



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: July 29, 2016
Re: Administrative Report for the Week Ending July 29, 2016

ADMINISTRATION

1. Staff finished preparation of the 2016 fall election training packet and sent to Wisconsin Elections Commission for approval of 2 hours of certified training for both Chief Election Inspectors and Election Inspectors.
2. Staff held Chief Inspector and election inspector 2016 fall election training, Wisconsin Election Commission approved on July 26, 2016; 27 of the 58 election inspectors attended.
3. Staff was available for in-person absentee voting, which began in the Clerk's Office at Village Hall on Monday, July 25, 2016 and will run through next week Friday. Additional information regarding in-person voting dates and hours was sent out via village e-mails and texts through village website notifications.
4. As of Thursday, July 28, 2016 at 12:00 p.m., Staff had a total of 15 in-person absentee ballots voters in the Village Clerks Office; currently a total of 141 absentee ballots have been dispersed.
5. Election Type B Notice – Notice of Partisan Primary and Sample Ballots was posted by staff on July 27, 2016, after receipt from Milwaukee County Elections Commission on July 27, 2016.
6. Public test will take place and has been posted for the date of Saturday, July 30, 2016 at the Schwemer Hall, Municipal Building in the Clerk's Office at 8:00 a.m. by staff; public is welcome to attend.
7. Final steps in WisVote Partisan Primary election preparation were completed this week by staff.

8. Election inspector poll location schedule for the Partisan Primary Election on August 9, 2016, was prepared, generated and sent by staff to election inspectors this week.
9. Newly reformatted AutoMark flashcards received last week by Milwaukee County Election Commission were pre-tested by staff on Monday, July 25, 2016 for the Partisan Primary Election.
10. Board of Review was held on Wednesday, July 27, 2016, as indicated per WI State Stats. 70.47(d)(a)(1-2), for the required 2 hours from 2:00 p.m. until 4:00 p.m. with staff attendance. No objections were filed; no testimony was heard.
11. Joint Plan Commission and Building Board meeting agenda packet was prepared, generated, distributed and posted as required on Thursday, July 28, 2016 by staff.
12. The Continuation of processing of voter registrations and new absentee ballot requests were handled by staff daily as requests came into the village office.
13. Again, a big "Thank You" to the DPW staff who assisted Administrative staff in preparing privacy screens for the AutoMARKS and the set-up of voting equipment for the public test this Saturday.
14. Staff met with Auditor regarding utility creation and State statutes.
15. Staff participated in AP training, including digitizing of invoices and batch processing.

DEPARTMENT OF PUBLIC WORKS

1. Work continues on the Dean and Santa Monica project. The two other wing walls were poured earlier this week and the concrete flow line is scheduled to be poured today (weather permitting). An update was provided on the Village website and staff will be meeting with the paving contractor next week.
2. The excavator that was ordered should arrive sometime in September.
3. The plans and specs for the new dump truck are nearly complete and it is anticipated quotes will be received in late August and that a recommendation will be made at the September meeting.
4. DPW staff continue with normal activities and, in addition, continue with tree removals, tree trimming, sprucing up landscape beds (Greenvale and Bradley locations), watering trees, and shouldering activities.

5. DPW staff has repaired a retaining wall that was blocking drainage in the rear yard of 7829 North Boyd Way (the Village has a storm sewer that runs between properties to the rear of the lots, which then flows under the railroad tracks toward Santa Monica) – The wall was failing and debris had blocked some of the flow. Unfortunately, this is in a confined area and a lot of hand work needed to be done. DPW staff also rebuilt a catch basin on Hyde Way, patched areas around manholes, and have assisted with dye water testing.
6. Water utility staff continue with valve turning and locates. A potential leak was also discovered on Thorn Lane and staff is evaluating the location of the leak – which is on a private lateral. It may be between the main and the curb stop and it is likely this segment of lateral will be replaced. The property owner will also be informed of their options to replace the rest of their lateral – especially considering it is a lead service lateral.
7. Staff attended a meeting hosted by the Department of Natural Resources regarding the draft Total Maximum Daily Loads identified for the two water bodies (Indian Creek and Milwaukee River) that are regulated by the TMDL requirements (Lake Michigan is not yet in this category). Staff researched the history of Indian Creek and it being listed as an impaired water body and have posed questions to our consultant regarding the possibility of delisting Indian Creek from the impaired water body list – taking this approach may allow the Village to direct its financial resources to other capital projects rather than trying to achieve a TMDL goal that may not be necessary for the creek.
8. Staff attended a meeting regarding the 2017 grant application for the Community Development Block Grant. Applications are due in about 3 weeks but the applications will not be available to prepare until next week.
9. Work has commenced on the lateral rehabilitation project.

POLICE DEPARTMENT

1. On Sunday, July 24, 2016 a resident who lives at 8314 North Regent Road had multiple tools taken from their open garage as they were away on vacation. The theft occurred sometime between Wednesday July 20th and Friday July 22th, 2016. The resident believes it may have been their maintenance person but are not sure. Over \$2500.00 in tools were taken.
2. On Monday, July 25, 2016 at 11:17 AM, Officers responded to a burglary in progress call at 1718 East Fox Lane. The home owner returned to the residence

and found a suspect in the house. The suspect ran out the back door with a pillow case of jewelry and other items. Another suspect had fled the scene in a vehicle. A Glendale Police Officer, who was enroute to assist in the search, observed the vehicle getting on to I-43 and was able to obtain a license plate. Officers from Fox Point, Glendale, Bayside, River Hills and the Milwaukee County Sheriff's Office Canine Unit were all involved in the search for the suspect who fled out the back door. After a lengthy search, one suspect was found by Officer Morelli and was taken into custody. A pillow case of jewelry was found where this suspect was hiding. The suspect vehicle was later recovered in the City of Milwaukee. The owner of the car, who is the second suspect who got away, is on parole for several offenses. His parole agent has currently placed a warrant for his arrest. The two suspects were going door to door acting as if they worked for a home repair company, "Weather Pro" or were soliciting for a veterans group if they came in contact with a resident.

** Observant citizens calling to report suspicious behavior facilitated the arrest of these burglary subjects. This partnership and willingness to report observations in your neighborhood help keep Fox Point a safe place to live.**

3. On Tuesday, July 26, 2016 at 12:51 PM Officers was dispatched to a dog bite complaint at 308 West Bayfield Road. The resident stated her mother had been bitten by her dog, a four year old Cockapoo. The mother of the resident received several bite wounds to her right hand and arm. The mother sought medical treatment at All Saint's Hospital in Racine, WI. The dog will be quarantined for the mandatory 10 days and the resident stated she will have the dog euthanized due to its aggressive nature.
4. On Wednesday, July 27, 2016 at 8:30 AM, Officer Adamaitis gave a bike riding presentation to Maple Dale summer school program. Afterwards he went for a lengthy ride throughout the Village with the teachers and kids.
5. On Thursday, July 28, 2016 at 8:11 AM, a resident reported her son is camping with his father somewhere in a National Park in Utah. She has not heard anything from either of them since Monday (07/25/16) and she fears for their safety. Contact was made with the Utah DNR and local Sheriff's Office. Their

personal information was given to the park rangers and deputies, but they stated this is a common occurrence due to lack of cell phone service. Officer will follow up with the other agencies at a later date.

North Shore Health Department

Did You Know?

According to the Dietary Guidelines Advisory Committee and Institute of Medicine, a poor diet can lead to energy imbalance and can increase one's risk for overweight and obesity. A healthy lifestyle can be easy to manage as long as you balance your diet with physical activity.

According to the *Dietary Guidelines for Americans 2010*, a healthy eating plan:

- Emphasizes fruits, vegetables, whole grains, and fat-free or low-fat milk and milk products
- Includes lean meats, poultry, fish, beans, eggs, and nuts
- Is low in saturated fats, *trans* fats, cholesterol, salt (sodium), and added sugars
- Stays within your daily calorie needs

It's the perfect time of year to try new locally-grown produce at your local Farmer's Market view the link below to locate a farmer's market near you. You can still enjoy your favorite foods in moderation. You can cut down on food high in fat or sugar by trying a modified healthier version of your favorite dish, eating smaller portions, limiting them to once a week and adding physical activity.

Follow the tips below on how to increase physical activity:

- Join a walking group in the neighborhood or at the local shopping mall.
- So stretches, exercises, or pedal; a stationary bike while watching television.
- Plant and care for a vegetable or flower garden.
- Replace a coffee break with a brisk 10-minute walk. Ask a friend to go with you.
- Take a class and do something you like (martial arts, dance, yoga).
- Most important-have fun while being active!

Fox Point Farmers Market: <http://www.vil.fox-point.wi.us/360/Fox-Point-Farmers-Market>

Last week at the North Shore Health Department

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, August 9th—10:00-11:00am—Brown Deer

Thursday, August 11th—3:00-4:30pm—Shorewood

Tuesday, August 16th—7:30-9:00am—Shorewood

Wednesday, August 17th—3:30-4:30pm—Brown Deer

Tuesday, August 30th—4:00-5:00pm North Shore Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation.

Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, August 17th—8:00-10:00am—Brown Deer

Tuesday, August 23rd—8:00-10:00am—Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Wednesday, July 27th – 3:30-5:00pm- Shorewood

Wednesday, August 24th—3:30-5:00pm—Shorewood

Tuesday, August 30th—3:30-4:00pm—North Shore Library