



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: October 5, 2018

Re: **Administrative Report for the Week Ending October 5, 2018**

ADMINISTRATION

1. Staff participated in Building Board on Friday, October 5.
2. VM and AVM attended monthly North Shore Managers Meeting at the North Shore Fire Department.
3. Staff met with a representative from Fehr Graham to coordinate 2019 Safety Training schedule.
4. Staff coordinated interviews for the October 15, 2018 Pool Committee meeting with three organizations that submitted proposals for architectural and engineering services.
5. Staff Attended WMCA District 5 Meeting in Delafield.
6. Fall General Election absentee requests and new voter registrations continue to be received and processed by staff; this week approximately 40 absentee ballots and 11 new voter registrations have been processed.
7. New legislation has been implemented for the Fall General Election; therefore, forms and procedures are currently being updated by staff.
8. Staff participated in Plan Commission on Monday.
9. October 9, 2018 Village Board agenda and packet was prepared, posted, generated and delivered by staff.
10. 2017 General Code supplemental was updated in all Village Code books by Administrative Assistant.

DEPARTMENT OF PUBLIC WORKS

1. Water utility and DPW staff participated in competent person training (related to working in excavations) on Wednesday.
2. The Assistant Director performed a load test on the water utility generator which resulted in the radiator failing during the test. It is currently out of service.
3. The Assistant Director also continued with training for the new mechanic, repaired the silent alarm system, performed numerous miscellaneous equipment repairs and scheduled a PM and training session for the excavator.
4. Paving on Club, Lilac and Merrie was completed on Wednesday. Some cleanup work remains (three patches on the private road section of Lilac need to be done/redone). Crews are on site performing landscape restoration activities along Poplar.
5. Staff met with a consultant and contractor to discuss burying additional pipe along sections of Club and Lilac. Once the ditches were excavated, it was determined that some locations

are too steep and/or deep which would make lawn mowing and maintenance very difficult. A cost estimate has been obtained from the contractor to perform the additional work and staff will determine the budget impacts before authorizing the work.

6. Water meter replacements continue in the Village and another batch of meter replacement cards were mailed to residents with appointments being scheduled.
7. A bid opening was held for the removal of ash trees in the Village ROW and a recommendation will be made to the Village Board next Tuesday.
8. The Forester and DPW staff met with We Energies regarding an oak tree that needs to be removed on Mohawk in the Indian Creek Woods due to branches resting on the wires and causing the limbs to burn and die off.
9. A bid opening was held for the sewer lateral/riser pipe repair on Belmont (as part of the Village's private property I/I program). The residents have been advised of the cost impacts and it is anticipated a recommendation will be made to the Village Board next Tuesday.
10. DPW staff installed a catch basin at 7839 Links Circle (to improve drainage as water ponded in any rain event), extended the culverts and rebuilt the end walls at the northeast corner of Point and Regent Roads, assisted our contractor with the manhole patches along Lake Drive, performed pothole patching, mowing, and began leaf collection activities.
11. DPW staff removed the north driveway at the police department and placed topsoil and seed. The road began to significantly deteriorate and, after discussions with the chief, it was determined the road was not needed for their operations.
12. Our contractor installed a new storm structure and pipe at the northeast corner of Goodrich and Gray Log Lanes due to failure of the old structure and pipe.
13. Goodrich (from Gray Log to Goodrich Court) and portions of Gray Log from Goodrich north to Winkler will be paved as part of the green infrastructure project next week. Our contractor is currently off-site but will re-mobilize in November to perform the work on the west ravine and bridge.

POLICE DEPARTMENT

1. Officers responded to a report of a retail theft at CVS Pharmacy on September 30, 2018 which resulted in the arrest of one person. Officers were advised that the suspects fled the area in a vehicle, which was subsequently stopped in the parking lot of Riverpoint Shopping Center. During the contact, officers were misled by one person as to their identity and they were subsequently arrested for an outstanding warrant from the Waukesha County Sheriff, along with a local charge of obstructing an officer. The other parties were released after the business declined prosecution.
2. Officers responded to the Porticos Apartments, 500 West Bradley Road, for a welfare check on September 30, 2018. Officers were advised that a juvenile was the subject of physical and sexual abuse. Officers met with the resident and the juvenile regarding this matter. The officer's investigation did not reveal any criminal conduct and determined this complaint may be related to an ongoing family court matter.
3. Officers responded to WaterStone Bank, 8607 North Port Washington Road, for a report of a robbery on October 2, 2018. Officers met with the staff who advised that a male subject entered the bank and presented a note demanding money. The subject fled the bank on foot. Officers checked the immediate area in an attempt to locate the suspect and ensure

- no threat existed to the community. The investigation remains open and officers are working with neighboring jurisdictions to identify the suspect.
4. Officers responded to a report of a motor vehicle theft on October 2, 2018 after the vehicle was not returned by a known person. The officer's investigation revealed that the person initially had permission to be in possession of the vehicle; however, the permission was now revoked. The officer assisted the resident on this matter and no criminal charges will be pursued.
 5. Officers conducted a field interview on a subject during the overnight hours of October 3, 2108 after Whitefish Bay Police reported entries to autos. The officer transitioned to a bicycle to patrol the area and located the subject walking in the neighborhood. The officer has had prior contacts with the subject for burglary and they matched the description of the suspect in the Whitefish Bay incident. Whitefish Bay officers responded to the location of the stop and took the person into custody for their incident. Officers checked the immediate area for any signs of criminal activity after turning the suspect over to Whitefish Bay police.
 6. Officers met with the branch staff at all Fox Point banks after the robbery earlier in the week to review crime prevention and robbery response procedures. Officers conduct regular training with bank staff in the event of a robbery.

NORTH SHORE HEALTH DEPARTMENT

Did you know?

One of the most important jobs you have as a parent is keeping your child safe when riding in a vehicle. Each year, thousands of young children are killed or injured in car crashes. Proper use of car safety seats helps keep children safe. But with so many different seats on the market, many parents find this task overwhelming. If you are expectant parents, give yourselves enough time to learn how to properly install the car safety seat in your car before your baby is born to ensure a safe ride home from the hospital.

The American Academy of Pediatrics recently released an updated version of its car seat safety recommendations for rear facing car seats. Remember that laws are based on ages, but safety guidelines are based on your child's weight and height, which may or may not coincide with ages.

Know the stages:

- **Rear-facing car seat:** Until they reach the seat's height and weight limits.
For the best possible protection, infants and toddlers should be buckled in a rear-facing car seat, in the back seat, until they reach the upper weight or height limits of their seat.
- **Forward-facing car seat:** After outgrowing rear-facing seat until they reach the seat's height and weight limits (usually until at least age 5).
When children outgrow their rear-facing seats, they should be buckled in a forward-facing car seat, in the back seat, until they reach the upper weight or height limit of their seat.
- **Booster seat:** After outgrowing forward-facing seat and until seat belts fit properly.

Once children outgrow their forward-facing seat, they should be buckled in a belt positioning booster seat until seat belts fit properly.

- **Seat Belt:** Once seat belts fit properly without a booster seat.

Children no longer need to use a booster seat once the seat belt fits them properly. Seat belts fit properly when the lap belt lays across the upper thighs (not the stomach) and the shoulder belt lays across the chest (not the neck). Proper seat belt fit usually occurs when children are about 4 feet 9 inches tall and age 9-12 years. Some seats in vehicles are deeper than others, so a child may fit in one seat location, but not another. For the best possible protection, keep children properly buckled in the back seat.

- Check the seat's owner's manual and/or labels on the seats for weight and height limits.

What is the health department working on?

Staff attended the Healing Trauma, Healthy Communities Conference hosted by SaintA. Attendees heard from five key note speakers on topics such as race, childhood adversity, and trauma informed care. Research shows an undeniable link between childhood adversity and community crises, such as poverty, crime, poor educational outcomes, chronic illness, behavioral health problems and more.

A public health nurse attended Tuberculosis 101 training. Training focused on TB epidemiology, the Wisconsin TB program, Public Health roles, comprehensive TB management, and case studies.

A public health nurse attended training on the Functional Assessment Service Team (FAST). FAST training focuses on individuals with access and functional needs and teaches how best to communicate with and accommodate for them in an emergency. The American Red Cross also shared resources at this training.

We are currently hosting nursing students from Concordia University. The students, along with a public health nurse, discussed pedestrian safety with the second-grade classes at Atwater School in Shorewood. At the end of the presentation, each student received a copy of the book Clifford Takes a Walk, as part of a grant through SafeKids Southeast Wisconsin and FedEx. This gave our nursing students the opportunity to see how public health reaches all ages on a variety of topics!

Upcoming Open Flu Clinics

The North Shore Health Department offers an assortment of flu immunizations, including:

- Quadrivalent flu shots for \$40
- Preservative free quadrivalent flu shots for \$45
- High dose flu shots (ages 65 and over) for \$65
- *Limited availability at some clinics:* Flu mist (ages 2-49) for \$40

Open clinics that do not require an appointment include:

*Saturday, October 20, 9:00 am – 11:00 am

Nicolet High School Cafeteria, 6701 N. Jean Nicolet Rd., Glendale – **PREFERRED CLINIC with reduced price (\$10) preservative-free quadrivalent shots for ages 3-18** and all others available at prices above

*Tuesday, October 30, 3:00 – 5:00 pm

North Shore Library, 6800 N. Port Washington Rd., Glendale

*Tuesday, November 6, 1:00 – 5:00 pm

Both Health Department Offices

2010 E. Shorewood Blvd., Shorewood

and

4800 W. Green Brook Dr., Brown Deer

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980. You can schedule an appointment for your flu shot during any of these clinics as well.

Tuesday, October 9th 10-11:00 a.m., Brown Deer

Thursday, October 11th 3-4:30 p.m., Shorewood

Tuesday, October 16th 7:30-9:00 a.m., Shorewood

Wednesday, October 17th 3:30-4:30 p.m., Brown Deer

Tuesday, October 30th 3:30-4:30 p.m., NS Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, October 17th 8:00-10:00am., Brown Deer

Tuesday, October 23rd 8:00-10:00am., Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, October 3rd 12:15-1:00 p.m. Dolan Center (4355 W Bradley Rd)

Tuesday, October 9th 1:30-2:30 p.m., WFB Sr. Center (5205 Lydell Avenue)

Thursday, October 18th 12:30-1:00pm LX Club (WFB Women’s Club, 600 E. Henry Clay St.)

Wednesday, October 24th 3:30-4:30 p.m., Shorewood

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>