



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: March 2, 2018

Re: **Administrative Report for the Week Ending March 2, 2018**

ADMINISTRATION

1. AVM and Administrative Intern attended WCMA conference
2. Staff facilitated Audit Committee meeting.
3. Clerk/Treasurer and Deputy Clerk attended MMCA meeting on March 1, 2018.
4. Clerk/Treasurer and Deputy attended Wisconsin Elections Commission webinar on Wednesday, February 28, 2018.
5. Final prep audit work was completed by staff; Baker Tilly Virchow Krause, LLP will begin audit work on March 5, 2018.
6. Spring Primary election day registrations were entered into WisVote by the Clerk's Office.
7. Spring Primary poll book votes were recorded in WisVote for wards 1-4 and wards 5-9 and reconciled by the Clerk's office.
8. Board of Appeals meeting was set by staff for the date of Tuesday, March 27, 2018 at 5:00 p.m.
9. Notice of Board of Appeals meeting was posted and mailed out on Wednesday, February 28, 2018 by staff.
10. Ballot proofs for the 2018 Spring Election were reviewed, approved and approval returned by the Clerk's office to the Milwaukee County Election Commission.
11. New election inspectors were appointed to fill vacancies by the Village Clerk/Treasurer.
12. Preparation of paperwork for the 2018 Spring Election began by the Clerk's Office.
13. 2018 Spring Election ballot order was amended by the Clerk/Treasurer and returned to Milwaukee County Election Commission.
14. Annual worker's compensation audit will be held on Friday, March 9, 2018.

DEPARTMENT OF PUBLIC WORKS

1. DPW Staff responded to a basement backup complaint on Fairchild Road north of Calumet. We will likely need to have the mains televised (north and south of the blockage) to further evaluate the condition of the pipes.
2. DPW staff have also been busy at patching potholes (many), ward pruning (along Mohawk south of Calumet this week) and renewal pruning, cleared culverts of ice and debris, and cleaned up Longacre Pavilion as there will be no more skating for the season.
3. Opened quotes for the new garbage packer and received very favorable prices

4. Our contractor for last year's project, Michels, excavated around the water service lateral at 6867 North Lake Drive to repair water seepage into the basement.
5. Water utility staff finished PSC and cross connection reports, are replacing and testing meters, sent out meter replacement cards, performed re-reads of homes that had high water usage, and checked other homes that weren't showing any water usage.
6. Staff participated in the pre-bid walkthrough with a number of contractors for the 2018 road and utility reconstruction project along Poplar, Club and Lilac. Bids are due next Tuesday and a recommendation will be made to the Village Board at the March meeting. Worked with Union Pacific on the clearing of trees and debris from areas around storm pipes under the railroad tracks.
7. Worked with our Stormwater Management Plan update consultant who will be filing the final report with the DNR and preparing the reimbursement request for costs incurred. The Village will be reimbursed approximately \$57,000 for the work performed.
8. Met/communicated with our consultant, contractor and a resident regarding the Goodrich Lane Ravine project. We have received permission from the resident to access the ravine through a portion of their property.
9. Met with residents/property owners regarding the proposed fill operation at the Dunwood property. Also spoke with the developer, their engineer and our consultant regarding the various agreements (developer's agreement, stormwater management) and remaining activities.

POLICE DEPARTMENT

1. On February 24, 2018 at 1:33am, an officer conducted a traffic stop in the 500 block of East Green Tree Road for a license violation. The officer met with the driver and determined that their driver's license was expired and they had an outstanding arrest warrant from the Greenfield Police Department. The driver was arrested for the warrant and transported to the station for processing. The driver was released after satisfying the warrant requirements and was issued a citation for the expired license.
2. On February 24, 2018 at 10:23pm, officers responded to the 7800 block of North Fairchild Road for a report of a disturbance. Upon arrival, the officers heard a verbal argument occurring and observed a subject with a firearm in their hand. The officers were able to remove the occupants of the residence and stabilize the situation, arresting the subject who was in possession of the firearm. The case will be referred to the district attorney for case review and charging.
3. On February 25, 2018 at 4:08am, officers responded to the 800 block of East Spooner Road for a report of a missing person. The officers met with the resident who advised that the subject was expected home at 8pm; however, had not returned home. Officers checked with friends/family of the missing person and locations they are known to spend time. Officers located the subject at Bayshore Mall later in the day and they were returned home. No criminal activity was identified in relation to this event.
4. On February 26, 2018 at 4:15pm, an officer conducted a traffic stop in the 7600 block of North Port Washington Road for a registration violation. The officer advised the driver of the violation and determined that the driver's license was revoked for an OWI related offense and they had an outstanding arrest warrant. The driver was arrested for the warrant and license violation. While determining whether the passenger could remove the

vehicle, the officer was advised that the passenger had an arrest warrant outstanding. The passenger was arrested for the warrant and possession of marijuana. Both subjects were booked at the station and released after satisfying the warrant requirements.

5. On February 27, 2018 at 8:39am, an officer responded to the station to meet with a citizen regarding damage to property that occurred on February 24, 2018. The officer was advised that the citizen's vehicle had been parked in the 7800 block of North Links Circle and was "key scratched" by an unknown person. The citizen also reported that another person had sustained the same damage. The second citizen came in to the station later in the day to report the damage.
6. On February 27, 2018 at 8:47pm, an officer conducted a traffic stop in the 7900 block of North Port Washington Road for a vehicle driving without license plates. The officer met with the driver and determined that the vehicle was purchased recently in Illinois. While speaking with the driver, the officer determined that the driver had an outstanding arrest warrant from the Milwaukee County Sheriff. The driver was arrested and released a short time later after satisfying the warrant.

NORTH SHORE HEALTH DEPARTMENT

Did You Know?

Stress is how the brain and body respond to any demand. Every type of demand or stressor—such as exercise, work, school, major life changes, or traumatic events—can add to your stress. While some stress is good, high levels of stress can affect your health. Constant, long-term stress is very damaging to many areas of our health, including our heart. High stress is closely linked to blood pressure and having high blood pressure can increase your risk for cardiac incidents such as stroke. In addition, stress can contribute to mental health conditions such as depression and anxiety.

Not all stress is bad. Stress can motivate people to prepare or perform, such as when taking a test or interviewing for a new job. Stress can even be life-saving in some situations. In response to danger, your body prepares to face a threat or flee to safety. Stress affects everyone and there are ways to help manage stress including:

- **Get Regular Exercise:** Just 30 minutes per day of walking can help boost your mood and reduce stress.
- **Try a Relaxing Activity:** Explore stress coping programs, which may incorporate meditation, yoga, tai chi, or other gentle exercises. Schedule regular times for these and other healthy and relaxing activities.
- **Recognize the Signs:** Signs include difficulty sleeping, increased alcohol and other substance use, being easily angered, feeling depressed, and having low energy.
- **Talk to Your Doctor or Health Care Provider:** Get proper health care for existing or new health problems.
- **Set Goals and Priorities:** Decide what must get done and what can wait, and learn to say no to new tasks if they are putting you into overload. Recognize what you have accomplished at the end of the day, not what you were unable to do.
- **Stay Connected:** Connect with people who can provide emotional and other support. To reduce stress, ask for help from friends, family, and community or religious organizations.

You should seek help right away if you have suicidal thoughts, are overwhelmed, feel you cannot cope, or are using drugs or alcohol to cope. Your doctor may be able to provide a recommendation.

If you or a loved one is having thoughts of suicide, call the toll-free **National Suicide Prevention Lifeline (suicidepreventionlifeline.org)** at 1-800-273-TALK (8255)

For more information visit: <https://www.mentalhealth.gov/>, <https://www.nimh.nih.gov/index.shtml>

SPECIAL MESSAGE

It's time for the Community Health Survey!

Every three years, the health care systems and public health departments in Milwaukee County partner to gather information on the health and health behaviors of our residents. 2018 is the third year of the cycle, so a survey year. Phone calls will begin on January 8th. If your landline or cell phone shows a 414 area code number from "Management Decisions," please answer the call and help us gather data to increase our knowledge and focus our resources on health issues.

What is the North Shore Health Department working on?

The North Shore Health Department received grant funding from the Wisconsin Institute on Healthy Aging to start the fall prevention program, Stepping On. Health department staff, along with partners from North Shore Fire/Rescue and the Milwaukee County Department on Aging met to discuss details of the program. Staff from both the health and fire departments will be trained as leaders in April and plan to host their first class at Deerwood Crossing in Brown Deer in summer. Stepping On is a seven-week program focusing on all aspects of fall risk and protective factors, including providing exercises to improve strength and balance, information on medications that increase fall risk, and discussions around vision issues, proper footwear, and being safe in the community.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

- Thursday, March 8th -3-4:30 p.m., Shorewood
- Tuesday, March 13th-10-11:00 a.m., Brown Deer
- Tuesday, March 20th -7:30-9:00 a.m., Shorewood
- Wednesday, March 21st - 3:30-4:30 p.m., Brown Deer

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

- Wednesday, March 21st – 8:00-10:00am- Brown Deer
- Tuesday, March 27th – 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, March 7th -12:15-1:00 p.m. Dolan Center (4355 W Bradley Rd)

Tuesday, March 13th -1:30-2:30 p.m., WFB Sr. Center (5205 Lydell Avenue)

Wednesday, March 28th-3:30-4:30 p.m., Shorewood Office

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>