



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board  
**From:** Scott A. Botcher, Village Manager  
**Date:** April 29, 2016  
**Re:** Administrative Report for the Week Ending April 29, 2016

**ADMINISTRATION**

1. Staff met with Treasury Management firm to discuss better utilization of liquid assets.
2. Staff met and discussed 5 year Capital Plan.
3. Staff researched specific conditional use permit request.
4. Staff attended North Shore Managers meeting.
5. VM met with neighboring community regarding shared services.
6. Staff met with Library Director re: potential remodeling.
7. Staff met with Baird regarding refinancing opportunities.
8. Staff attended Arbor Day celebration at Stormonth School.
9. Staff attended after hours UWM(MPA)/WCMA program.
10. Completed 2016 Pool Bulletin (which should be mailed next week).
11. Staff attended LWM Mutual Insurance Policyholder Conference.
12. Staff installed new financial software and prepare for conversion and training throughout May.
13. Staff Reconciled and balanced votes for Reporting Unit 1/Wards 1-4 poll location between Wisconsin WisVote Software, DS-200 Voting Machine and Poll Book to be 1650 total votes.
14. Staff continues to enter and reconcile Reporting Unit 2/Wards 5-9 poll location votes for GAB deadline of May 5, 2016.
15. Staff worked on election inspectors' personnel paperwork documents to shift from AP to payroll in 2016; clerk completed payroll hours for generating new payroll in new software for Caselle Connectivity.

16. Fall elections ballot orders were calculated and sent to Milwaukee County Election Commission.
17. Alcohol licenses renewal forms began arriving for village preparations and review prior to expiration deadline of June 30, 2016.
18. Staff met with WaterStone Bank to set up users on-line banking.

### **DEPARTMENT OF PUBLIC WORKS**

1. Arbor Day is being celebrated today. The annual Arbor Day tree was planted at Stormonth School and will be dedicated this afternoon.
2. The tree planting crew has finished with all of the stump grinding and restorations, and has staked the locations where the new trees will be planted throughout the Village. We have taken delivery of our trees and planting will begin next week.
3. DPW staff have been meeting with our consultant, our contractor and We Energies' contractor regarding the work at Dean and Santa Monica. It is expected that the We Energies contractor will be done with their work the middle part of next week. Our contractor has already started delivery of barricades and will likely begin setting up traffic control signs early next week. Construction is anticipated to begin in earnest the week of May 9.
4. Quotes were received from three manufacturers (Volvo, Caterpillar and Liebherr) for the new excavator. Bill is reviewing the quotes and specifications provided by the equipment reps and will be making a recommendation to the Village Board at the May meeting.
5. Pool opening preparation activities begin next week.
6. A couple of weeks ago, a letter was sent to property owners who were suspected of having lead water service laterals. Water utility staff have been following up with property owners who have called and requested their water be tested.
7. Hydrant flushing continues and several hydrants have failed. One hydrant continued to leak after flushing and was scheduled for repair.
8. Seasonal employees have been extended offers.
9. DPW staff also cleaned up the garbage in Indian Creek, continued with yard waste collections, and prepped the tennis courts for work to be done by the contractor (Indian Creek courts).
10. Cell tower work continues – We Energies set the utility pole in the DPW yard and the contractor was installing posts for the fence to be installed.

11. The Fund for Lake Michigan grant application for construction of a regenerative stormwater conveyance channel in the two ravines beneath the Goodrich Lane bridges was completed and submitted prior to today's deadline. We have requested \$100,000 in funding for this work.
12. An application was also submitted to MMSD to use Green Solutions funding for the Goodrich Lane ravines project. Potential funding is between \$50,000 and \$80,000. If awarded both grants/funds, approximately half the construction costs would be covered by these grants.
13. The DNR recycling report was submitted prior to the April 30 deadline. Typically, if the report is submitted prior to the deadline, the Village receives between \$55,000 and \$60,000 in funding. Special thanks are extended to Mary, Bill, Ellen and Mike P. for compiling some of the necessary data for completing the report.
14. Coordination activities continue with the other Village projects – the private property lateral rehab project and the sanitary sewer mainline rehabilitation project.

### **POLICE DEPARTMENT**

1. On April 22, 2016, at 10:44 AM, an officer conducted a traffic stop in the 8100 block of N. Port Washington Rd. for a vehicle registration violation. A Department of Transportation check on the driver showed the driver's status as revoked for an OWI offense. The driver was subsequently arrested and transported to the station where the individual was booked, cited and released with a future court date in Milwaukee County Circuit Court.
2. On April 22, 2016, at 11:13 AM, an officer met with the resident in the lobby of the station regarding an identity theft complaint. The resident was reporting their identity had been used to fraudulently file a tax return with the IRS. The officer assisted the resident and provided identity theft information; the IRS is investigating all fraudulent tax return cases.
3. On April 23, 2016, at 1:20 AM, an officer conducted a traffic stop in the 7600 block of N. Port Washington Rd. for a violation of the traffic control signal. During the course of the traffic stop, the officer observed an open bottle of alcohol in the vehicle. The officer conducted an interview with the occupants and determined that the passenger was underage and had been consuming alcohol. Citations were issued for the alcohol violations with the future court date in Municipal Court.

4. On April 24, 2016, at 12:30 PM, an officer responded to the 500 block of W. Bradley Rd. for a report of damage to property. The officer met with the complainant, who advised that a vehicle had been damaged in the underground parking structure by unknown persons operating a golf cart on the premises. The investigation remains open and the officer is interviewing witnesses and possible suspects.
5. On April 27, 2016, at 2:19 PM, officers responded to the 1300 block of E. Dean Rd. for a possible entry in progress. The resident was in the home when they heard sounds consistent with a person being in the house. Officers checked the interior and exterior the home and determined that no other person was present.
6. On April 25, 2016, at 9:32 AM, an officer responded to the Village of East Troy for a training exercise with the Suburban Mutual Aid Response Team. This exercise was in conjunction with more than 50 other law enforcement agencies from the Milwaukee metropolitan area.
7. On April 21, 2016, at 1:15 PM, a Fox Point officer responded to the area of N. Port Washington Rd. and W. Brown Deer Rd. to assist the Bayside Police with a report of disorderly conduct. The initial report included four people arguing and a possible physical altercation. Officers determined the argument was related to a traffic offense that occurred on W. Brown Deer Rd. The incident was handled by the Bayside Police Department.

## **North Shore Health Department Highlights April 26<sup>th</sup>, 2016**

### **Did You Know?**

Pneumococcal disease is an infection caused by *Streptococcus pneumoniae* bacteria, sometimes referred to as pneumococcus. Pneumococcus can cause many types of illnesses, including ear infections and meningitis. There are vaccines to prevent pneumococcal disease in children and adults. There are two types of vaccines available:

- The Pneumococcal conjugate vaccine (PCV13 or Prevnar 13) is recommended for all children younger than 5 years old, all adults 65 years or older, and people 6 years or older with [certain risk factors](#).
- The Pneumococcal polysaccharide vaccine (PPSV23) is recommended for all adults 65 years or older. People 2 through 64 years old who are at [high risk of pneumococcal disease](#) should also receive PPSV23.

There are now two types of pneumococcal vaccines recommended for adults aged 65 or older. In 2014 the Advisory Committee on Immunization Practices (ACIP) recommended routine use PCV13 among adults aged  $\geq 65$  years. PCV13 should be administered in series with the PPSV23. So even if you have received a pneumococcal vaccine before, check with your health care provider to see if an additional vaccination is needed to be protected. The North Shore Health Department is also working towards improving adult immunization rates. The health department is working with skilled nursing and assisted living facilities in the north shore in order to improve the percentage of adults  $\geq 65$  receiving a dose of PCV13 and PPSV23.

### **Last week at the North Shore Health Department**

The Public Health Manager attended the National Association of City and County Health Officers' Preparedness Summit in Dallas, TX. In addition to attending sessions on topics such as Zika, active shooters and food system contamination, she also participated in a one-day pre-Summit mentoring program for new emergency preparedness coordinators called "Roadmap to Ready." Since 2002, state and local health departments, as well as Fire, Police and Emergency Management, have been tasked by the Federal government with portions of emergency preparedness for their communities. The North Shore Health Department has twice been recognized as "Project Public Health Ready" for our ability to plan for, respond to, and recover from public health emergencies. We continue to update, improve, and exercise our preparedness plans to keep residents of the North Shore safe in emergencies or disasters.

Health Department staff attended a SafeKids meeting and presented information on dog bite prevention. As the weather warms up, everyone is anxious to get out for nice long walks around the neighborhood again. It is important to be aware of dogs approaching, whether you are walking on the sidewalk, biking on the street or working in your yard.

The North Shore Health Department, in partnership with Safe Kids of Southeastern Wisconsin and the North Shore Fire/Rescue collected over 170 child car seats for recycling this past Saturday at Fire Station 81 in Brown Deer.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, May 10, 2016-10:00am-11:00am-Brown Deer

Thursday, May 12, 2016-3:30-4:30-Shorewood

Tuesday, May 17, 2016-7:30am-9:00am-Shorewood

Wednesday, May 18, 2016-3:30pm-4:30pm-Brown Deer

Tuesday, May 31, 2016-4:00pm-5:00pm-North Shore Library

Upcoming Adult Health Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, May 18, 2016-8:00am-10:00am-Brown Deer

Tuesday, May 24, 2016-8:00am-10:00am-Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Wednesday, April 27-3:30pm-5:00pm-Shorewood

Wednesday, May 25, 2016-3:30pm-5:00pm-Shorewood

Tuesday, May 31, 2016-3:30pm-4:00pm-North Shore Library