



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** July 22, 2016

**Re:** Administrative Report for the Week Ending July 22, 2016

**ADMINISTRATION**

1. Staff met with St Eugene's to answer small project question.
2. Staff participated in North Shore Managers Meeting in Glendale.
3. The Village Pool has been busy! Pool revenue has hit 95% of our budgeted goal for 2016.
4. Staff met with an organization that specializes in IT and will receive recommendations for future Village Hall IT maintenance next week.
5. Election Inspector Training Manual was prepared for training being held on July 26, 2016 at 6:00 p.m. by staff
6. Election Inspector Ms. Pellin was scheduled to come into the Clerk's Office on Thursday afternoon to assist staff with preparing envelopes and absentee ballots for in-person voting, set to begin on Monday, July 25, 2016 and run two full weeks.
7. Election Inspector absentee in-person schedule was organized and prepared for the weeks of July 25, 2016 through the week of August 1, 2016 by staff.
8. Election Inspectors were contacted to assist with absentee ballot preparation and organization prior to the August 9, 2016, Fall Partisan Primary by staff.
9. Voter registrations and new absentee ballot requests were processed by staff daily as they came into the village office.
10. Staff attended the newly formed Wisconsin Elections Commission webinar training, "Preparing for the August Partisan Primary", on Wednesday, July 20, 2016.
11. Board of Review agenda and agenda packet was prepared and sent out in regard to the meeting being held on Wednesday, July 27, 2016, by staff.

12. Public Hearing Notice for a detached garage at 7410 N. Santa Monica Boulevard was prepared and sent to publication for the July 28, 2016, edition of North Shore NOW, as well as the mailing of the Notices to 65 residents within 500 feet of the above applicant by staff.
13. Draft Plan Commission agenda was prepared for the Plan Commission meeting being held on August 1, 2016 and the Draft Village Board agenda was prepared for the August 9, 2016 meeting by staff.
14. Newly reformatted AutoMark flashcards were received by staff from Milwaukee County by hand delivery late Friday, July 15, 2016, for the Partisan Primary Election.
15. Staff is beginning the process to implement and train election inspectors on the Court Ordered affidavit option for the November 8, 2016 Fall General Election, issued by Federal District Judge Lynn Adelman on July 19, 2016.
16. A big "Thank You" to the DPW staff who assisted Administrative staff in preparing poll booths and the ballot box in preparation for in-person voting in the Clerk's Office beginning next week.

#### **DEPARTMENT OF PUBLIC WORKS**

1. PM's and equipment maintenance and repairs have occurred including work on the commercial mowers, the excavator, a dump truck and several rubbish scooters.
2. Water utility staff have been working on finding a contractor to sandblast and paint fire hydrants.
3. Other Water Utility activities include exercising larger valves in the distribution system and continuation of an Acoustic Survey to identify and locate potential leaks within the system.
4. LC United has been on site several times to complete punch list items related to the water tank painting project of 2015.
5. DPW activities have included routine rubbish and yard waste collection, work on the landscape bed on Port Washington Rd., installing watering bags on Village trees and watering trees that were planted this spring.
6. Additional DPW activities include cleaning the invert on Santa Monica between McArthur and Manor, removal of a tree at 409 E. Dean Rd., asphalt repairs at the bridges on Goodrich and dye water testing on Allen Lane with Kapur.
7. Other DPW activities include responding to calls from residents for a variety of requests.

**POLICE DEPARTMENT**

1. On July 14, 2016 at 1:24 pm, an officer responded to Steffan's Soccer for a report of retail theft. Officers met with the store manager who advised that a subject concealed merchandise and left the store without payment. The officer worked with the store staff to determine the subjects identity. The subject was identified and subsequently arrested for retail theft with an appearance scheduled in municipal court.
2. On July 14, 2016 at 7:15 pm, officers responded to the 7800 block of North Beach Drive for a report of burglary. The resident was returning home and interrupted two subjects attempting entry to the home. The resident was able to detain one of the subjects until officers arrived and the second subject fled the area on foot. An observant citizen noted a male subject acting in a suspicious manner and called police. The citizen continued to watch the subject until officers arrived and made an arrest. Both subjects were charged by the District Attorney office with the attempted burglary.

\*\* Observant citizens calling to report suspicious behavior facilitated the arrest of a burglary subject. This partnership and willingness to report observations in your neighborhood help keep Fox Point a safe place to live.\*\*

3. On July 15, 2016 at 2:14 pm, an officer responded to CVS Pharmacy for a report of retail theft. Upon arrival the officer met with the store manager who reported that an unknown person left the store with merchandise without making payment. A review of the surveillance video shows a male subject concealing several bottles of alcohol and leaving the store. The store alarm sounded and the male fled the area. The investigation remains open.
4. On July 15, 2016 at 3:11 pm an officer responded to the 6800 block of Reynard Road for a report of fraud. The officer met with the resident who reported that their debit card information had been used to make fraudulent purchases at local stores. The investigation remains open and we are cooperating with other police agencies.
5. On July 17, 2016 at 10:50 am an officer conducted a traffic stop in the 8700 block of North Port Washington Road for both moving violations and registration violations. During the course of the traffic stop the officer determined that the driver had an outstanding warrant with the Greenfield Police Department. The

driver was arrested, booked and subsequently released after satisfying the warrant.

6. On July 20, 2016 at 3:59 pm officers responded to CVS Pharmacy for a report of retail theft. Officers arrived and confronted 3 subjects who store employees identified as having concealed merchandise without permission. The subjects were arrested and issued citations for municipal court.

### **North Shore Health Department**

#### **NOTICE:**

Predicted temperatures in the upper 90's to 100's later this week call for extra vigilance! It is important to be aware of heat-related illness such as heat stroke and heat exhaustion which can cause symptoms including headaches, nausea, strong or rapid pulse, muscle cramps, dizziness and even death if not addressed immediately.

- Keep your living space cool or seek shelter at a cooling center.
- If you have an air conditioner, use it! If you don't have an air conditioner, and the temperature is above 95°F, go to a community cooling center. Cooling centers in Milwaukee are listed at: <http://tinyurl.com/MilwCooling>
- Enjoy the cool waters in your Fox Point Pool.

### **Did You Know?**

The U.S. Consumer Product Safety Commission estimates that each year nearly 300 children younger than five drown in swimming pools and spas and an additional 4,000 children that age go to hospital emergency rooms due to submersion injuries in pools and spas. It's not just full sized pools, either. From 2005 to 2008, submersion fatalities associated with portable pools averaged 35 deaths each year for children 4 and under. Midsummer is a great time to remind parents and caregivers that cooling off in a swimming pool or spa also means taking vital steps to ensure children are staying safer in and around the water. This year, the *Pool Safely* campaign is hosting its third annual Pool Safety Pledge Week from July 18-24—a week dedicated to reminding all adults and children to take the Pool Safety Pledge and adopt simple safety steps to save lives in and

around pools and spas every day. You can Pool Safely by adopting extra safety steps:

- Make sure kids learn to swim
- Properly fence all pools
- Always watch kids in and around the water
- Stay away from drains
- Know life-saving skills

To sign your own Pool Safety Pledge, visit <http://www.poolsafely.gov/pledge/>

\*\*Learn more about the North Shore Health Department and visit us at [www.nshealthdept.org](http://www.nshealthdept.org), like us on Facebook at [facebook.com/NSHealthDept](https://www.facebook.com/NSHealthDept) and follow us on Twitter @NSHealthDept

Last week at the North Shore Health Department

Staff had the mid-year review of our Maternal and Child Health grants with the State. This year the NSHD is focusing on two objectives pertaining to Maternal and Child Health. The first focuses on Adolescent Suicide, and we are coordinating and facilitating evidence-based suicide prevention practices with community groups such as REDgen. The second is supporting workplaces to become breastfeeding friendly, and we are working with the Milwaukee County Breastfeeding Coalition to develop a program to support and recognize North Shore businesses in doing so.

Public Health Nurses assisted with the North Shore Fire/Rescue’s first Safety Camp, held at Parkway School in Glendale. They did a session on Pedestrian Safety. Campers maneuvered through an obstacle course with and without distractions such as playing a video game or reading a book. This experience demonstrated how devices make people unaware of their surroundings and put them at risk for falls, running into objects, or getting hit by moving obstacles.

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Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, July 20<sup>th</sup> – 3:30-4:30pm--Brown Deer  
Tuesday, August 9<sup>th</sup>—10:00-11:00am—Brown Deer  
Thursday, August 11<sup>th</sup>—3:00-4:30pm—Shorewood  
Tuesday, August 16<sup>th</sup>—7:30-9:00am—Shorewood  
Wednesday, August 17<sup>th</sup>—3:30-4:30pm—Brown Deer  
Tuesday, August 30<sup>th</sup>—4:00-5:00pm North Shore Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation.

Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, July 20<sup>th</sup> – 8:00-10:00am – Brown Deer  
Tuesday, July 26<sup>th</sup> – 8:00-10:00am – Shorewood  
Wednesday, August 17<sup>th</sup>—8:00-10:00am—Brown Deer  
Tuesday, August 23<sup>rd</sup>—8:00-10:00am—Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Wednesday, July 27<sup>th</sup> – 3:30-5:00pm- Shorewood  
Wednesday, August 24<sup>th</sup>—3:30-5:00pm—Shorewood  
Tuesday, August 30<sup>th</sup>—3:30-4:00pm—North Shore Library