



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: January 12, 2018

Re: **Administrative Report for the Week Ending January 12, 2018**

ADMINISTRATION

1. Staff facilitated the monthly Village Board meeting.
2. Manager chaired the monthly North Shore Water Commission meeting.
3. Final December 2017 postmarked tax payments were receipted and applied to taxpayers' accounts by staff.
4. Village of Fox Point staff collected 66% of the 2018 total village tax levy or 66% of the 2017 total village tax revenue for the period ending December 31, 2017.
5. Village of Fox Point staff calculated the January 2018 tax levy settlement for 2017 tax year and generated payments to taxing entities by the deadline of January 16, 2017; Milwaukee County Treasurer's Office received settlement report from staff.
6. Village of Fox Point election inspector training was set up by staff for Thursday, February 1, 2018 prior to the 2018 Spring Primary election being held on February 20, 2018; election letters were generated and mailed/e-mailed by staff to all election inspectors.
7. Candidate ballot position was entered into WisVote for the April 3, 2018 Spring Election by staff.
8. WisVote Absentee Ballot Tracking and Entry webinar training was attended by staff.
9. Absentee Voting webinar training was attended by staff.
10. Pre-spring election WisVote data entry information was completed by staff.
11. New Village Artwork is up in the Village Board Room! A huge thank you to the wonderful artist, Elvia Pena, for letting the Village display her paintings. Make sure to stop into Village Hall and check it out! The Village also wanted to thank Larry Booth for allowing the Village to display his work over the last two months.

DEPARTMENT OF PUBLIC WORKS

1. DPW staff participated in a pre-bid walk through for the Goodrich Lane Ravine stabilization and stormwater improvement project on Tuesday. Bids are due the end of the month and an award is scheduled for the February meeting.
2. Water utility and DPW staff responded to a water leak in the 6900 block of Lake Drive on Saturday, January 6.

3. Staff began working on the 2018 equipment capital purchases – predominantly researching information related to each of the projects (packer, dump truck and lift station generator). Other projects will be evaluated and discussed internally (lighting, HVAC, repainting the rear stairs, doors and overhead doors).
4. Performed miscellaneous equipment repairs and PMs.
5. Repairs were made to two different HVAC units at Village hall and a locksmith was called to change out a lock cylinder at Longacre. Repairs were also made to the panic bar door latches on the main entry doors; it is noted that these are worn out and missing parts so a proposal is being solicited to replace these.
6. The rink is currently closed – it will probably reopen on Friday or Saturday.
7. Staff is working with our contractor on ash tree removals and are fielding phone calls from residents regarding the next steps (stump removal, replanting a new tree, why it was removed in the first place, etc.).
8. Water utility and DPW staff repaired a water main leak at Goodrich Lane and Goodrich Court. Another water main break occurred on Santa Monica Boulevard, south of Fox Dale Road and was repaired on Monday.
9. DPW staff met with Waste Management regarding their staffing issues from last week and the number of missed pickups on the route. The meeting was quite productive and we are finalizing a credit the Village will receive as a result of the missed pickups and assistance rendered to them last Tuesday and Wednesday. This credit is expected to be reflected on the January invoice.
10. DPW staff also met with our consultant on the 2018 capital project (Club, Lilac and Poplar) to discuss storm sewer replacements, easement requirements, and general project progress.
11. Staff prepared reimbursement requests to be submitted to MMSD for the private property lateral rehabilitation project. The reimbursement requests total over \$75,000 but will not be submitted until we receive all of the cancelled checks (for payments made) from the bank. Additionally, all of the necessary data has been input into GIS and is in the process of being transferred to MMSD for their files and use. It is noted that these projects have been beneficial to the community – MMSD contributes funding for the repair/ rehabilitation of private property laterals and the residents pay for the remaining costs – and the net effect is that clear water is being reduced in the sanitary sewer system.
12. DPW staff input as-built documentation for the 2016 and 2017 sanitary sewer rehabilitation work into GIS.

POLICE DEPARTMENT

1. On January 5, 2018 at 6:10 pm, officers responded to the 7400 block of North Seneca Road for a report of theft. The officers met with the resident who advised that cash and gift cards were missing from the residence and no person had permission to take the items. The resident informed officers that the only people inside the home was a cleaning service. Officers conducted interviews with the employees from the cleaning service and subsequently arrested one person for theft. The investigation remains open and ongoing. The case will eventually be presented to the district attorney for charging.
2. On January 7, 2019 at 3:25pm, officers were dispatched to Riverpoint Village Shopping Center for a report of suspicious activity. Officers were advised that a vehicle was in the

- parking lot and had been observed dumping material in the dumpster. The officer made contact with the occupants of the vehicle and conducted a field interview regarding their activities. The officer determined that the passenger in the car had an outstanding arrest warrant from Wauwatosa and they were subsequently arrested. The passenger was released after satisfying the warrant and the driver was released at the conclusion of the investigation.
3. On January 9, 2018 at 6:25 pm, officers responded to the 800 block of East Spooner Road for a report of family trouble. The officers arrived and determined that a teenager had locked themselves in a bedroom and was argumentative with the parents. The officers mitigated the situation and provided an opportunity for the family to resolve the issue. No criminal activity existed; service was rendered.
 4. On January 10, 2018 at 8:46pm, an officer conducted a traffic stop at the intersection of East Green Tree Road and North Santa Monica Boulevard for a registration violation. The officer determined that the driver had an outstanding arrest warrant from Glendale and subsequently placed them under arrest. The driver was issued citations for the traffic violations and released after satisfying the warrant.
 5. On January 11, 2018 at 10:47am, officers responded to a traffic accident at the intersection of Indian Creek parkway and Dean Road. No injuries were reported and the investigation revealed the driver failed to yield the right of way to through traffic from the stop sign.
 6. During the week, Sergeant Brouwer completed training as a firearms instructor. This certification is 80 hours and provided by the State of Wisconsin. The firearms instructor certification will permit Sergeant Brouwer to instruct and qualify officers with handguns and rifles.

NORTH SHORE HEALTH DEPARTMENT

Did You Know?

January 7-13 is Folic Acid Awareness Week. Folic acid is a B-vitamin that is necessary for proper cell growth. If taken before and during early pregnancy, folic acid can prevent up to 70% of some serious birth defects of the brain and spine, called neural tube defects. The CDC recommends that all women between the ages of 15 and 45 take 400 micrograms (mcg) of folic acid daily to prevent two types of neural tube defects--spina bifida and anencephaly. Since these birth defects develop within the first few weeks of pregnancy, it is important to have enough folic acid in your body BEFORE becoming pregnant and to continue getting enough folic acid during early pregnancy. It is important for women of childbearing age to take folic acid even if pregnancy is not planned because half of pregnancies in the United States are unplanned. Taking a multivitamin with folic acid every day is the easiest way that women can get the recommended amount of 400 mcg.

Vitamin D is also an important vitamin to take during the winter months—not just for pregnant women. Vitamin D aids in absorption of calcium and helps cells all over your body, including bone, nerve, muscle and immune cells. Supplements are a good way to get vitamin D if you can't get enough sunlight, or if you're worried about exposing your skin. Vitamin D3 is the best kind of supplement to take. Ask your doctor what level of supplementation you should take, as many health issues may affect vitamin D levels.

To learn more visit: <https://www.cdc.gov/ncbddd/folicacid/index.html>,
<https://ods.od.nih.gov/factsheets/VitaminD-HealthProfessional/>

SPECIAL MESSAGE

It’s time for the Community Health Survey!

Every three years, the health care systems and public health departments in Milwaukee County partner to gather information on the health and health behaviors of our residents. 2018 is the third year of the cycle, so a survey year. Phone calls will begin on January 8th. If your landline or cell phone shows a 414 area code number from “Management Decisions,” please answer the call and help us gather data to increase our knowledge and focus our resources on health issues.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, January 16th -7:30-9:00 a.m., Shorewood

Wednesday, January 17th- 3:30-4:30 p.m., Brown Deer

Tuesday, January 30th- 3:30-4:30, NS Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, January 17th– 8:00-10:00am- Brown Deer

Tuesday, January 23rd– 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Tuesday, January 23rd - 1:30-2:30pm- Lydell Community Center

Wednesday, January 24th- 3:30-4:30 p.m., Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>