



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** September 2, 2016

**Re:** Administrative Report for the Week Ending September 2, 2016

**ADMINISTRATION**

1. The Village of Fox Point is participating in conjunction with the Hunger Task Force in accepting donations for local food pantries. A donation box has been placed upstairs at Village Hall. Those interested may leave non-perishable food donations during business hours.
2. Village Hall will be closed on Labor Day.
3. Plan Commission meeting scheduled for Tuesday, September 6, 2016 at 5:30 p.m. cancellation notice was posted and sent to Plan Commissioners by staff.
4. Staff continued work on 2017 Budget preparation.
5. Staff participated in discussions with Library re: potential budget requests and capital planning.
6. Staff participated in discussions w Fire Chief regarding 2017 budget and OPEB.
7. Thank you letters were generated and sent by staff to election inspectors for the August 9, 2016 Partisan Primary election.
8. Staff participated in a presentation for agenda management by BoardDocs on Tuesday, August 30, 2016 at 1:00 p.m.; a proposal was received.
9. New voter registrations and absentee ballot applications continued to be processed as each day with volume picking up.
10. 4 new poll booths and a new AutoMark media drive (Milwaukee County Election Commission requested) were ordered and purchased by staff and arrived at the Village of Fox Point in preparation for the November election.
11. In-person absentee hours for the upcoming November 8, 2016 election were posted at Village Hall by staff.

**DEPARTMENT OF PUBLIC WORKS**

1. Scott Brandmeier was at the APWA Conference in Minneapolis this week.
2. The Dean Road project continues with drain repairs and landscape work remaining.
3. Review of the rubbish & recycling proposals, as well as preparation of same by DPW staff continues.
4. DPW and Water Utility staff worked on restorations from recent water main repairs.
5. Staff completed ditch work on Quarles Place.
6. Staff is reviewing proposals and preparing recommendations for the purchase of a 5 yard dump truck.
7. Contractor continues with cattail removal at Indian Creek.
8. DPW staff is in the process of shutting-down the pool facility for the season.
9. Staff is working with the Pool Heater contractor to complete some required modifications before the 2017 season.
10. Water Utility work included calling in American Leak Locators to investigate several possible system leaks.
11. Water Utility completed analysis of the Lead Laterals in the Village and provided a synopsis of the results of the study to North Shore Water Commission.
12. Water Utility staff continued to locate missing infrastructure and drawing maps for GPS pick-up and eventual inclusion in the GIS System.

**POLICE DEPARTMENT**

1. On August 28, 2016 at 1:31am, an officer conducted a field interview at East Willow Road and North Seneca Road with a subject skateboarding in the middle of the road. During the contact, the officer noted the odor of intoxicants and marijuana being emitted from the subject. The subject admitted to consuming alcohol as a minor and possession of marijuana. The subject was arrested and cited for an appearance in municipal court.
2. Investigator Wichman and Sergeant Huber attended training and developed an internal procedure for submission of reports to the district attorney electronically. This program will be deployed in October with the intent of reducing the time officers must spend at the DA's office for case charging and processing.

3. On August 26, 2016, officers assisted the Fox Point School District with a concern generated through a parent teacher contact. The teacher had received information electronically which indicated a potential problem for the first day of class. The officers provided assistance and worked with district officials to mitigate the issue and prevent any problems for students and families.
4. On August 30, 2016, an officer conducted follow-up on an open investigation related to a felony retail theft at Best Buy. The officer was able to identify a suspect and subsequently make an arrest for the retail theft. At the time of the arrest, Wauwatosa police were in the process of entering four outstanding warrants on the subject. The officer transported the subject to the Criminal Justice Facility and will present the case to the District Attorney for charging.
5. On August 29, 2016, an officer responded to a report of disorderly conduct in the 7700 block of North Port Washington Road. The officer arrived and determined that the event was related to child custody. The officer mediated the custody issue and resolved the matter without any criminal violation occurring. The parties were referred to civil family court to resolve the dispute.
6. Staff continued to complete background investigations of police officer candidates.

## **NORTH SHORE HEALTH DEPARTMENT**

### **Did You Know?**

If you or a loved one have diabetes, you already know how important it is to develop a routine of checking your blood sugar. However, when temperatures rise in the summer and storms pop up, that routine may be disrupted, making it harder to keep diabetes managed. The National Diabetes Education Program (NDEP) has resources to help you prepare and manage your diabetes during difficult times.

Some tips provided by NDEP include:

- Know local emergency resources, including fire, police, and hospitals in the area.
- Create a plan to communicate with family and friends. Include multiple ways to make that connection, such as home phone and cell phone numbers and email addresses. Be sure to include far-away relatives or friends.

- Build a supply kit that has enough supplies for 2 weeks. Check these supplies at least every 2 – 3 months, watch for expiration dates, and know the storage requirements (such as temperature and light) for those supplies.
- Know the options for care when you cannot get diabetes supplies, or run out.
- Understand how stresses, such as that caused by weather extremes, can affect blood sugar.
- Always wear diabetes identification bands/jewelry.

Read more at NDEP's website: <http://www.cdc.gov/diabetes/ndep/people-with-diabetes/emergency.html>

### Important Reminder

Bats can carry and transmit rabies. The only way to determine if a bat is rabid is to have it tested at the State Lab of Hygiene. If you have a bat in your home, *do not* release it, and *do not* kill it. Instead trap it, and call the Wildlife Rehabilitation Center at the Wisconsin Humane Society (414-431-6204) as well as the North Shore Health Department (414-371-2980) for guidance. Information on how to capture a bat is included on an information sheet found at:

<http://wisconsinhumanesociety.blob.core.windows.net/production//Wildlife/PDFs/Found-a-bat.pdf>

\*\*Learn more about the North Shore Health Department and visit us at [www.nshealthdept.org](http://www.nshealthdept.org), like us on Facebook at [facebook.com/NSHealthDept](https://www.facebook.com/NSHealthDept) and follow us on Twitter @NSHealthDept

### **Last week at the North Shore Health Department**

Staff attended the 42<sup>nd</sup> Annual Governor's Conference on Highway Safety and participated in the Community Car Seat Check Event in Green Bay where 63 car seats were checked in 3 hours. Over two days, attendees learned about 6 different car seat brands, including new technology, what makes them unique, safety features, and proper use. Updates were also given on best practices and the most recent research on crash testing.

Nursing staff and the Health Officer participated in the annual training required for enrollment as a provider for the Vaccines for Children (VFC) program, which provides subsidized vaccinations for children without vaccine insurance

coverage. The North Shore Health Department will continue as a VFC program provider; call 371-2980 if you have questions regarding eligibility or to make an appointment.

Staff attended the Whitefish Bay Farmers' Market where information on lead exposure was provided. Throughout the summer, we will be sharing lead poisoning information at events in all seven communities, but you can read more about ways to protect your family at

<https://www.dhs.wisconsin.gov/lead/index.htm>.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, August 30<sup>th</sup>—4:00-5:00pm—North Shore Library  
Thursday, September 8<sup>th</sup>—3:00-4:30pm—Shorewood  
Tuesday, September 13<sup>th</sup>—10:00-11:00am—Brown Deer  
Tuesday, September 20<sup>th</sup>—7:30-9:00am—Shorewood  
Wednesday, September 21<sup>st</sup>—3:30-4:30pm—Brown Deer  
Tuesday, September 27<sup>th</sup>—4:00-4:30pm—North Shore Library

Upcoming Adult Health Clinics (appointment required)—Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, September 21<sup>st</sup>—8:00-10:00am—Brown Deer  
Tuesday, September 27<sup>th</sup>—8:00-10:00am—Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Tuesday, August 30<sup>th</sup>—3:30-4:00pm—North Shore Library  
Tuesday, September 27<sup>th</sup>—3:30-4:00pm—North Shore Library  
Wednesday, September 28<sup>th</sup>—3:30-4:30pm—Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>