



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: January 25, 2019
Re: **Administrative Report for the Week Ending January 25, 2019**

ADMINISTRATION

1. Board of Appeals meeting date and time was set for February 13, 2019 at 5:00 p.m. for Case 2019-02, special exception. Members, media and Building Inspector were notified.
2. Board of Appeals meeting request for special exception notices, Case 2019-02 were mailed out to individuals within 500 feet January 23, 2019 by staff.
3. Front staff meeting was held on Wednesday afternoon by Clerk Treasurer; February 2019 meeting was scheduled.
4. Department of Administration Housing Unit Survey was completed by Clerk Treasurer and Building Inspector, as required.
5. Year-end financial reports, W-2's, payroll changes were completed by Accounting/Financial Manager.
6. Pre-audit work was completed this week; the 2019 preliminary Audit Committee meeting is currently being scheduled.
7. Local resident (Karin Schwartz) has been nice enough to make available a few pieces of her mother's (Ruth Schwartz) artwork. The display will be available to the public during the Village's normal hours of operation over the next two months. Make sure to stop in and check it out!
8. The Village is accepting applications for Pool Manager, Assistant Pool Manager, Lifeguards and Front Box employees. Applications can be found on the Village's website.
9. Staff continues to work on updating the Village website. The new site will most likely be rolled out this summer.

DEPARTMENT OF PUBLIC WORKS

1. DPW staff addressed three snow events this past week – two plowing events (one on Saturday and one Tuesday into Wednesday) and a salting event for flurries on Monday. Additional salt has been ordered and delivered.
2. Work continues by our contractor and DPW staff removing ash trees in the Village. It is also expected that work in the Indian Creek woods (removal of the ash trees) will begin in the next couple of weeks.

3. DPW staff installed a drain in Beach Drive (midway down the hill) to drain groundwater that had been seeping through the road and creating icy conditions into the ravine on the south side of the road. The fix appears to be working out quite well so far.
4. Sewer cleaning continues on the north end of the Village. Staff received locates from We Energies whose contractor is looking to televise our sewer lines to ensure no gas lines have been bored through our sewer lines. A call was placed to the contractor but staff has not heard back from them on the details of the work. As a result, we are not cleaning some of the lines noted in the locate request until the televising is complete.
5. Water utility staff are performing acoustic surveys (listening on hydrants to determine if there are leaks in the system), swapping meters, dismantling old meter heads, performing locates, and repaired the shut off valve for a hydrant on Beach.
6. Training continues for the mechanic and DPW/Water utility laborer.
7. Specifications are being developed for the mini-loader and the backhoe loader.
8. Staff reached out to a few consultants related to the HVAC/needs assessment budgeted for this year. One consultant has gotten back to us and we are still waiting from the others.
9. Staff met with our consultant related to the capital projects (road and utility, water, and sewer work). The bid openings will occur on January 30 and February 5 for the work.
10. Staff reached out to West Allis Blueprint and Big Systems Inc. to obtain quotes for a new plotter/scanner (which will replace the old plotter). The new plotter/scanner will have (as the name suggests) the ability to scan large scale documents and place them in our property file.
11. Staff worked with MJ Construction, Greenfire and Pinnacle Engineering regarding the storm sewer outfall grades from the east rain garden.

POLICE DEPARTMENT

1. Officers responded to assist the city of Glendale with a retail theft on January 18, 2019. The suspects fled northbound on Port Washington Road and were pursued until crashing at Riverpoint Shopping Center; striking the building. Officers assisted with the arrest and turned the subjects over to Glendale police who will investigate and refer charges.
2. Officers responded with North Shore Fire Department to a report of a person not breathing while out shoveling snow on January 23, 2019. Upon arrival, officers found the person breathing again after bystander intervention. The person was transported to the hospital for evaluation and treatment.

**** Residents are reminded to dress properly for the weather and take frequent breaks when shoveling or working out in the cold weather. The recent snow has been heavy and creates a strain on the elderly or people with existing medical conditions. ****

3. Officers responded to assist motorists who were stuck in the snow after the weekend snowstorm. No injury accidents were reported.
4. Officers responded to assist a resident who reported a chicken running in his backyard on January 18, 2019. The officers located the owner, who secured the animal. The resident was issued a citation for keeping the chicken without a permit. The matter will be heard in municipal court.

5. Officers responded to resolve a landlord - tenant issue five times during the previous week. The subjects are involved in an eviction process and continue to dispute numerous issues.

NORTH SHORE HEALTH DEPARTMENT

Did you know?

January 22-27, 2019 is National Drug and Alcohol Facts Week (NDAFW). NDAFW links teens with scientists and other experts to counteract the myths about drugs and alcohol that they get from the internet, social media, TV, movies, music or from friends.

The Milwaukee County Behavioral Health Division leads a community-wide prevention committee called Light & Unite Red (LUR). Red represents substance abuse awareness, and LUR members work together to shine a spotlight on the dangers of substance use. LUR members plan events throughout the year but focus on NDAFW. Learn about activities occurring around Southeastern Wisconsin this week at <https://county.milwaukee.gov/EN/DHHS/BHD/Light-Unite-Red>, follow LUR on Facebook at <https://www.facebook.com/LightUniteRed>, and take the interactive National Drug & Alcohol IQ Challenge quiz at <https://teens.drugabuse.gov/quiz/national-drug-alcohol-facts-week/take-iq-challenge/2019>.



As part of the community health improvement cycle, the North Shore Health Department is currently completing the 2019-2023 Community Health Improvement Plan. One of the CHIP focus areas, identified by data and community input is “**Substance Free Living.**” Notable data includes an increase in overdose deaths in the North Shore over the last decade (heroin almost 300%; prescription opioids over 50%). We are seeking partners to join an Action Team to assist in developing this portion of the CHIP. **If you are interested in being a partner,** contact Lori at: nshd@browndeerwi.org or 414-371-2980.

What is the Health Department working on?

We’ve seen a tremendous response to Radon Action Month due in part to a Journal-Sentinel article (<https://www.jsonline.com/story/communities/southwest/news/greenfield/2019/01/08/radon-its-here-and-could-stalking-your-loved-ones/2463288002/>). Both of our offices sell short-term radon test kits for \$6 cash or check.

It’s not too late to get your flu immunization. We still have stock of the quadrivalent shot, preservative-free quadrivalent shot (6 mos+), high dose shot (for ages 65+) and until January 28th the FluMist (Intranasal). Call 414-371-2980 to make an appointment.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday Jan. 29th 3:30pm-4:30 p.m., North Shore Library

Tuesday, Feb.12th 10-11:00 a.m., Brown Deer

Thursday, Feb.14th 3-4:30 p.m., Shorewood

Tuesday, Feb.19th 7:30-9:00 a.m., Shorewood

Wednesday, Feb.20th 3:30-4:30 p.m., Brown Deer

Upcoming Adult Health Clinics (appointment required; 8-10:00 a.m.) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, February 20th, Brown Deer

Tuesday, February 26th, Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, January 23rd 3:30-4:30 p.m., Shorewood

Tuesday, January 29th 1:30pm-2:30pm, WFB Sr. Center (5205 Lydell Avenue)

Wednesday, February 6th 12:15-1:00, Lois & Tom Dolan Community Center (4355 W. Bradley)

Tuesday, February 12th, 1:30-2:30, WFB Sr. Center (5205 Lydell Avenue)

For the most up-to-date information on pricing, upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>