



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: May 5, 2017

Re: **Administrative Report for the Week Ending May 5, 2017**

ADMINISTRATION

1. Survey of Property Tax report was completed by staff for the first quarter of 2017.
2. Staff met for annual meeting with WaterStone Bank.
3. Village Board agenda and packet were prepared, generated and delivered to the meeting being held on Tuesday, May 9, 2017.
4. The EL-191 2017 Spring Election Cost report was completed and filed with the Wisconsin Elections Commission.
5. Staff received draft Financial Statements which are currently being reviewed.
6. Staff sent out delinquent notices to Real Estate and Personal Property tax payers.
7. Staff conferenced with Financial Advisor concerning 2017 Capital Funding Program.
8. Manager testified at State Assembly and Senate Committee hearings.
9. Manager participated in NSFD Finance Committee meeting.
10. Staff met with multiple vendors regarding office copy equipment.

DEPARTMENT OF PUBLIC WORKS

1. Tree planting activities continue throughout the Village. Staff has fielded quite a few phone calls regarding the location, size and diversity proposed for the property. Letters regarding the proposed trees were sent to the property owners in December, but have first called this past week when the tree stake locations were placed within the right of way. Staff continues to work with these owners.
2. Pool opening preparation activities begin this past Monday.
3. Staff continues to work with our consultant to prepare state approved plans for the front entry door project.
4. Staff has met with our consultants and contractors for the proposed additional water main project. The bid opening was held on Tuesday and staff followed up with the apparent low bidder as well as their references to arrive at a decision on the responsiveness of their bid. Recommendations will be made to the Village Board.
5. Water utility staff worked on meter reading, hydrant valve turning, and hydrant repairs.
6. DPW staff responded to a high water alarm in lift station #2 Monday morning. We will be lining laterals tributary to this lift station and hope this alleviates the problem.

7. DPW staff worked on repairing a collapsed catch basin/storm pipe in a couple of locations, repaired a poor connection to a drainage pipe, performed ditch repairs, and jetted a drainage pipe running through side yards in the Churchill/Fox location. Easements will be obtained and repairs made to the pipe, which collapsed in two locations.
8. Staff worked with the developer and consultants/MMSD staff regarding Dunwood Crossing.
9. DPW staff participated in two public relations activities in the last week as part of the Stormonth School annual auction. Last Friday was lunch with the DPW Employees' day and on Wednesday was take your child to school day in DPW vehicles.
10. The Past President tree planting occurred on Thursday.

POLICE DEPARTMENT

1. On April 30, 2017 at 10:37am an officer met with a citizen regarding the fraudulent use of their personal information. The resident advised the officer that an unknown person used their information to obtain services from WeEnergies. The resident was provided information to help protect against future fraud and the investigation remains open as the officer attempts to locate a subject at the residence where the service was established.
2. On May 2, 2017 at 2:50pm, officers responded to the area of Santa Monica Boulevard and Green Tree Road after receiving a call of a missing person. The officers were advised that an adult with age-related memory impairment had walked away from home. The officers were able to locate the subject in the area of Green Tree Road and Port Washington Road unharmed. The subject was returned home.
3. The Police Department received a grant from CVS Pharmacy in the form of a medication collection box. This box, located in the Police Department lobby, will supplement the existing collection program for residents. With the new collection box, residents will be required to bring medicines for disposal in a Ziploc bag without any bottles / packaging. Instructions are posted on the website: <http://www.villageoffoxpoint.com/388/Medicine-Collection>
4. On April 29, 2017 Sergeant Arendt and Investigator Wichman assisted the Southeastern Wisconsin DARE Association with their annual Brewer Game. The event includes a tailgate party with appearances by players and lunch for the DARE students. The event drew almost 1000 people.
5. On May 3, 2017 at 11:40am Fox Point officers responded to the area of North Port Washington Road and West Green Tree Road to assist Glendale Police after a Bank Robbery occurred. The witnesses reported seeing the suspect flee eastbound on foot and officers established a perimeter to search for the suspect. Officers were unable to locate the subject and the case remains open in Glendale.
6. On May 4, 2017 at 12:44am an officer conducted a traffic stop in the 6600 block of North Lake Drive for a registration violation. During the interview with the driver, the officer suspected they may be operating the vehicle under the influence of drugs. The officer conducted a field interview and field sobriety tests before arresting the driver for OWI – first offense drugs. The driver will have a mandatory appearance in municipal court.

NORTH SHORE HEALTH DEPARTMENT

Did You Know?

May is Lyme Disease Awareness Month. Lyme disease is caused by the spirochete bacterium *Borrelia burgdorferi*. It is transmitted through the bite of certain species of blacklegged ticks. The geographic distribution of Lyme disease is highly regional--approximately 95% of confirmed Lyme disease cases are reported from the upper Midwest, New England, and the mid-Atlantic states. There were 984 confirmed cases of Lyme disease in Wisconsin in 2014, with the highest number of cases occurring in June and July. Residents and travelers in areas where Lyme disease is common—including areas in Northern Wisconsin--should protect themselves. To help prevent Lyme disease, the CDC recommends avoiding areas with tall grass and brush where ticks are common; applying repellents that contain at least 20%–30% DEET; wearing clothing treated with 0.5% permethrin; showering soon after coming indoors; and seeking health care promptly if symptoms of Lyme disease develop, including fever, rash, and muscle or joint pain.

For more information on Lyme Disease, including photos of blacklegged ticks, what the characteristic Erythema migrans rash looks like, and how to safely remove a tick, visit <http://www.cdc.gov/lyme/>. For information on Lyme disease incidence in Wisconsin, visit <https://www.dhs.wisconsin.gov/publications/p01295.pdf>.

Last week at the health department

The North Shore Health Department hosted a Safe School Zone Workshop. The workshop is part of a \$30,000 Safe Kids Worldwide grant sponsored by FedEx to improve walking environments in and around schools in Shorewood. Mike Cynecki, PE, PTOE a Project Manager for Lee Engineering led most of the workshop. He assessed the pedestrian areas around the schools and gave recommendations on improvements that could be implemented. Also in attendance included individuals from the Shorewood Police Department, Shorewood school district, Safe Kids Worldwide/Southeast Wisconsin, Village of Shorewood, Shorewood DPW, and North Shore Health Department. Watch for updates as we continue through the grant process.

One of the public health nurses, along with Shorewood's Senior Resource Center coordinator, presented some basic information about dementia to Shorewood Public Library staff. This will help library staff work more effectively with patrons with dementia, their caregivers and families. The library can be a great resource for everyone in the community in developing an "age-friendly" community.

The Public Health Manager was a guest lecturer in a graduate level class at UW-Milwaukee's Zilber School of Public Health. The guest lecture focused on Emergency Preparedness in local health departments. Providing guest lectures at local schools is one way that the health department works to promote public health as a career, thus encouraging development of qualified public health workers.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980

Tuesday, May 9th - 10:00-11:00am- Brown Deer

Thursday, May 11th - 3:00-4:30pm-Shorewood

Tuesday, May 16th - 7:30-9:00 am-Shorewood

Wednesday, May 17th – 3:30- 4:30pm-Brown Deer

Tuesday, May 30th – 3:30-4:30pm – North Shore Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, May 17th – 8:00-10:00am- Brown Deer

Tuesday, May 23rd – 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Tuesday, May 16th – 1:30 -2:30pm- Lydell Community Center in Whitefish Bay

Wednesday, May 24th - 3:30-4:30pm- Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>