



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: September 8, 2017

Re: **Administrative Report for the Week Ending September 8, 2017**

ADMINISTRATION

1. Staff participated in the Plan Commission meeting on Tuesday, September 5, 2017.
2. Staff prepared the Board of Appeals agenda and meeting packet for September 12, 2017 at 5:00 p.m.
3. September 12, 2017 Village Board agenda meeting packet were prepared.
4. 2017 Completed Real Estate and Personal Property Assessment Roll was generated for residents to review in the Clerk's Office and/or on the Village website.
5. Staff worked in cooperation with the Wisconsin DSPS to prepare for 2015 ACT 211 for new one and two family building permit changes; applicants will soon begin filing permits electronically directly to the municipality through the DSPS system.
6. Staff met with owner of CLE Haven along with Village of Bayside to discuss the possibility of a renovation.
7. Staff met with Lakefront Marathon about miscellaneous issues.
8. Staff participated and coordinated a community meeting with the DNR to discuss coyotes and turkeys in the Village.
9. Staff met with Ruckert & Mielke to discuss digital property record management.
10. Village Pool closed down this week. Staff is in the process of preparing the facility for the cold season.

DEPARTMENT OF PUBLIC WORKS

1. DPW crews hit a 2-inch gas main at Goodrich and Gray Log Lanes on Tuesday morning while working to replace a collapsed storm sewer pipe. We Energies and emergency personnel responded to the scene and We Energies spent about three hours repairing the hole in the main. The main was located about 3 feet east of the Digger's Hotline mark and, based on comments from We Energies staff in the field, the Village is not responsible for the damage due to the mismark. DPW crews assisted in the repair by removing material from the excavation and, once fixed, were able to proceed with the repair of the storm sewer pipe.
2. Work is ongoing on the Navajo/Seneca project and on the Beach to Merrie Lane water main installation project:

3. Along Navajo/Seneca, it is anticipated that We Energies will be completed with their work in the next week or so. Michels, the Village's contractor, still has the bulk of the water service laterals to install (about 85), installation of storm sewers and manholes, grading of the ditches, installation of storm pipe in the ditches, sanitary sewer manhole adjustments and paving. I will be meeting with the General Manager for Michels next Monday to discuss the project schedule.
4. Along Beach to Merrie Lane, the contractor (Jet Underground) finished connecting the two water service laterals to the new main and began drilling from the new hydrant down to Beach Drive. It is anticipated they may be able to pull in the new main on Friday.
5. DPW staff have begun routing cracks along roads in the Village and will begin the crack filling activities next week.
6. Pool shut down activities have begun and should be completed sometime next week.
7. Munson, Inc. completed the replacement of two patches of raised pavement along Lake Drive.
8. Staff met with MMSD and their consultants regarding the sediment issues along Indian Creek. DPW staff had a follow up conversation with MMSD regarding proposed solutions and activities to be completed before a presentation to the public and Village Board.
9. Staff received a revised grading plan from the Mandel Group and began evaluating the grades and cut/fill analysis.

POLICE DEPARTMENT

1. On September 1, 2017 at 1:04pm, an officer responded to the 8739 North Port Washington Road for a report of a theft. The officer met with a regional manager who reported that an employee is suspected of taking money from the cash drawer without permission. The theft is ongoing and has totaled over \$800.00. The officer is reviewing surveillance video and the case remains open. Upon the completion of the investigation the case will be presented to the district attorney for charges.
2. On September 4, 2017 at 12:34am, officers responded to the 8000 block of North Beach Drive for a report of a missing person. The officers met with the reporting person who advised that a male subject who was intoxicated had run off and threatened to hurt themselves. The officers were concerned for the subjects' well-being given the intoxicated state and the statements. Officers searched the immediate area as well as possible locations where the subject may have fled to without immediate success. The subject was located and evaluated by officers several hours later. No criminal charges will be pursued.
3. On September 5, 2017 at 12:42am, Fox Point officers provided assistance to Whitefish Bay Police after a vehicle fled from a traffic stop in their community. The vehicle was northbound on North Lake Drive when a Fox Point officer deployed Stop-Sticks causing the front tires to slowly deflate. The vehicle continued to flee northbound and crashed a short time later in Bayside. The occupant fled on foot from the scene. An investigation revealed that the vehicle had just been stolen before the traffic stop was initiated. The case will be investigated further by Whitefish Bay Police.
4. On September 5, 2017 at 8:06pm, officers responded to the area of North Port Washington Road and West Dean Road after a citizen reported a possible drunk driver. The citizen observed the driver staggering when they walked to their car at Doctors Park and were now driving erratically. Officers located the driver urinating next to his vehicle in the Riverpoint

Village parking lot and began an OWI investigation. Based on the observations and the officers investigation, the driver was arrested for OWI – forth offense and disorderly conduct. The OWI case will be presented to the District Attorney and the disorderly conduct will be referred to municipal court.

5. During the week officers assisted students and parents with arrival and departure at the local schools for the first week activities. All drivers should be aware of students walking to school and waiting for busses while driving in the community.
6. On September 5, 2017 at 8:04am, officers responded to the area of Gray Log and Goodrich, along with North Shore Fire Department, for a natural gas line which was struck by construction crews. Officers worked with the fire department to manage the scene until the line was clamped by WeEnergies.

NORTH SHORE HEALTH DEPARTMENT

North Shore Health Department Highlights 9/5/2017

Did You Know?

Local public health departments are constantly working behind-the-scenes to prepare for emergencies. Since 2002, the Public Health Emergency Preparedness (PHEP) cooperative agreement program has provided vital resources to ensure communities can effectively respond to infectious disease outbreaks; chemical, biological, radiological, or nuclear threats; and natural disasters. Working with hospitals, first responders, and other groups such as Red Cross, local health departments develop plans and conduct exercises to practice emergency situations before they happen. But we can't do it all, and that's why individuals also need to prepare.

This September marks the fourteenth annual National Preparedness Month, created to raise public awareness about the importance of emergency preparedness and encourage Americans to take action. Each year, throughout the month of September, more than 3,000 public and private organizations at the national, state, and local levels promote guidelines and resources on planning for and effectively responding to life-threatening disasters. Ultimately, National Preparedness Month aims to ensure every American has the skills to protect themselves and their families during an emergency.

Week one highlights the importance of individuals and families being READY. Many emergencies happen without warning, so it is important that you take steps ahead of time to keep you and your loved ones safe and healthy. Three steps to being ready are:

- **Have a kit:** You may not have access to food, water or electricity for several days after an emergency. Make sure to have water (1 gallon/person/day) and food (non-perishable foods; remember the can opener), plus medications, flashlights and batteries. More ideas can be found here: <https://emergency.cdc.gov/preparedness/kit/disasters/>
- **Make a plan:** Talk to your loved ones about the steps to take in different types of emergencies and how you will contact one another.

- **Stay informed:** Watch TV, check internet sites, and get a battery-operated or hand-crank radio in case of electrical failure. Make sure you get the information you need when an emergency happens.

Learn about the other weeks' focuses at the CDC's National Preparedness Month website:

<https://www.cdc.gov/phpr/npm/powerofpreparedness2017.htm>

Last week at the health department

The Public Health Manager, a certified lactation counselor (CLC), participated in "Secrets of Baby Behavior," a training provided by the University of California-Davis Human Lactation Center. This course, continuing education for CLCs, taught participants how to recognize feeding and sleeping cues and how to share these tips with mothers of babies.

A Public Health Nurse presented information about the Lead Toolkit for Pediatric Providers at the Childhood Lead Education Committee meeting. Public health staff from around Wisconsin attend this meeting. The Toolkit that was developed by the NSHD can be found on our website at <http://www.nshealthdept.org> under the "Reports" tab.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, September 12th - 10:00-11:00 am - Brown Deer

Thursday, September 14th - 3:00-4:30 pm - Shorewood

Tuesday, September 26th-3:30-4:30 pm - NS Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, September 20th - 8:00-10:00am- Brown Deer

Tuesday, September 26th - 8:00-10:00am- Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>