



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: December 15, 2017

Re: **Administrative Report for the Week Ending December 15, 2017**

ADMINISTRATION

1. Staff served as Village's representative at ICC monthly meeting and Dark Store press conference in Wauwatosa.
2. Staff chaired monthly North Shore Water Commission meeting.
3. Staff facilitated regular monthly Board meeting.
4. Staff facilitated regular Pool Advisory Committee Meeting.
5. Staff facilitated Building Board meeting.
6. Staff performed MSRB's EMMA filings as required by law.
7. Treasurer's Collection GCS software was updated and prepared by staff to accept 2017 tax payments.
8. GCS hosted web portal was updated with 2017 tax bills and information in coordination with GCS technicians and staff for Village of Fox Point.
9. Baker Tilly Virchow Krause, LLP Preliminary Audit work was completed with the assistance of Village staff December 13 and December 14.
10. 2017 Tax Roll was generated and run by staff.
11. Public record request responses for the GCS generated 2017 tax .txt files were completed by staff.
12. Village website was updated with 2017 tax information and 2017 tax flyer completed by staff.
13. Staff attended the Year in Review and a Look Ahead to 2018 webinar.
14. 2018/2019 new and reappointed election inspector oaths and employee paperwork review fulfilled by staff.
15. Coordination of final improvements of projector was scheduled.
16. Continuation of updates for the property files on Village website was performed by staff.

DEPARTMENT OF PUBLIC WORKS

1. Staff had a few salting/plowing events this week - on Saturday, Monday and Wednesday into Thursday.
2. Work has been performed on the front entry area to repair cracked tile, replace ceiling tile, clean the tile and wood and paint the stairs. Other work to be done includes building

- a new posting board, constructing a table and chairs for the lobby (or purchasing them) and finding a spot for the plants that had been there.
3. Water utility work includes responding to high water bill complaints, repairing other curb stops, performing locates for the 2018 capital project, performing meter swaps, and placing cold patch at the location of the water main break at Dean just west of Port Washington Road.
 4. DPW staff hauled leaves to an organic farmer in River Hills, collected yard waste (including a large pile left at Doctor's Park apparently from some volunteer work done at the park), began ash removals, and performed tree trimming.
 5. Staff assisted the ash removal contractor with the removal of a 40 inch ash at Green Tree and Yates.
 6. Staff met with Michels to go through the punch list items from this year's project. Some items will be completed in spring.
 7. Staff met with the consultant (Friday) to discuss the design issues for the 2018 capital project.
 8. Staff met with the Mandel Group and their contractor (Greenfire) to discuss the various permitting matters.
 9. The first pay application for Michels was processed. It is important to note we have assessed the contractor liquidated damages in the amount of \$19,250 and will be deducting approximately \$3,000 from the contract for their failure to use a pick-up type sweeper for most of the project. This was discussed with the project manager at the punch list walk through meeting.
 10. Met with Ruckert Mielke regarding GIS matters and the Stormwater Management Plan update.

POLICE DEPARTMENT

1. On December 10, 2017 at 9:15 am, officers responded to the 7900 block of North Santa Monica Boulevard to check on the welfare of a resident. Family members had called the resident repeatedly without an answer and were concerned about their safety. Officers arrived and found that the resident had fallen, injured themselves, and were unable to get up to call for help. Officers forced entry into the home and began medical care until the resident was turned over to the North Shore Fire Department.

*** Several services exist to assist our aging residents to call for help in an emergency as well as security systems to help first responders gain access to the home in an emergency. Contact the police department if you believe these may benefit you or a family member. ***

2. On December 10, 2017 at 6:39pm, and officer monitoring traffic in the 8700 block of North Port Washington Road conducted a traffic stop on a vehicle for a license violation. The officer was advised that the driver was operating on a suspended driver's license and had two warrants from the Butler Police Department. The driver was arrested for the warrants and issued a citation for operating with a suspended license. The driver was released after satisfying the warrant.
3. On December 10, 2017 at 6:10pm, officers responded to Best Buy, 8755 North Port Washington Road, for a report of retail theft. Officers were advised that 2 male subjects

had fled the store after taking a PlayStation 4 video game system and got into a blue 4door sedan. Officers responded and obtained more information about the subjects and their car, however were unable to locate the offenders. The investigation remains open as the officer reviews security video.

4. On December 13, 2017 an officer began an investigation into contempt of court after a citizen submitted fraudulent documents related to a sentence imposed by the court for community service. The investigation remains open as the officer interviews all of the involved parties and will submit the final report to the court for possible action.
5. On December 11, 2017 the Fox Point Police Department hosted the area police k9 teams to the Dunwood Center for training. The K9's utilized the facility to practice building searches and apprehension while interacting with other K9 teams. In addition, North Shore police departments and the North Shore Fire Department conducted Rescue Task Force training at the facility. This joint training brings different first responder agencies together for team development in the event of a critical incident.
6. On December 14, 2017 at 12:57 pm, officers responded to the 8000 block of North Port Washington Road for a 3 car injury accident. The accident resulted in a temporary road closure while emergency personnel provided care to the drivers and removed the vehicles. The accident remains under investigation and a report will be field with the DOT.

NORTH SHORE HEALTH DEPARTMENT

The North Shore has a high percentage of residents age 65 and older. According to the 2010 US census, 17.3% of North Shore residents fall into that age category, compared to 11.5% in Milwaukee County and 13.8% in Wisconsin. The North Shore Health Department (NSHD) supports older adults in our community with several programs and services.

1. **Remembering When group presentations:** NSHD partners with North Shore Fire/Rescue (NSFR) to provide group presentations, as developed by the National Fire Protection Association. Some presentation topics cover Preparedness, First Aid, and How to Get the Most from Your Doctor Visit. Contact us if you would like a presentation tailored to your group.
2. **Remembering When home safety assessments:** These assessments include a home safety (including fire risk) assessment by a member of NSFR and a functional fall risk assessment by a registered nurse from the NSHD. The functional fall assessments, based on the CDC's STEADI Toolkit, can be done in the home or either health department office, by appointment.
3. **Blood pressure screenings:** NSHD nurses provide blood pressure monitoring at community locations each month. visit www.nshealthdept.org/clinics for clinic dates/times.
4. **Homebound flu Immunizations:** NSHD provides flu shots for older adults and others unable to leave home to get this important yearly vaccine.
5. **Referrals:** NSHD may provide referrals/resources in response to calls from an older adult, the older adult's family or based on a referral from NSFR. Some resources include

Community Based Waiver programs, home delivered meals, Interfaith programs, congregate meals and in-home supportive services.

The NSHD is currently exploring additional program opportunities that will benefit the older adults in our community. These may include the Stepping On program--an evidence based program aimed at reducing the incident of falls among older adults, and a community-wide survey to identify barriers to healthy aging in the North Shore.

Last week at the health department

A public health nurse participated in the regional Immunization Milwaukee! Coalition meeting. Immunize Milwaukee! is an independent, community coalition focused on innovative education, communication, and collaboration to improve and sustain high vaccination rates throughout Metro-Milwaukee. Members from multiple private and public sectors met to determine the focus for 2018-19.

Over 100 people attended the screening of the movie "Reject" this past Wednesday evening at Dominican High School. This movie addresses the biological and social impact of social exclusion and bullying. The screening was hosted by REDgen, in partnership with Dominican High School. The NSHD Nurse Supervisor serves as the Community Health Director of REDgen.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, December 19th 7:30-9 a.m., Shorewood
Wednesday, December 20th - 3:30-4:30 p.m., Brown Deer
Tuesday, January 9th – 10:00-11:00am- Brown Deer

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, December 20th – 8:00-10:00am- Brown Deer
Wednesday, January 17th– 8:00-10:00am- Brown Deer
Tuesday, January 23rd– 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, December 27th 3:30-4:30 pm- Shorewood
Wednesday, January 3rd – 12:15 1:00 pm - Lois and Tom Dolan Community Center, Brown Deer
Tuesday, January 23rd - 1:30-2:30pm- Lydell Community Center

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>

