



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: March 16, 2018

Re: **Administrative Report for the Week Ending March 16, 2018**

ADMINISTRATION

1. Board of Appeals agenda and meeting packet for Tuesday, March 27, 2018 was prepared, generated, delivered and posted by staff last week.
2. 2018 Spring General Election Notices, Type D, Type E and Public Test notice was posted last week by staff.
3. 2018 Spring General Election security sealed media drives and test ballots arrived last week from MCEC and were secured by staff.
4. EL-190NF WisVote Reports were finalized and submitted by clerk's office to WEC last week.
5. Spring Primary Election was finalized and closed in WisVote by clerk's office last week.
6. Election inspector schedules were finalized and sent out by staff last week.
7. Staff facilitated monthly Village Board meeting.
8. Manager attended ICC meeting as Village represented.
9. Spring Primary Election pre-test of voting equipment was completed by staff.
10. Sample ballots, absentee ballots and regular ballots were delivered to staff for the Spring Primary Election this week.
11. Absentee ballots for all applications on file were mailed out on the deadline of Tuesday, March 13, 2018 by staff.
12. WEC webinar training was attended by staff on Wednesday.
13. Post Spring Primary Election chief election inspector meeting was held on Thursday.
14. Voter registration training was held for registration election inspectors on Thursday.
15. Preparations were made for in-person voting, beginning on March 19, 2018 and running through Friday, March 30, 2018 (posting and hours can be found at: www.villageoffoxpoint.com or posted at all posting locations).
16. In-office audit work was completed by Baker Tilly Virchow Krause on Monday.
17. In-office audit work for workers compensation was completed this week.

DEPARTMENT OF PUBLIC WORKS

1. A couple of weeks ago, it was reported that there was a basement backup in the 7600 block of North Fairchild ; subsequently, we pulled roots and stones from two different manholes. This week, Whitefish Bay provided their TV truck so that we could televise two

line segments - upstream and downstream of the house that had the backup. In the upstream line, it was discovered that We Energies) had drilled a gas service lateral through the center of our sanitary sewer main (this was not the cause of the backup as this occurred upstream). We have communicated with We Energies and they will make the necessary repairs.

2. With the approvals from the Village Board Tuesday night, the packer and lawn mower will be ordered in the next couple of weeks.
3. The Assistant Director found that a pump was not working in Lift Station No. 2. The pumps were removed and a nylon strap was found in one of the impellers. This was removed, the pumps were inspected and reinstalled, and the pumps were tested to ensure they operated properly.
4. DPW staff, in addition to normal tasks, began re-ditching a portion of Beach Drive, began rain garden cleanups, performed renewal pruning and continued with sewer cleaning and tree trimming activities.
5. Staff met with the contractor and inspector for the upcoming Goodrich Lane Ravine project. We inspected a similar project performed at Lake Park/North Point Lighthouse in Milwaukee, evaluated site conditions at Goodrich, and discussed a preliminary schedule. A Public Information Meeting will be held with residents in April.
6. Staff reviewed and submitted the Mandel Group stormwater management plan to MMSD for their review and approval.
7. The Forester responded to a request to inspect a cutting on the bluff. It was determined a permit had been pulled for the property and things were generally in order related to the removals and proposed replantings.

POLICE DEPARTMENT

1. On March 10, 2018 at 11:58 pm, an officer conducted a traffic stop in the 8600 block of North Port Washington Road for a registration violation. While speaking with the driver the officer noticed signs of impairment and the odor of intoxicants. The officer requested the driver participate in field sobriety tests, which they did. After completing the tests, the driver was arrested for operating a while intoxicated which will require an appearance in municipal court.
2. On March 12, 2018 at 1:17 am, an officer conducted a traffic stop in the 8000 block of North Links Way for a license violation. The officer spoke to the driver, who did not have a valid driver's license, and determined that the driver may be impaired. The driver participated in field sobriety tests and was subsequently arrested for operating while intoxicated. The passenger in the vehicle was also arrested for possession of marijuana. Both subjects were released after processing and will be referred to the Fox Point Municipal Court.
3. On March 12, 2018 at 5:29 am, Fox Point officers responded to the 7300 block of North Port Washington Road for a report of a house fire. Officers arrived and found a fire in the second floor of the home. The officers were advised by family that a child may be in the home and entered to effect a rescue. All family members were able to evacuate and North Shore Fire Department controlled the spread of the fire. The fire cause was investigated by NSFD.
4. On March 13, 2018 at 7:21 am, an officer conducted a traffic stop in the 8200 block of North Santa Monica Boulevard for a speeding violation. The officer met with the driver and determined that they had an outstanding arrest warrant from the Brown Deer Police

Department. The driver was arrested and transported to the station for processing. The driver was able to satisfy the warrant and was subsequently released.

- 5. On March 13, 2018 at 8:11 am, an officer responded to the police department to meet with a resident who was the victim of fraud. The resident had their personal information taken through an Email Phishing scam. The officer provided assistance to the resident and provided identity theft information to help mitigate the damage.
- 6. On March 13, 2018 at 9:24 am, an officer responded to the 7400 block of Bridge Lane for a report of a theft. The resident reported that an unknown person took jewelry from the home without permission. The officer was able to establish a list of possible suspects with the resident and is investigating the report.

NORTH SHORE HEALTH DEPARTMENT

North Shore Health Department Highlights 3/13/2018

Did You Know?

March is National Nutrition Month and the theme for 2018 is "Go Further with Food." Preparing your foods to go further by planning meals and snacks in advance can help to reduce food loss and waste. Whether it's starting the day off right with a healthy breakfast or fueling before an athletic event, the foods you choose can make a real difference. This year's theme for National Nutrition Month encourages us to achieve the numerous benefits healthy eating habits offer, but it also urges us to find ways to cut back on food waste. Good nutrition is an important part of leading a healthy lifestyle. Combined with physical activity, your diet can help you to reach and maintain a healthy weight, reduce your risk of chronic diseases (like heart disease and cancer), and promote your overall health. Here are some tips to consider:

- 1. Include a variety of healthful foods from all of the food groups on a regular basis.
- 2. Consider the foods you have on hand before buying more at the store.
- 3. Buy only the amount that can be eaten or frozen within a few days and plan ways to use leftovers later in the week.
- 4. Be mindful of portion sizes. Eat and drink the amount that's right for you, as MyPlate encourages us to do.
- 5. Find activities that you enjoy and be physically active most days of the week.
- 6. Realize the benefits of healthy eating by consulting with a registered dietitian nutritionist. RDNs can provide sound, easy-to-follow personalized nutrition advice to meet your lifestyle, preferences and health-related needs.

To learn more visit: www.eatright.org, www.choosemyplate.gov,

The North Shore Community Health Survey is still happening... Every three years, the health care systems and public health departments in Milwaukee County partner to gather information on the health and health behaviors of our residents. 2018 is the third year of the cycle, so a survey year. If your landline or cell phone shows a 414 area code number from "Management

Decisions,” please answer the call and help us gather data to increase our knowledge and focus our resources on health issues.

What is the North Shore Health Department working on?

Health Officer/Director Ann Christiansen was interviewed for a piece on the League of Wisconsin Municipalities' Local Perspective Program. Ann wrote an article for The Municipality Magazine on the contribution toward health made by Health Departments across the state. You can read Ann's article on public health departments in Wisconsin in the League's March magazine here: <http://www.lwm-info.org/828/The-Municipality-Magazine>

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, March 20th -7:30-9:00 a.m., Shorewood

Wednesday, March 21st - 3:30-4:30 p.m., Brown Deer

Tuesday, April 10th -10-11:00 a.m., Brown Deer

Thursday, April 12th -3-4:30 p.m., Shorewood

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, March 21st – 8:00-10:00am- Brown Deer

Tuesday, March 27th – 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, March 28th-3:30-4:30 p.m., Shorewood Office

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>