



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board  
**From:** Scott A. Botcher, Village Manager  
**Date:** March 11, 2016  
**Re:** Administrative Report for the Week Ending March 11, 2016

**ADMINISTRATION**

1. Staff participated in internal Pool Kick Off planning meeting.
2. Staff participated and attended Village Board meeting.
3. Staff held conference call with Telecom Fitness to review analysis.
4. Staff worked with ATT to transition phone lines.
5. Staff began transition to new municipal banking relationship.
6. Staff met with potential operator of pool snack bar.
7. Staff continued to enter all incoming absentee applications and voter registration forms for upcoming elections.
8. Staff continued to work on entering EDR's from February 16, 2016, Spring Primary.
9. Staff began preparations for the Spring Election and Presidential Preference Primary.
10. Village Clerk/Treasurer attended the WMCA Board of Directors' meeting in Plover, Wisconsin.

**DEPARTMENT OF PUBLIC WORKS**

1. The specifications and contract documents for the new excavator are nearly complete and the Assistant Director of Public Works visited the Washington County Highway Department on Thursday to look at their excavator and compare specifications. It is anticipated that the quote opening will be held in mid-April and that a recommendation will be made to the Village Board at the May meeting.

2. The new main pool pump has been installed and the contractor is currently wiring it. The old pool boiler has been removed and scrapped and the contractor is currently working on installing the new heaters.
3. Several electrical contractors were contacted regarding the door entry pads at Village Hall and Longacre, but they had not responded to our request for a quote. Steiner Electric has been contacted and will be reviewing the project in the next few days, thereafter ordering materials to complete the project.
4. A roof leak was discovered at the PD. Laubenstein Roofing has been contacted to make the necessary repairs to the rubber roof membrane and to inspect the entire roof.
5. DPW staff continued with laborer interviews and a decision on the selected candidate will likely be made by the end of the week. DPW staff are contacting candidates for seasonal laborer positions.
6. Sewer cleaning has been completed and now DPW staff are completing the manhole inspections. The GIS is also being viewed for locations with mineral deposits so that these areas can be targeted in future cleanings.
7. DPW staff performed one salting event Friday night. We are also taking delivery of the rest of our required salt for the season.
8. An RFP was submitted to consultants for the survey and design work along Navajo and Seneca in advance of the proposed 2017 paving season. Responses to questions were submitted to the consultants and proposals are due by the end of the month with a recommendation being made to the Village Board at the April meeting.
9. The proposals for the stormwater management plan update are currently being re-reviewed in light of the interviews.
10. DPW staff met with the Vice President of Operations for the cell tower and discussed the proposed construction activities.
11. A community recycling event is planned for April 16 at the pool parking lot. Companies will be on hand to collect appliances, white goods and electronics. There will be a small fee for the collection of electronic items and a flyer will be posted in the next couple of weeks as we get closer to the event.
12. DPW staff met with our consultant on this year's private property lateral rehab project. Letters will be sent to the individual property owners and a PIM will be scheduled for late March or early April.
13. Coordination of the plaque to be erected for the pedestrian bridge continues.

## **POLICE DEPARTMENT**

1. On March 6, 2016, a Fox Point officer met with a citizen at the station in to discuss a forged check. The citizen reports that a former spouse forged their name on an insurance check valued at over \$25,000 and submitted the check to a Fox Point bank. The officer continues to work with the citizen on the open investigation.
2. On March 7, 2016, a Fox Point officer responded to the 6700 block of North Holly Court for a report of identity theft. The officer met with the resident and was told that the resident's personal information had been changed with an online shopping service. The resident was awaiting a purchase and determined their shipping information had been changed without their consent. The officer assisted the resident who contacted the vendor and rectified the situation. The resident contacted the credit reporting bureaus to protect their identity.

**\*\* All residents are reminded to protect their online identity as well as their real identity with a regular checks of their personal information and the use of strong passwords. \*\***

3. On March 7, 2016, officers responded to Best Buy for a report of retail theft. Officers met with loss prevention staff who advised that a male subject had left the store pushing a cart containing two flat screen televisions. Officers reviewed surveillance footage and observed the subject enter a minivan. Officers were able to obtain a license number and are pursuing the matter.
4. On March 7, 2016, officers met with a citizen at the station regarding fraudulent use of their credit card at Best Buy. Officers responded to Best Buy and reviewed surveillance footage and conducted interviews of employees. Officers assisted the resident in completing paperwork to open an investigation with the credit card. Officers continue to investigate the subject identified in making the transaction.
5. On March 9, 2016, Fox Point officers responded to the 7700 block of North Seneca Road for a report of family trouble. Officers met with the resident who advised that an adult child was at the home without permission and becoming argumentative. Officers attempted to mediate the situation; however, the adult child refused to leave and was subsequently arrested for trespassing.
6. During the week Fox Point officers conducted four traffic stops that resulted in warrant arrests for other jurisdictions. All subjects were booked into the station and released after satisfying the warrants.

7. On March 2, 2016, Fox Point officers responded to the 400 block of East Daphne Road for a report of a burglary. Officers met with the resident who advised that an unknown person had entered their home without consent and took their wallet, car keys, and car from the driveway. The investigation remains open and officers are reviewing surveillance footage from locations where the residence credit card was used the night of the burglary.  
**\*\* Residents are asked to report any suspicious behavior or unusual observances in your neighborhood. Burglaries and stolen autos continue to be prevalent in the Milwaukee metropolitan area. \*\***
8. Officer Mathiak completed training as a field training officer and will utilize this certification as an integral part of developing new officers for the agency. This training is 40 hours long and covers the instruction and evaluation of new police officers.

## **North Shore Health Department**

### **Did You Know?**

March is National Nutrition Month. The 2015-2020 Dietary Guidelines provide recommendations based on current scientific and medical knowledge. The key recommendations of a healthy eating pattern include:

- A variety of vegetables from all subgroups (dark green, red and orange, legumes, starchy, and other)
- Fruits, especially whole fruits
- Grains, at least half of which are whole grains
- Fat-free or low-fat dairy, including milk, yogurt, cheese, and/or fortified soy
- A variety of protein foods, including seafood, lean meats and poultry, eggs, legumes, nuts, seeds, and soy products
- Limiting saturated and trans fats, added sugars, and sodium

For tips, recipes, or more information please visit:

<http://www.choosemyplate.gov/dietary-guidelines> or  
<http://health.gov/dietaryguidelines/2015/guidelines/>

### **Last week at the North Shore Health Department**

Ann Christiansen was appointed to serve as the Southeastern Region representative on the State Local Operations Team (SLOT). As the regional

representative, Ms. Christiansen will work to strengthen and foster communication, understanding, and collaboration between the State of Wisconsin's Division of Public Health and local health departments. Ongoing discussion items include access to Vital Records data for health departments in sub-county jurisdictions; upcoming consolidated contract processes; and the review process for local health department credentialing.

Health department staff serve on the Milwaukee Hoarding Task Force. This Task Force raises awareness of hoarding by developing collaborative efforts among local services and resources. Their approach is that hoarding isn't just having clutter in the home, but a condition requiring teams of groups to manage these complex cases. The health department is often the agency involved in initially identifying someone who may be hoarding because of concerns about the health and safety risks for the person and the public. The Task Force has a number of resources on their website for information on where to go to for help.

<http://milwaukeehoarding.weebly.com/resources.html>

The health department is focusing one of its Maternal Child Health grant objectives on providing support to workplaces to become breastfeeding friendly. As part of this objective, health department staff met with leaders from the African American Breastfeeding Network to hear about their programs and services. The Network hosts periodic community breastfeeding gatherings, with ones happening on March 10<sup>th</sup> at 5:30pm at the Northside YMCA or on March 19<sup>th</sup> at 10:30am at the Parklawn YMCA. The March gatherings will focus continuing to breastfeed after returning back to work/school. Contact the Network's website for more details: <http://aabnetwork.org/new-page/>

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Thursday, March 10<sup>th</sup> – 3:00pm-4:30pm – Shorewood

Tuesday, March 15<sup>th</sup> – 7:30am-9:00am – Shorewood

Wednesday, March 16<sup>th</sup> – 3:30pm – 4:30pm – Brown Deer

Note – We will not be holding an immunization clinic at the North Shore Library on March 29<sup>th</sup>. The next immunization clinic at the North Shore Library will be April 26<sup>th</sup>.

Upcoming Adult Health Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, March 16<sup>th</sup> – 8:00am – 10:00am – Brown Deer

Tuesday, March 22<sup>nd</sup> – 8:00am – 10:00am - Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Wednesday, March 23<sup>rd</sup> – 3:30pm – 5:00pm – Shorewood

Note – We will not be holding a blood pressure screening at the North Shore Library on March 29<sup>th</sup>. The next blood pressure screening at the North Shore Library will be April 26<sup>th</sup>.