



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: December 8, 2017

Re: **Administrative Report for the Week Ending December 8, 2017**

ADMINISTRATION

1. Staff hosted Webelos Cub Scout Den and gave tour.
2. Staff facilitated December Village Board meeting.
3. Staff facilitated and attended the Board of Appeals meeting.
4. Wisconsin Election Commission WEDC modernization training was attended by staff.
5. 2017 Taxes were calculated, generated and sent by Village staff to the village printer to be printed and mailed to Village of Fox Point residents.
6. Village of Fox Point 2017 Statement of Taxes was filed and submitted to WDOR by staff on Wednesday, December 6, 2017 ahead of the December 18, 2017 state deadline.
7. Fox Point 2018 Tax Levy Worksheet was filed and submitted to WDOR by staff on Wednesday, December 6, 2017 ahead of the December 18, 2017 state deadline.
8. Continued preparation work for the preliminary audit was finalized and organized by staff.
9. 2018-2019 term new and reappointed election inspectors continue to bring in personnel paperwork to staff and receive their oaths by staff; the village continues to seek new election inspectors to fill vacancies.
10. Staff met with the Village's insurance agent (R&R) to review 2018 insurance policies.

DEPARTMENT OF PUBLIC WORKS

1. DPW Staff finished leaf collection activities in the Village.
2. Staff dealt with a water main break on the corner of Port Washington and Dean Road.
3. Repairs to the Lift Station phone line (ATT) and updates on programming for lift stations and the high water alarm.
4. DPW annual combined safety training in Bayside.
5. Navajo, Seneca and Lake Dr. Frontage:
 - The contractor completed the soft restoration on Navajo and Seneca.
 - DPW and Water installed all the signs that were removed during the project.
 - The restoration on Lake Dr. and the Frontage Rd still need to be completed.
 - There are no flags on any of the project hydrants.
6. Meter replacements - The operators have been steadily replacing meters on Regent Rd
7. 2018 water main replacement project:
 - Water Operators and the Foreman began the process of marking the utilities.

8. The utility is working on a few high bill complaints. So far, we have been able to use the profiling feature to explain the reasons for the high usage.
9. Ash removal is expected to begin next week.
10. Staff attended an Incident Management Training seminar through Wisconsin Emergency Management.
11. Coordinated review activities related to the Dunwood project.

POLICE DEPARTMENT

1. During the week, staff participated in training at Cardinal Stritch University provided by Wisconsin Emergency Management personnel. The trainings focus was on the initial response to a critical incident.
2. On December 4, 2017 a resident met with an officer in the police department lobby regarding a possible fraudulent check. The resident was selling an item through an online website and received a check in excess of the sale amount. The resident was advised by the bank that the check may be fraudulent and did not cash the check. The resident has removed their item from the online sale.

*** A common fraud technique with online sales is to send a check in excess of the sale and request the seller to return the overpayment. By the time the bank notifies the seller of the status of the original payment (fraudulent or stolen check) the payer has received money from the seller, which can not be recovered. Residents are reminded to use caution when selling online and to obtain bank checks or cash for payments ***

3. Staff completed and submitted documentation to the Wisconsin Law Enforcement Accreditation Group for review. The department is in the final assessment stage to receive accreditation. This process involves a review of our personnel, policies, procedures, and practices. The purpose of the accreditation is to demonstrate the high standards the staff are held to, have the practices reviewed by an outside evaluator and demonstrate accountability to the public.
4. Staff responded to numerous calls for emergency medical services / fire department requests, conducted traffic operations, and assisted residents with requests for police services.

NORTH SHORE HEALTH DEPARTMENT

Did You Know?

World AIDS Day is observed each year on December 1 and is an opportunity for people to unite in the fight against HIV, show their support for people living with HIV, and remember those who have died. HIV stands for human immunodeficiency virus. It is the virus that can lead to acquired immunodeficiency syndrome (AIDS) if not treated. Unlike some other viruses, the human body can't get rid of HIV completely and once you get HIV, you have it for life. An estimated 1,122,900 adults and adolescents were living with HIV at the end of 2015 in the United States.

HIV can be transmitted by:

- Sexual Contact
- Sharing needles to inject drugs
- Mother to baby during pregnancy or breastfeeding
-

Protect yourself from HIV:

- Get tested once or more often if you are at risk
- Use condoms every time you have sex
- Limit your number of sex partners
- Don't inject drugs, if you do, do not share needles
- Get tested and treated for other sexually transmitted diseases
- If you think you've been exposed to HIV within the last 3 days, ask a health care provider about postexposure prophylaxis (PEP) right away. PEP can prevent HIV, but it must be started within 72 hours.

Currently, there is no effective cure for HIV. With proper medical care, HIV can be controlled. Treatment for HIV is called antiretroviral therapy (ART). If taken the right way, every day, ART can dramatically prolong the lives of many people infected with HIV, keep them healthy, and greatly lower their chance of infecting others.

To learn more visit: <https://www.cdc.gov/hiv/basics/whatishiv.html>

Health Insurance Market Place Deadline Reminder

If you don't have health insurance through your employer, Medicare, Medicaid, the Children's Health Insurance Program (CHIP), or another source that provides qualifying health coverage, the Marketplace can help you get covered. The 2018 Open Enrollment Period runs from November 1, 2017 to December 15, 2017. For more information visit:

<https://www.healthcare.gov/quick-guide/dates-and-deadlines/>

Last week at the health department

Health Department staff participated in a celebration for REDgen on November 27th to honor the achievements of REDgen and welcome new Executive Director, Jim Flint. The NSHD was a founding member of the organization and co-leads the Community Health Subgroup. The Community Health Subgroup promotes suicide prevention using Question, Persuade and Refer (QPR) Gatekeeper training, and provides resources to community members and groups.

The health department has been working on implementing a billing and scheduling program over the past few months. The new program will help with improving communication, timeliness and efficiency between our two offices.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, December 12th – 10:00-11:00am- Brown Deer
Thursday, December 14th – 3:00-4:30pm- Shorewood
Tuesday, December 19th 7:30-9 a.m., Shorewood
Wednesday, December 20th - 3:30-4:30 p.m., Brown Deer

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, December 20th – 8:00-10:00am- Brown Deer

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Tuesday, December 12th - 1:30-2:30pm- Lydell Community Center
Wednesday, December 27th 3:30-4:30 pm- Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>