



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: March 4, 2016

Re: Administrative Report for the Week Ending March 4, 2016

ADMINISTRATION

1. Staff proofed and confirmed correct Spring Election and Presidential Preference Primary ballots for the Village of Fox Point.
2. Staff prepared to send out all absentee ballots with applications on file in the Clerk's Office.
3. Staff continued to enter all incoming absentee applications and voter registration forms for upcoming elections.
4. Staff continued to work on entering EDR's from February 16, 2016, Spring Primary.
5. Staff continued to work to recruit election inspectors for vacancies in Fox Point.
6. Staff prepared, generated and distributed the Village Board agenda packet for Tuesday, March 8, 2016.
7. Staff made preparations, held and attended the WMCA District V meeting in Port Washington on Thursday, March 3, 2016.
8. Staff prepared working papers and year-end journal entries for next week's audit.
9. Staff prepared and mailed water utility bills.
10. Staff prepared and processed the weekly payables.
11. Assistant Village Manager attended WCMA Conference/Emerging Leaders Meeting in Madison.
12. Staff met and spoke with several neighbors near Greenvale lot.
13. Staff met with Waterstone Bank about tax collection template.
14. Staff met with potential operator of pool snack bar.

DEPARTMENT OF PUBLIC WORKS

1. The Director of Public Works is in Washington D.C. as a member of the Government Affairs Committee for APWA; he will return Monday, March 7th.
2. Staff completed interviews with several consultants related to updates for the Storm Water Management Plan.
3. Staff completed the first round of interviews for the open DPW Laborer position and two candidates are scheduled to interview with the Director of Public Works early next week. A recommendation to hire is expected to be forwarded to the Village Manager later next week.
4. The process of recruiting and hiring four seasonal laborers to work during the summer has begun.
5. The skating rink has been closed for the season. (The plug was pulled)
6. DPW staff was involved in salting and plowing events all day March 1st. DPW staff worked ahead on yard-waste prior to the snow storm and rubbish was collected per the normal schedule.
7. The Assistant Village Manager and DPW Staff have been working with the safety consultant (Fehr Graham) to coordinate and schedule the 2016 safety program visits. These visits will include First Aid & CPR re-certification for DPW and Office staff.
8. Water Utility and DPW staff repaired a water main break on E. Fox Ln. near 8107 N. Lake Dr.
9. Water Utility staff worked primarily on water meter replacements.

POLICE DEPARTMENT

1. On February 25, 2016 a Fox Point officer responded to the 8200 block of North Gray Log Lane for a resident reporting identity theft.
2. On February 27, 2016, a Fox Point officer was patrolling the parking lot at Riverpoint Shopping Center and observed a vehicle they deemed to be suspicious. The officer queried the license plate for the vehicle and was advised that the registered owner was wanted by the Milwaukee County Sheriff. The owner returned to the vehicle and, after confirming the validity of the warrant, was arrested. The owner was transported to the Milwaukee County Criminal Justice Facility and turned over to the Sheriff's Office.
3. On March 1, 2016, a Fox Point officer responded to the 200 block of West Nokomis Court for a report of identity theft.

4. On February 26, 2016, a Fox Point officer responded to Maple Dale School and met with administrative staff after police were requested. The officer reviewed an incident that occurred after school hours on the property to determine if a crime had occurred. After meeting with staff and reviewing surveillance footage, the officer and administrative staff determined that the incident was a violation of the school conduct code and did not meet the elements of a crime. The officer will continue to work with the school to monitor events on the campus.
5. On February 29, 2016, a majority of the department completed the First Responder Medical training, instructed by the Milwaukee Area Technical College.
6. On Wednesday, March 2, 2016, Officers responded to the 400 block of East Daphne Road for a Burglary.
7. On March 3, 2016, a Fox Point Officer was patrolling the parking lot at Riverpoint Shopping Center and observed a vehicle they deemed to be suspicious. The officer queried the license plate for the vehicle, which showed that the registered owner was wanted by the Glendale Police Department. A stop was made of the vehicle and the subject in the vehicle was determined to be the person who was wanted. She was then arrested and booked at the Fox Point Police Station. The subject posted a portion of the bond and then was released on a personal recognizant bond for the remainder of the bond requested.

NORTH SHORE HEALTH DEPARTMENT HIGHLIGHTS MARCH 1ST, 2016

Did You Know?

It's that time of year where many people have already started thinking about spring break vacation. Spring break is a great time to travel and have fun, but also a time to be alert to the dangers associated with it. With popular destinations where certain diseases are on the rise such as the Zika Virus, it is important for everyone to be prepared for safe travel.

What is Zika Virus?

Zika virus is a disease that is spread to people through the bite of an infected *Aedes* species mosquito. The most common symptoms of Zika are fever, rash, joint pain, and conjunctivitis (red eyes). A possible link between birth defects and the Zika virus are still being investigated and pregnant women are still on

high alert. At the moment there is no vaccine to prevent this virus; if you plan on traveling it is best to follow these tips:

- Prevent mosquito bites by wearing long sleeved clothing, stay in places with air conditioning, use insect repellants, treat clothing and gear with permethrin, etc.
- Practice safe sex as Zika may be transmitted sexually.
- The Centers for Disease Control and Prevention (CDC) recommends pregnant women in any trimester should consider postponing travel to any area where Zika virus is spreading.
- If you plan on traveling discuss it with your healthcare provider.

Follow these basic health and safety tips for your next vacation:

- Visit a travel clinic and get your required vaccinations.
- Protect yourself from the sun and always wear sunscreen with at least SPF 15. For eye protection, wear wraparound sunglasses that provide 100 percent UV ray protection.
- Protect yourself from unintentional injuries by limiting alcohol intake, wearing the appropriate gear during activities, and knowing how to swim.

To get more health and safety tips visit: <http://www.cdc.gov/family/springbreak/>

To get more information on the Zika virus visit: <http://www.cdc.gov/zika/>

To get a list travel vaccines visit: <http://wwwnc.cdc.gov/travel>

Health department staff attended several ongoing group meetings regarding Emergency Preparedness. The North Shore Health Department prepares for public health emergencies, such as pandemic flu or a bioterrorist attack, by discussing, planning, training for, and exercising these situations. Many of the meetings are regional, involving other health departments, healthcare providers, emergency management, and emergency response teams in the North Shore, Milwaukee County, Southeastern Wisconsin, or the State. Our written plans, collaborations with others, and practice exercises help to keep our communities safe, and to aid in returning our communities to normalcy after such an event.

A public health nurse attended an educational program by Sanofi Pasteur on Influenza Prevention. The program included information on the effects of influenza in the older population and the efficacy of a high dose influenza vaccine for individuals 65 years and older.

We continue to offer flu immunizations during our regular All Immunization Clinic times. Please call the North Shore Health Department for an appointment at 414-371-2980.

The next Immunization Clinics are scheduled for the following days:

Tuesday, March 8th: 10:00am-11:00am – Brown Deer (appointment required)

** We continue to provide flu shots to home bound individuals, please call us at 414-371-2980 for appointments or questions.

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Upcoming Blood Pressure Screenings (No appointment required)

Wednesday, February 24- 3:30pm-5:00pm - Shorewood