



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: June 24, 2016

Re: Administrative Report for the Week Ending June 24, 2016

ADMINISTRATION

1. Absentee certification envelopes and Uniform Instructions were prepared for on file/in-office absentee requests by staff and reconciled prior to sending out absentees.
2. Official absentee ballots were delivered by Milwaukee County Elections Commission printing company on Tuesday, June 21, 2016.
3. Supplies and Voting Machine Media drives were delivered by the Milwaukee County Elections Commission on Tuesday, June 21, 2016.
4. Official regular ballots were delivered by Milwaukee County Elections Commission printing company on Wednesday, June 22, 2016.
5. On file/in-office absentee requests for 116 regular and indefinitely confined electors' ballots were mailed out and 2 overseas electors' ballots were e-mailed on Thursday, June 23, 2016 as per Wisconsin State stats by staff.
6. Staff held 2016 Partisan Primary pre-test of voting equipment prior to the public test on Thursday, June 23, 2016. Media Cards were picked up by Milwaukee County Elections Commission to be reprogrammed. Pre-testing will be completed next week as well.
7. Type E Notice of Absentee Ballots and Type D Notice of polling locations and hours for the 2016 Fall Partisan Primary for published to 3 posting locations and website.
8. Staff worked with Associated Appraisal Consultants to verify and change known addresses for undeliverable delinquent tax notifications.
9. Election supplies and documents for the Tuesday, August 9, 2016, Fall Partisan Primary were prepared and organized.
10. Staff gave and attended the oath of office for Weed Commissioner Douglas Frazer on Friday, June 24, 2016.

11. Assistant Village Manager attended Summer WCMA Conference.
12. Staff participated in training with new online card platform, streamlining part of the AP process.

DEPARTMENT OF PUBLIC WORKS

1. Work continues to diagnose and address problems with the VH HVAC system. It is being kept operational but will need to be addressed (funding) in 2017 if we can make it through the season.
2. Work began on preparation of the plans and specifications for the budgeted dump truck.
3. There have been tree removals including large elms by our contractor.
4. The intern reviewed the property files to double check properties that may have lead laterals (up through Lake Drive). 13 additional properties were found to have lead laterals and letters will be sent to those owners. That brings the total to 121 properties with lead laterals. Also, one other property owner on the original list has requested to be tested.
5. The water utility staff also performed locates, valve turning and began performing an acoustic survey of the system to check for leaks.
6. The water tank was inspected by the consultant last week and a list of items to be corrected was prepared and sent to the painting contractor for completion.
7. Work started back up on the Dean and Santa Monica project and the subcontractor is on site building the end walls.
8. The sewer lining contractor is also in town rehabilitating the sewers and manholes along Dean and Allen Lane east of Lake Drive. We have also identified three additional segments that have heavy mineral deposits and the contractor will provide a cost estimate to remove the deposits that are affecting the flow in the system. These segments will also need to be lined due to the amount of infiltration causing the deposits and a change order will be presented to the Board at the July meeting.
9. DPW Foreman, our consultant, the property owners and our contractors met on Beach Drive to discuss the lining of the storm sewer pipe.
10. Work continues on the RFP for garbage and recycling.

POLICE DEPARTMENT

1. On June 16, 2016 at 2:45 PM, officers responded to the 8300 block of North Whitney Road for a motor vehicle accident with injuries. The accident occurred in the intersection and caused one vehicle to turn up on its side. The Fire Department evaluated the injured person and treated them on scene. Citations were issued based on the officer's investigation and report submitted to the state.
2. On June 17, 2016 at 4:06 PM, officers conducted a traffic stop for a license violation. During the course of the stop officers were advised that the driver had a felony warrant from Waukesha County and two additional warrants from Hartford police. The driver was arrested, cited for the license violation, and turned over to the Waukesha County Sheriff's Department.
3. On June 17, 2016 at 4 PM, officers responded to a report of a car versus bicyclist accident in the 7600 block of North Lake Drive. The bicyclist was treated and transported by the fire department and the accident investigation remains open.
4. On June 19, 2016 at 7:17 PM, officers responded to the 8500 block of North Point Drive for a report of theft. The citizen reports that several items of jewelry were taken from the residence without permission. The resident is able to provide the officer with suspect information and possible locations for the stolen items. The officer is following up on these leads.
5. On June 21, 2016 at 10:20 AM, an officer conducted a traffic stop in the 7600 block of North Port Washington Road for a registration violation. During the course of the stop the officer was advised of an outstanding warrant for the driver's arrest. The driver was arrested, booked, and released after satisfying the warrant.
6. On June 22, 2016 at 10:50 AM, an officer responded to a complaint of disorderly conduct in the 600 block of East Dean Road. The officer met with the resident who reported a driver circumventing the construction barricades and when confronted the driver responded with profanities and threats. The driver was subsequently arrested and ordered to appear in Municipal Court.
7. On June 23, 2016 at 10:14 AM, an officer met with a citizen in the lobby of the police station regarding a theft. The citizen reports having a pair of diamond earrings taken from their home without their permission. The officer is working with the resident to develop a list of suspects and conduct interviews. The investigation remains open.

8. On June 22-23, Administrative Assistant Kubiak and Investigator Wichman completed training on incident based reporting. This method of data reporting is used by the state and federal Department of Justice for collecting crime statistics for municipalities.

NORTH SHORE HEALTH DEPARTMENT HIGHLIGHTS FOR 6/21/16

Did You Know?

Zika Virus Disease (Zika) is a disease caused by the Zika virus, which is spread to people primarily through the bite of an infected *Aedes* species mosquito. The most common symptoms of Zika are fever, rash, joint pain, and red eyes. The illness is usually mild, with symptoms lasting for several days to a week after being bitten by an infected mosquito. People infected with Zika usually do not become sick enough to go to the hospital. Due to the mildness of the disease, many people may not realize they have been infected. However, Zika infection during pregnancy can cause serious birth defects, including microcephaly and other neurological disorders.

As of June 9, 2016, in the US states and the District of Columbia, there were 234 pregnant women reported to the US Zika Pregnancy Registry, 3 live-born infants with birth defects, and 3 pregnancy losses with birth defects. Although these outcomes occurred in pregnancies with laboratory evidence of Zika virus infection, we do not know whether they were caused by Zika virus infection or other factors.

Consider the risk of Zika when making your summer vacation plans. If you are traveling to an area with Zika, be sure to follow CDC recommendations to stay healthy and safe. All travelers to areas with Zika should prevent mosquito bites. Because Zika during pregnancy can cause serious birth defects, pregnant women should not travel to areas with Zika. It can also be spread by a man to his sex partners, so travelers should use condoms if they have sex. If you're visiting an area with Zika, remember essentials like insect repellent, long-sleeved shirts and long pants, and condoms.

Last week Health Department staff set up 10 mosquito traps around the North Shore. *Aedes aegypti* are more likely to spread Zika and are found in warmer climates, although *Aedes albopictus* also have the potential to spread it. *Aedes*

albopictus have been found in Illinois and Michigan, so we are partnering with researchers from UW-Madison to do surveillance in our area for these mosquitos. Find out the latest on Zika at the CDC's website: <http://www.cdc.gov/zika/>

**Learn more about the North Shore Health Department and visit us at www.nshealthdept.org, like us on Facebook at [facebook.com/NSHealthDept](https://www.facebook.com/NSHealthDept) and follow us on Twitter @NSHealthDept

Last week at the North Shore Health Department

Staff partnered with the Milwaukee Health Department and UW-Milwaukee to participate in a regional full scale bioterrorism exercise, and practice delivering preventative antibiotics to our population in case of an aerosolized Anthrax attack. Local media covered our exercise, including this segment on Fox 6 news: <http://fox6now.com/2016/06/14/there-are-different-levels-of-terror-health-officials-prepare-for-the-threat-of-biological-weapons/>

Staff partnered with the North Shore Fire Department, Shorewood Recreation and the Shorewood Police Department to present the First Ride program at Shorewood High School. This program teaches early balance skills to enable young children to learn to ride a two-wheeled bike.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, June 28th – 4:00pm-5:00pm – North Shore Library
Tuesday, July 12th – 10:00am-11:00am – Brown Deer
Thursday, July 14th – 3:00pm – 4:30pm –Shorewood

Upcoming Adult Health Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, June 28th—8:00am-10:00am – Shorewood
Wednesday, July 20th – 8:00am-10:00am – Brown Deer

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Wednesday, June 22nd – 3:30pm-5:00pm – Shorewood
Tuesday, June 28th – 3:30-4:00- North Shore Library