



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** September 9, 2016

**Re:** Administrative Report for the Week Ending September 9, 2016

**ADMINISTRATION**

1. The Village of Fox Point is participating in conjunction with the Hunger Task Force in accepting donations for local food pantries. A donation box has been placed upstairs at Village Hall. Those interested may leave non-perishable food donations during business hours.
2. Staff met with Village of Glendale management team re: various issues
3. Staff met with Village of Bayside Manager.
4. Staff met with Sen Baldwin's Deputy Chief of Staff regarding issues of municipal import.
5. Staff finalized solid waste recommendations for Tuesday Board meeting.
6. Staff submitted Departmental Budget drafts for review.
7. Staff prepared, generated and sent the Village Board agenda packet for Tuesday, September 13, 2016.
8. Wisconsin Election Commission Absentee 101 webinar training was attended by staff.
9. Second Fall General Election ballot proof from Milwaukee Election Commission was reviewed and approved by staff.
10. Weekly voter registrations and absentee applications were processed and many voter questions and phone calls handled by staff.
11. Coordination of Village assessment hard copy records was arranged by staff and picked up by Associated Appraisal Consultants this week.
12. GCS import from Associated Appraisal Consultants for updates to Personal Property and Real Estate Tax Roll was completed this week with the assistance of GCS staff.

13. Voting equipment and supplies continued to arrive for the November 8, 2016 Fall General Election this week.
14. Election Notices, voting brochures, and voting information was updated with the new legislative language and changes; new voting brochures were placed out and available to the public.

### **DEPARTMENT OF PUBLIC WORKS**

1. DPW and Water Utility staff repaired a water main leak on Bell Road.
2. Water Utility staff will meet with the DNR regarding our Sanitary Survey which occurs every 3 years. The survey is related to the operations and maintenance of the water utility and this is planned for next Monday.
3. DPW staff have started routing in advance of the crack filling program that will start next Monday and last for two weeks.
4. PM's and repairs have been performed on equipment – particularly on all snow equipment.
5. All pool shut-down activities are complete.
6. DPW staff and the Village Manager have met and discussed the results of the garbage and recycling proposals received. A report will be presented to the Village Board at the meeting on Tuesday, but the results of the proposals appear to indicate the Village will realize significant savings on the services provided to the residents.
7. The work on the Dean and Santa Monica project should be wrapped up by the end of next week. Landscape restoration activities were delayed this week due to the rain event on Wednesday and will commence on Monday.

### **POLICE DEPARTMENT**

1. On September 2, 2016, an officer responded to the 8100 block of North Gray Log Lane for a report of Identity Theft. The Officer met with the resident who reported their personal identifying information was used in an attempt to open a credit card. No financial loss occurred and the officer assisted the resident with steps to further protect their identity information.
2. On September 2, 2016 at 8:15pm, an officer responded to the Waukesha County Jail after a subject was arrested by Lannon Police for an outstanding Fox Point warrant. The subject was unable to post bond and was transported to the Milwaukee County House of Correction to serve the commitment.

3. On September 4, 2016 at 8:16pm, officers responded to CVS Pharmacy for a report of Retail Theft. Officers met with an employee who had observed the subjects conceal merchandise in a bag and within their clothing prior to leaving the store without payment. The two subject were arrested and cited for retail theft with an appearance set for municipal court. The same subjects were cited by Whitefish Bay for a retail theft which occurred in their jurisdiction immediately prior to the Fox Point event.
4. On September 5, 2016 at 7:45 am, a Fox Point officer on patrol observed a vehicle northbound on Lake Drive operating left of the center line. The officer conducted a traffic stop in the 8000 block of North Lake Drive and during the course of the stop determined the driver may be operating under the influence of alcohol. The officer conducted field sobriety tests and subsequently arrested the driver for OWI first offense. The subject was transported to the Milwaukee County Criminal Justice Facility.
5. On September 6, 2016 at 3:17pm, officers responded to Best Buy for a report of Retail Theft. The officers were advised that a subject that entered the store and removed an Xbox game system without payment. The subject fled the area prior to officers' arrival. The officer continues the investigation and is working with Grafton Police for a similar complaint earlier in the day.
6. On September 6, 2016 at 3:47 pm, Fox Point officers provided assistance to Whitefish Bay after a subject fled from a traffic stop. The subject is a Fox Point resident and officers were able to locate the subject for Whitefish Bay Police who subsequently arrested the subject for fleeing.

## **NORTH SHORE HEALTH DEPARTMENT**

### **Did You Know?**

Last week North Shore reported the first dead crow that tested positive for West Nile Virus (WNV) in Milwaukee County. WNV is most commonly transmitted to humans by mosquitoes. Mosquitoes become infected when they feed on infected birds. Infected mosquitoes can then spread the virus to humans and other animals. Fortunately, most people infected with WNV will have no symptoms. About 1 in 5 people who are infected will develop a fever with other symptoms, while less than 1% of infected people develop a serious, sometimes fatal, neurologic illness. While serious illness can occur in people of any age, those over 60 years of age are at the greatest risk for severe disease. People with certain medical conditions, such as cancer, diabetes, hypertension, kidney

disease, and people who have received organ transplants, are also at greater risk for serious illness.

The health department recommends the following tips to prevent mosquito bites:

- Limit time spent outside at dawn and dusk, when mosquitoes are most active.
- Apply insect repellent to clothing as well as exposed skin since mosquitoes may bite through clothing.
- Make sure window and door screens are in good repair to prevent mosquito entry.
- Properly dispose of items that hold water, such as tin cans, plastic containers, ceramic pots, or discarded tires.
- Clean roof gutters and downspouts for proper drainage.
- Turn over wheelbarrows, wading pools, boats, and canoes when not in use.
- Change the water in birdbaths and pet dishes at least every three days.
- Clean and chlorinate swimming pools, outdoor saunas, and hot tubs; drain water from pool covers.
- Trim tall grass, weeds, and vines since mosquitoes use these areas to rest during hot daylight hours.
- Landscape to prevent water from pooling in low-lying areas.

\*\*Learn more about the North Shore Health Department and visit us at [www.nshealthdept.org](http://www.nshealthdept.org), like us on Facebook at [facebook.com/NSHealthDept](https://facebook.com/NSHealthDept) and follow us on Twitter @NSHealthDept

#### Last week at the North Shore Health Department

The Sanitarian attended a Regional Food and Drug administration (FDA) conference in Milwaukee. The conference reviewed current codes and regulations and presented an update of changes as well. The North Shore Environmental Health Consortium is responsible for inspecting all food establishments (permanent and temporary) in Bayside, Brown Deer, Fox Point, River Hills, Shorewood and Whitefish Bay.

The Public Health Manager attended a workshop on Accreditation by the Public Health Accreditation Board (PHAB). PHAB Accreditation is voluntary, but research

has shown that the accreditation process has allowed health departments to partner more effectively with community organizations, health care organizations, and other stakeholders to improve the public's health.

**Special Event:** The first day of fall, Thursday, September 22<sup>nd</sup>, is Fall Prevention Awareness Day. Both offices will be offering free fall risk screenings from 9:00 am- 3:00 pm. Call 414-371-2980 for an appointment.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Thursday, September 8<sup>th</sup>—3:00-4:30pm—Shorewood  
Tuesday, September 13<sup>th</sup>—10:00-11:00am—Brown Deer  
Tuesday, September 20<sup>th</sup>—7:30-9:00am—Shorewood  
Wednesday, September 21<sup>st</sup>—3:30-4:30pm—Brown Deer  
Tuesday, September 27<sup>th</sup>—4:00-4:30pm--North Shore Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation.

Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, September 21<sup>st</sup>– 8:00-10:00am – Brown Deer  
Tuesday, September 27<sup>th</sup> – 8:00-10:00am – Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Tuesday, September 27<sup>th</sup>—3:30-4:00pm—North Shore Library  
Wednesday, September 28<sup>th</sup> – 3:30-4:30pm--Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>

