



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** April 21, 2017

**Re:** **Administrative Report for the Week Ending April 21, 2017**

### ADMINISTRATION

1. Staff participated and was certified in Board of Review training.
2. Metro Municipal Clerks Association meeting held in Greendale was attended by staff on Thursday, April 19, 2017.
3. Official 2017 Notice of Board of Review was sent to publication for the April 27, 2017 North Shore Now edition, posted and sent to the website.
4. EL-190NF Election Reports were submitted Tuesday, April 18, 2017 to the Wisconsin Election Commission WEDC, as required by staff.
5. Prior Election Absentee Application and Voter Registrations from the 2016 elections were organized and filed by staff.
6. Indefinitely Confined voters who did not return their General Election absentees were notified by Village of Fox Point with letters to notify us whether they wished to continue with their permanent absentee ballot status by staff.
7. Post-election Chief Election Inspector meeting was organized by staff for Monday, April 24, 2017 meeting.
8. UW-Milwaukee Graduate students presented the findings of the Fox Point Pool Survey. Many from the Pool Advisory Committee and Village staff were present.
9. OneTouchPoint boxed up all property files from Village Hall and will be digitizing them over the next 60 to 90 days.
10. Staff met with MBM to discuss potential document management software options.
11. Staff continues to prepare for the second annual Fox Point Open House that will be held on June 10 from 10:00am to 1:00pm.
12. Pool Registrations are starting to roll in for the upcoming pool season.

### DEPARTMENT OF PUBLIC WORKS

1. DPW and Forestry staff addressed a number of items resulting from the wind/rain storm from the early morning of April 20. Power was out to Village Hall as well as the two lift stations on Beach Drive so temporary generators were set up to allow continued operation of the pumps in the lift stations. When power was restored, another problem was discovered after staff received a high water alarm (a breaker was tripped when

- power went back on). It appears, however, that no basement backups occurred as a result of the temporary outages.
2. Staff responded to a number of downed trees (about a dozen) resulting from the strong winds (estimated around 60 mph) located in the Village right of way (this does not include other trees down on private property). As a result of the tree damage, there is and will be quite a bit of yard waste to be collected.
  3. Staff participated in the pool public information meeting on Tuesday and followed up on questions regarding use of proposed pool location sites.
  4. Staff, our contractor and consultant participated in the Navajo, Seneca and Lake Drive public information meeting Tuesday afternoon/evening. The event was well attended (nearly 40 residents). Information regarding the project will be posted on the village website and updated as project activities commence and continue throughout the summer.
  5. Other DPW activities include prepping the ball diamonds for use this year, cleaning the village parks, hauling in the salt barrels located along Beach hill as well as normal day to day activities.
  6. Forestry work is heavy as ash trees are being marked for treatment and work is being done to stake locations for the planting of new trees. Staff also is performing stump grinding on the trees removed this past winter.
  7. Water utility staff completed the utility locates for the GIS consultant and these locations are being surveyed this week.
  8. Water utility staff are working on the fire flow data for our consultant for the additional water main project (Merrie Lane to Beach Drive and Iroquois to Mohawk) being proposed for this year. A walk through for this project is scheduled for next Tuesday and the bid opening is May 2.
  9. The Director of Public Works attended meetings in Washington DC last week as a member of the Government Affairs Committee for the American Public Works Association. Members of the GAC met with congressional representatives, EPA, Department of Transportation, FEMA, the National League of Cities, and the Speaker of the House's office. The focus of the meetings was infrastructure planning, funding and streamlining of the regulations to simplify the process by which communities use federal funds. As always, I appreciate the opportunity to attend and be a part of this committee.
  10. Staff will be working on the submittal of the recycling grant report.

## **POLICE DEPARTMENT**

1. On April 13, 2017 at 5:00pm, an officer met with a citizen at the police station who was reporting the theft of their cell phone from the 6800 block of North Santa Monica Boulevard. The cell phone has a reported value of \$695 and the investigation remains open.
2. On April 14, 2017 at 9:23am, an officer met with a citizen in the lobby of the police station for a report of theft. The citizen reports that they entered into an agreement for services from a contractor and provided a down payment; however, the work has never been completed. The citizen reports they attempted to recover the deposit and cancel the job

without success. The investigation remains open and the officer will meet with the District Attorney's office for possible fraud by contractor charges.

3. On April 14, 2107 at 4:44pm, an officer met with a citizen in the 1600 block of East Dean Road who reports finding an iPad on the shoulder of the road. The officer canvassed the area in an attempt to locate the owner of the device, along with contacting Verizon wireless. The investigation remains open as the office attempts to contact the owner. A serial number check did not indicate the iPad was reported stolen.
4. On April 20, 2017 Fox Point officers responded to over 20 calls for service during the overnight thunderstorm, including 8 trees down and blocking / partially blocking the road. Public Works personnel responded to remove the trees and restore traffic access.
5. On April 18, 2017 at 11:47pm, Sergeant Arendt responded to Saint Mary's Milwaukee hospital to conduct a Drug Recognition Expert evaluation for the Brown Deer Police Department.
6. On April 20, 2017 staff participated in a police officer in-service training meeting to develop the curriculum for the upcoming year. Officers complete in-service training with other departments from the region.
7. On April 19, 2017 staff began the 5 session Hunter's Safety Education program at the department. The training is provided in conjunction with the DNR.

## **NORTH SHORE HEALTH DEPARTMENT**

### Did You Know?

#### **The North Shore Health Department Highlights for 4/18/2017**

With warm weather approaching quickly, it is the perfect time to go out for a bike ride. Bike riding is a great form of physical activity and a healthy way to get around. Unfortunately, accidents can happen, and it is important when biking to be aware of your surroundings. According to the Centers for Disease Control and Prevention, over 900 bicyclists were killed in the U.S. in 2013. Bike riders share the road with other motorists and need to take precautions to stay safe while on the road. Follow these tips to ensure bike safety:

- Wear a helmet. Regardless of age, a helmet will provide protection in case of injury.
- Ride on the right side of the road, with traffic, not against it. Stay as far to the right as possible.
- Use appropriate hand signals and respect traffic signals, stopping at all stop signs and stoplights.
- Make eye contact with drivers. Bikers should make sure drivers are paying attention and are going to stop before they cross the street.
- Young children should be supervised until you're comfortable that they are responsible to ride on their own.

Additionally, when riding at night, be bright and use lights and reflectors. It's also smart to wear clothes and accessories that have retroreflective materials to improve biker visibility to motorists.

To learn more visit: <http://www.cdc.gov/motorvehiclesafety/bicycle/>

### Last week at the health department

A public health nurse participated in the monthly car seat clinic at the North Shore Fire Department

(NSFD) Brown Deer station, done in partnership with NSFD and Children's Hospital of Wisconsin. The health department has three nurses that are certified as child passenger safety technicians. The clinics are held from 9:00 - 11:30 am the second Wednesday of each month. Walk-ins are welcome; however, an appointment can also be made with Children's Hospital Central Scheduling at 414-607-5280. If you cannot attend during the clinic time, you may also schedule an appointment through NSFD's website ([www.nsfire.org](http://www.nsfire.org)).

A public health nurse participated in the City of Milwaukee Health Department's Pentair and Suburban Labs Milwaukee Water Education Presentation. Pentair presented information on water filtration technology and Suburban labs spoke about the process of testing lead in water. If you are interested in testing your water for lead stop by one of the North Shore Health Department's offices to pick up a testing kit, or call for more information.

The Public Health Sanitarian visited the Health Department in Houston, Texas this week. The North Shore Environmental Health Consortium (NSEHC) was paired up with the Houston Health Department through a grant, to research, develop, and expand on current health department policies and procedures associated with the food safety program. This grant was obtained as a quality improvement opportunity as the NSEHC works to meet certain standards set by the Food and Drug Administration (FDA).

The health department partnered with North Shore Fire/ Rescue, and presented the *Remembering When* program at two senior housing locations. *Remembering When* reviews 8 Fire Safety messages and 8 Fall Prevention messages, and is specifically tailored to reach older adults and is available to any group that is interested in this presentation.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980

Tuesday, April 25<sup>th</sup> – 3:30-4:30pm-North Shore Library

Tuesday, May 9<sup>th</sup> – 10:00-11:00am- Brown Deer

Thursday, May 11<sup>th</sup> 3:00-4:30pm-Shorewood

Tuesday, May 16<sup>th</sup>- 7:30-9:00 am-Shorewood

Wednesday, May 17<sup>th</sup> – 3:30- 4:30pm-Brown Deer

Tuesday, May 30<sup>th</sup> – 3:30-4:30pm – North Shore Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, April 25<sup>th</sup>—8:00-10:00am-Shorewood

Wednesday, May 17<sup>th</sup> – 8:00-10:00am- Brown Deer

Tuesday, May 23<sup>rd</sup> – 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Tuesday, April 25<sup>th</sup>-1:30-2:30pm-Lydell Community Center, Whitefish Bay

Wednesday, April 26<sup>th</sup>-3:30-4:30pm-Shorewood

Wednesday, May 3<sup>rd</sup>-12:45-1:15pm- Lois and Tom Dolan Comm. Center in Brown Deer

Tuesday, May 16<sup>th</sup> – 1:30 -2:30pm- Lydell Community Center in Whitefish Bay

Wednesday, May 24<sup>th</sup> 3:30-4:30pm- Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>