



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: January 19, 2018

Re: **Administrative Report for the Week Ending January 19, 2018**

ADMINISTRATION

1. ESG in coordination with staff, updated the Village phone system on Friday, January 19, 2018.
2. Staff facilitated monthly NSFD monthly Board meeting.
3. Staff attended monthly North Shore Managers meeting.
4. Staff met with Mandel Group regarding Dunwood School.
5. Chief Election Inspector information and training was prepared for the Chief's meeting on January 25, 2018.
6. 2018 Spring Primary media drives arrived from Milwaukee County Election Commission; staff signed off on the chain of command and secured media drives in-office.
7. 2018 Spring Primary Election pre-test of election equipment date was set by staff.
8. Type D and Type E election notices were posted by staff at all three village posting locations and on the village website.
9. Staff pulled and filed approximately 50 percent of the 303 inactive voter files as a result of the ERIC (Electronic Registration Information Center) postcard mailing.
10. Address and name change notifications for were updated and completed in GCS Software (tax and assessment information) by village staff.
11. A new election inspector/poll worker was appointed by the village clerk on Wednesday, January 17, 2018 to fill one of six vacancies for the Village of Fox Point.

DEPARTMENT OF PUBLIC WORKS

1. The Assistant Director of Public Works has been working with a contractor and PD personnel to address the HVAC system as the heating system appeared to stop working on Wednesday.
2. The specifications and contract documents for this year's packer purchase are being prepared.
3. Three proposals have been requested to replace the panic bars on the entry doors at Longacre Pavilion (one of the doors is currently out of service).
4. The Water Utility and DPW staff addressed two water main breaks since Saturday – one on Indian Creek near Nokomis and the other on Regent just south of Bradley.

5. Staff is working with Kapur & Associates on the 2018 capital project and met with them Thursday afternoon – providing necessary data for the design process to continue.
6. DPW staff responded to the snow event Sunday through Thursday and continued with cleanups (paths, etc.) the rest of the week. Salt was also ordered and delivered.
7. Leaves are being hauled out by Liessner Topsoil and this task should be completed in the next few days.
8. Work continues on the ice rink – unfortunately with the forecasted temperatures above freezing, more work will be necessary to have the rink ready for the January 26 Winter Blast.
9. DPW staff are still removing ash trees but our contractor has completed their part of the work.
10. DPW staff attended a refresher course on marking utilities (Diggers Hotline).
11. DPW staff will begin cleaning the sanitary sewers next week and there are sanitary sewer laterals being televised by the Village's contractor.
12. Two separate reimbursements were prepared for MMSD totaling about \$76,000.

POLICE DEPARTMENT

1. On January 11, 2018 at 2:15pm, an officer responded to Claire Hall at Cardinal Stritch University for a report of a theft. The officer met with the resident who reported that an unknown person stole their wallet. The officer determined that the debit card had been used at the Walmart in Brown Deer and attempted at the Target in Menomonee Falls. The investigation remains open while the officer conducts interviews and reviews security video.
2. On January 14, 2018 at 1:40am, an officer conducted a traffic stop in the 8600 block of North Port Washington Road for a license violation. The officer met with the driver and determined that their license was revoked for an OWI related offense. The driver was arrested for the violation, booked at the station and released with an appearance scheduled in the district attorney's for a case review.
3. On January 17, 2018 at 4:31pm, officers responded to Best Buy, 8755 North Port Washington Road for a report of Disorderly Conduct. Officers met with the store manager who advised that the subject had been in the store asking employees inappropriate questions. The store manager asked the subject to leave the store; however the subject returned. Officers escorted the subject from the store and issued a trespass notice to the subject. The subject will be arrested if they return to the store.
4. On January 17, 2018 at 2:22pm, officers responded to the 6600 block of North Lake Drive for a property damage accident. The driver left the roadway to avoid a collision with a turning vehicle and got stuck in the ditch. The officers assisted as the tow truck removed the vehicle and continue their investigation for possible citations or driver re-examination.

**** With the return of cold weather, residents have increased the frequency of leaving cars running with keys inside. Car thieves are taking advantage of these opportunities and stealing cars with the keys in the ignition. Do not leave the keys inside of the car for any reason. ****

NORTH SHORE HEALTH DEPARTMENT

Did You Know?

It is not too late to get your flu shot! Health Departments throughout the region are seeing an increase in numbers of people hospitalized with influenza, with some requiring admission to intensive care units and even requiring the use of mechanical ventilation. Flu is NOT just a “bad cold”- it is potentially fatal. The North Shore Health Department has reviewed the flu hospitalization records and compared them to the state database for flu shots. Individuals who were hospitalized for influenza and received a flu vaccination did not require admission to an intensive care unit or mechanical ventilation, indicating that the flu vaccine may have lessened the severity of their illness.

A common misconception about the flu shot is that it can give you the flu. A flu vaccine is made with an inactivated virus, and therefore cannot cause disease. It does take about two weeks for your body to build immunity after receiving a flu shot, so the sooner you get your shot, the sooner you’re protected. People who are very sick or who are at high risk of serious flu complications and get flu symptoms should be treated with antiviral drugs as soon as possible. Get vaccinated if you haven’t yet. There are still weeks of flu activity to come. Call the North Shore Health Department at 414-371-2980 to schedule your flu shot today. You can visit our website at <http://www.nshealthdept.org/Clinics.aspx> to check upcoming clinic times and request an appointment online.

Common symptoms of the Flu:

- Fever or feeling feverish/chills
- Cough
- Sore throat
- Runny or stuffy nose
- Muscle or body aches
- Headaches
- Fatigue (tiredness)
- Some people may have vomiting and diarrhea, though this is more common in children than adults.

To get more information on flu symptoms and prevention visit: <https://www.cdc.gov/flu/index.htm>

SPECIAL MESSAGE

It’s time for the Community Health Survey!

Every three years, the health care systems and public health departments in Milwaukee County partner to gather information on the health and health behaviors of our residents. 2018 is the third year of the cycle, so a survey year. Phone calls will begin on January 8th. If your landline or cell phone shows a 414 area code number from “Management Decisions,” please answer the call and help us gather data to increase our knowledge and focus our resources on health issues.

What is the North Shore Health Department working on?

This month our small health department will undergo many changes to our staffing. On January 18th, our full-time administrative assistant, Mary Witman, will be retiring after 29 years of service to the Village of Brown Deer. Mary has been an asset to the health department and she will be missed. Additionally, one of our public health nurses, Kim Schneider, is due with her second baby on January 24th. Kim works part-time in our Shorewood office. We will adjust to our reduced staff and are working on new ways to cover our needs.

The health department is helping to lead an online book club for the book, The Gift of Failure: How the Best Parents Learn to Let Go So Their Children Can Succeed. Join the discussion at [facebook.com/groups/redgenbooks](https://www.facebook.com/groups/redgenbooks)

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, January 17th- 3:30-4:30 p.m., Brown Deer

Tuesday, January 30th- 3:30-4:30 p.m., NS Library

Thursday, February 8th 3-4:30 p.m., Shorewood

Tuesday, February 13th 10-11:00 a.m., Brown Deer

Tuesday, February 20th 7:30-9 a.m., Shorewood

Wednesday, February 21st 3:30-4:30 p.m., Brown Deer

Tuesday, February 27th 3:30-4:30 p.m., NS Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, January 17th– 8:00-10:00am- Brown Deer

Tuesday, January 23rd– 8:00-10:00am- Shorewood

Wednesday, February 21st – 8:00-10:00am-Brown Deer

Tuesday, February 27th- 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Tuesday, January 23rd - 1:30-2:30pm- Lydell Community Center

Wednesday, January 24th- 3:30-4:30 p.m., Shorewood

Wednesday, February 7th 12:15-1:00 p.m. Dolan Center

Tuesday, February 13th 1:30-2:30 p.m., WFB Sr. Center

Wednesday, February 28th 3:30-4:30 p.m., Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>