



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** March 31, 2017

**Re:** **Administrative Report for the Week Ending March 31, 2017**

**ADMINISTRATION**

1. Deputy Clerk Jilline Dobratz officially received her Wisconsin Certified Municipal Clerk (WCMC) designation and plaque for the Wisconsin Municipal Clerks Association on March 27, 2017; this designation requires 100 total points of clerk's education, clerk experience hours, and at least 3 years as a clerk in the organization prior to receiving the designation.
2. Second week of Spring General Election in-person absentee voting by staff, continuing through Friday, March 31, 2017, with extended hours for voters on Friday, March 31, 2017 from 12:00 p.m. until 5:00 p.m.; overall absentee voter count is approximately 230 as of Wednesday morning.
3. Final preparations for the Spring General Election being held on Tuesday, April 4, 2017 were made by staff.
4. Special Village Board agenda and packet was prepared, generated, distributed and posted by staff to be held Thursday, April 6, 2017 at 7:00 p.m. at the Municipal Building in Schwemer Hall.
5. Plan Commission agenda and packet was prepared, generated, distributed and posted by staff, to be held on Monday, April 3, 2017 at 4:30 p.m.
6. Spring General Election Public Test of Voting Equipment was held and completed on Monday, March 27, 2017 by staff; no public was present.
7. Utility payments and second installment of 2016 tax payments were taken.
8. Staff met with Public Policy Forum Chair to discuss future areas of interest.
9. Staff facilitated Building Board meeting.
10. Staff held conference call with Fire Chief and LWM regarding Expenditure Restraint and Fire Levy.
11. Staff met with Senator Darling about Joint Finance Committee and proposed State budget.
12. Staff completed Workers Compensation audit, resulting in return premium of \$16,307. This will have a positive 2017 budget impact for this expense item.

**DEPARTMENT OF PUBLIC WORKS**

1. DPW staff have been inspecting sanitary sewer manholes and lids/covers and taking inventory of which manholes need inner seals and gaskets. The seals will be ordered and installed and gaskets are being replaced where necessary.
2. DPW staff also performed the following tasks outside the normal customary tasks: cleaned up debris at Longacre (still existing from the wind storm a few weeks back), cold patching, ward pruning, cleaning up snow plow damage, installed the tennis nets, and inspected the wood railing on the Goodrich bridges.
3. As noted last week, we have taken delivery of various capital equipment (dump truck, pickup truck and the two scooters). Also, the repaint job on the packer has been completed and it is back in service. Work also continues to plan for the tire replacement, wheel reconditioning and repainting of various components on the wheel loader.
4. Garage overhead door #2 was repaired and the receiver and transmitters replaced. The Longacre skylights have been ordered and it is anticipated the work will begin after the election. Quotes were received for the Village Hall door and window project and this will be presented to the Board at next week's meeting.
5. Water utility staff continue with the GIS locates and are working on the north end of the Village. Once completed, our consultant will survey the rest of the infrastructure.
6. Water utility staff also responded to service calls (Willow Court and Regent Road), scheduling meter appointments, filling in for the billing clerk who is on vacation and testing meters.
7. Water utility foreman responded to DNR request related to updates on the sanitary survey and noted that all deficiencies noted in last year's survey were resolved before the due dates this year.
8. Staff met with the consultant for the Goodrich Lane ravine project and discussed preliminary designs.
9. Staff met with the contractor and consultant for one of the lateral rehab projects in the village.
10. Staff met with a consultant who will provide project oversight, on the Village's behalf, related to the proposed Mandel development.

**POLICE DEPARTMENT**

1. On March 24, 2107 at 8:45am, officers responded to the 6700 block of North Port Washington Road to assist Glendale Police with a report of Burglary and Attempted Auto Theft. While enroute to the call, officers were advised that the suspect was running northbound away from the area. Officers were able to identify the suspect, who fled the scene in a vehicle prior to their arrival, and a warrant has been issued for arrest by the Milwaukee District Attorney.
2. On March 25, 2107 at 1:18am, an officer on patrol conducted a traffic stop in the 8000 block of North Port Washington Road for a traffic violation. During the initial contact, the officer noted a strong odor of marijuana coming from inside the car. After conducting field sobriety tests, the officer placed the driver under arrest for Operating While Impaired due to drug use. The driver also had outstanding warrants with the Waukesha Sheriff. A

passenger in the car also had three outstanding warrants and the remaining passenger was under the influence of alcohol as a minor.

3. On March 27, 2017 at 4:30pm, officers responded to Walgreens, 8615 North Port Washington Road, for a report of retail theft. The officer was advised that two subjects were at the store, concealed merchandise, and left without making payment. The suspects fled the store towards Riverpoint Shopping Center on foot; however, the investigating officer believes a car was parked in the area. The investigation remains open.
4. On March 24, 2017 at 10:59am, officers responded to the Audobon court Shopping Center for a report of Hit and Run. The officer met with a citizen who observed a vehicle pulling into a parking space strike another car, exit the vehicle to inspect the damage and then leave the scene after striking the parked car. The officer conducted interviews of other witnesses and was able to identify the driver of the striking car. The follow-up investigation resulted in a confession from the driver. A citation was issued for hit and run.
5. On March 28, 2017 at 6:10pm, an officer responded to the 1000 block of West Heather Lane in River Hills to assist their department with a subject passed out in a vehicle. The officer provided assistance on scene and the subject was later transferred to the care of North Shore Fire Department. No arrests were made by the Fox Point officer.
6. On March 29, 2017 two Fox Point officers attended the funeral of Everest Metro Police Department Detective Jason Weiland who was killed in the line of duty on March 22, 2017.

## **NORTH SHORE HEALTH DEPARTMENT**

### **The North Shore Health Department Highlights for 3/28/2017**

#### **Did You Know?**

Motor vehicle injuries are a leading cause of death among children in the United States. But many of these deaths can be prevented. Buckling children in age- and size-appropriate car seats, booster seats, and seat belts reduces serious and fatal injuries by more than half. Seventy-three percent of car seats are not being used correctly so it's important for every parent to make sure their car seats and booster seats are used and installed properly. Car seat safety is very important but also required by law. Wisconsin law requires the following:

- **Rear-facing infant seat**-until the child is both 1 year and 20lbs
- **Forward-facing seat**- must stay in harness until 4 years and 40lbs
- **Booster seat**-can move into booster at 4 years and 40lbs and can move out when they have reached 8 years or 80lbs or 4'9"

SafeKids Worldwide reminds parents to keep their kids in their current car seat for as long as they can—until their child reaches the maximum weight or height listed on the car seat label. That includes leaving infants rear-facing beyond one year. Every step forward reduces safety just a bit! To learn about best practice for car seats visit the following link: <https://www.safekids.org/ultimate-car-seat-guide/basic-tips/when-to-change/>

Have questions or feeling unsure about whether you have the seat installed correctly? Schedule a car seat/booster seat installation check at: [www.NSFire.org](http://www.NSFire.org).

You can also visit us at our monthly car seat clinic at the North Shore Fire Department (NSFD) Brown Deer station, done in partnership with NSFD and Children's Hospital of Wisconsin. The clinics are held from 9:00 - 11:30 am the second Wednesday of each month. Walk-ins are welcome; however, an appointment can also be made with Children's Hospital Central Scheduling at 414-607-5280.

#### Last week at the health department

The NSHD participated in a program sponsored by REDgen entitled *Our Kids are Not Broken* at the Harry & Rose Samson Family JCC. The program featured Dr. Kenneth Ginsburg, a pediatrician specializing in Adolescent Medicine at the Children's Hospital of Philadelphia. Dr. Ginsburg spoke on the effects of traumatic experiences on youth and best practices for working with youth who have experienced trauma to promote healing and their success.

The North Shore Board of Health meet last Thursday, March 23<sup>rd</sup>. The Board is comprised of representatives from each of the seven communities in the North Shore and a medical advisor. The Board discussed their support for state funding for communicable disease prevention and control for local health departments, including the North Shore Health Department. Wisconsin has no dedicated funding for communicable disease control and prevention, despite local health departments having 20 state mandates requiring disease surveillance, investigation, prevention and control. See <http://www.nshealthdept.org/CommunicableDiseases.aspx> for more information.

Health Director/Health Officer, Ann Christiansen, was interviewed on TMJ4 about our Heroin and Prescription Drug Resource Guide. Watch it on our website: <http://www.nshealthdept.org/heroin>

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980

Tuesday, April 11<sup>th</sup> – 10:00-11:00am- Brown Deer  
Thursday, April 13<sup>th</sup> – 3:00-4:30pm- Shorewood  
Tuesday, April 18<sup>th</sup> – 7:30-9:00am – Shorewood  
Wednesday, April 19<sup>th</sup> – 3:30-4:30pm- Brown Deer  
Tuesday, April 25<sup>th</sup> – 3:30-4:30pm-North Shore Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, April 19<sup>th</sup>—8:00-10:00am-Brown Deer

Tuesday, April 25<sup>th</sup>—8:00-10:00am-Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, April 5<sup>th</sup> -12:45-1:15 pm-Dolan Community Center (4355 W Bradley Road, Brown Deer)

Tuesday, April 25<sup>th</sup>-1:30-2:30pm-Lydell Community Center, Whitefish Bay

Wednesday, April 26<sup>th</sup>-3:30-4:30pm-Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>