure
- **Excess stress**--may contribute to HBP or encourage behaviors mentioned above (poor diet, inactivity, tobacco and alcohol use), which contribute to HBP
- **Preexisting medical conditions**—some medical conditions (including pregnancy, some heart defects, kidney disorders, sleep apneas) or medications taken for other medical conditions may cause HBP

The American Heart Association provides a free health risk calculator where you can calculate your High Blood Pressure Health Risks, and plan lifestyle changes to decrease your risk:

http://www.heart.org/HEARTORG/Conditions/HighBloodPressure/UnderstandSymptomsRisks/Calculate-Your-High-Blood-Pressure-Health-Risks_UCM_301829_Article.jsp

The North Shore Health Department offers free blood pressure clinics (no appointment needed) at area locations. See below, or on our website for locations and times: <http://www.nshealthdept.org/Clinics.aspx>

Last week at the health department

The health department, working with local partners, released a comprehensive **Heroin, Opioid and Prescription Drug Information and Resource Guide**. Access the guide online at: www.nshealthdept.org/heroin

A public health nurse participated in the monthly car seat clinic at the North Shore Fire Department (NSFD) Brown Deer station, done in partnership with NSFD and Children's Hospital of Wisconsin. The health department has three nurses that are certified as child passenger safety technicians. The clinics are open to the public and offer an opportunity for parents (and grandparents!) to have car seats installed or checked for proper installation. They are held from 9:00 - 11:30 am the second Wednesday of each month. Walk-ins are welcome; however, an appointment can also be made with Children's Hospital Central Scheduling at 414-607-5280. Ask to schedule a car seat appointment. If you cannot attend during the clinic time, you may also schedule an appointment through NSFD's website (www.nsfire.org).

Help us take 1 Billion Steps!

Walking is one of the easiest ways to improve your health — and it's more fun if we do it together. That's why we are participating in APHA's 1 Billion Steps Challenge. We've created a team called North Shore Health Department. When you join you'll be able to track how many steps you take, see total steps for our team and the collective progress of all teams toward the goal of 1 Billion steps. You can synch your step counting device or enter steps manually if you don't have a device. So register today, and let's get walking! We'll have a lot of fun, improve

our health, and walk more than any other team! You can view the link to sign up on our website: www.nshealthdept.org

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980

Wednesday, February 15th – 3:30pm-4:30pm- Brown Deer

Tuesday, February 21st – 7:30am-9:00am- Shorewood

Tuesday, February 28th – 3:30pm-4:30pm- North Shore Library

Thursday, March 9th – 3:00pm-4:30pm- Shorewood

Tuesday, March 14th – 10:00am-11:00am- Brown Deer

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, February 15th – 8:00-10:00am – Brown Deer

Tuesday, February 28th –8:00-10:00am – Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, February 22nd – 3:30pm-4:30pm- Shorewood Office

Wednesday, March 1st – 12:45pm-1:15pm – Lois and Tom Dolan Community Center (4355 W. Bradley Rd, Brown Deer)

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>