



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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FOX POINT WI 53217-3505

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: September 16, 2016
Re: Administrative Report for the Week Ending September 16, 2016

ADMINISTRATION

1. Staff participated in the Village Board meeting on Tuesday, September 13, 2016.
2. Staff participated in 3 Wisconsin Election Commission webinar trainings.
3. Test Ballots for the Fall General Election arrived on Monday, September 12, 2016. Pre-test of the voting machines was confirmed with Milwaukee Elections Commission and will be performed by staff on the date of Friday, September 16, 2016.
4. A Chief Election Inspector meeting was held on Wednesday, September 14, 2016, for legislative updates, concerns and input for the upcoming election.
5. On Thursday, September 15, 2016, staff appointed 2 more election inspectors to fill vacancies.
6. Staff is making final preparations in anticipation of the arrival of Fall General Election absentee ballots next week; any absentee requests on file will be mailed, faxed, e-mailed absentee ballots next week upon arrival from Milwaukee County's printer.
7. Staff wrote and submitted the November 2016 Fox Point of View article.
8. Staff started showcasing local artists in the Village Board room. This display is open to the public during the Village's regular hours of operation.
9. A letter was sent out notifying Badgerland Striders that the Village Board has approved their request to use Village streets on October 2, 2016 for the Lakefront Marathon.
10. Diane Robinson of the DNR will be discussing coyotes and turkeys at Village Hall on September 20, 2016 at 6:30pm.
11. Staff met with new Fox Point/Bayside School District Superintendent

12. Staff held conference call w League of Wisconsin Municipalities President
13. Staff met with Baird representative about 457 expenses and opportunities
14. Staff continued budget preparation
15. Board approved budget meeting dates of October 24, November 1, and November 15, all at 7pm.

DEPARTMENT OF PUBLIC WORKS

1. There was a leak on Bell west of Santa Monica that was repaired last Thursday. During the repair, crews discovered a leaking valve and will monitor its condition. It appears that the valve will be repaired but will be scheduled for a day when the new excavator is in service and when school is out of session as shutting down the valve will mean shutting down water service to the school. There may also be another leak on the same line that we will monitor.
2. The WDNR representative, Jake Chappelle, met with Utility staff to perform our Sanitary Survey. This occurs once every three years. The survey went relatively well, with only a few items that require follow up. We will need to update our Emergency Operations Plan for the Utility, and we need to provide the WDNR with two copies of the system map, that includes locations of the PRV valves for the Beach, and the sampling sites for North Shore Water Commission.
3. Staff attended the AWWA meetings in Madison on Wednesday and Thursday.
4. Staff continues to be busy with forestry requests and have been in touch with residents regarding landscaping plans.
5. Staff received word that the Village is likely to receive a forestry grant from Bay-Lake in the amount of \$8,300 to cover costs of tree planting associated with the EAB.
6. Staff met with the landscape contractor for the Dean and Santa Monica project to discuss the plantings onsite.
7. Met with the contractor for the lateral rehab project regarding the addition of a property to the list as well as to discuss rehab options for a lateral that is collapsing. Staff spoke with the property owner and provided them with the options and let them know that we are evaluating the costs and would get back to them in the next week or so.

8. Continued to work with staff and contractors regarding the recycling contract. The results of the proposals were presented to the Board and we will present a contract to the Board at the October meeting.
9. Staff worked on the proposed 2017 budget.
10. The crack filling program has begun and will continue through next week.

POLICE DEPARTMENT

1. On September 8, 2016 at 3:55pm, an officer met with a resident regarding unauthorized use of their credit card. The resident had checked their bank statement and noticed the unauthorized charges. The suspect used the credit card to purchase merchandise and have it shipped to an alternate address. The case remains under investigation.
2. On September 8, 2016, officers responded to a report of a hit-and-run which occurred in front of CVS Pharmacy. The officer met with the reporting person who advised that while parked in front of the store their vehicle was struck and the striking vehicle fled the scene. The officer completed a state accident report after completing the investigation.
3. On September 9, 2016, officers responded to the 7800 block of North Club Circle, along with North Shore Fire Department, for a contractor who was injured at the jobsite. Medical care was rendered to the injured party prior to officers' arrival; however, the jobsite was investigated due to the work place injuries rules. The investigation was forwarded to OSHA for follow-up.
4. Chief Freedy and Captain Dubnicka met with the Stormonth School principal regarding an upcoming teacher in-service.
5. On September 8, 2016 in the early evening hours, officers responded to several reports from residents regarding solicitors. The residents reported unregistered solicitors along with people soliciting in an aggressive manner. Officers interviewed subjects in all instances and advised them of restrictions and permit requirements.
6. Officers began the school lunch program for the 2016-2017 school year. This program allows officers to meet with elementary students at lunch time / after lunch recess to answer questions and develop relationships with the students. The program has been successful and children look forward to the officers coming in to the school during the day.

North Shore Health Department

Did You Know?

September is National Preparedness Month, culminating on September 30th, with National Preparedness Day—the national day of action. We must all take action to prepare, now and throughout the year, for natural or man-made emergencies that could affect us where we live, work, and also where we visit. In addition to securing enough food and clean water to last two weeks, there are other simple steps you can take to better prepare your family. This year’s theme centers around emergency communication plans. Your family may not be together if a disaster strikes, so it is important to develop a communication plan just in case. The Department of Homeland Security provides tips on creating your own preparedness plan at: <https://www.ready.gov/make-a-plan>

Have a smart phone? Download the FEMA App to create a personalized preparedness checklist, track severe weather, learn about resources available during a disaster, and share photos to help first responders. Get it here: <http://www.fema.gov/mobile-app>

More tips on readying your family for an emergency can be found on our website’s Preparedness page at <http://www.nshealthdept.org/Preparedness.aspx>

**Learn more about the North Shore Health Department and visit us at www.nshealthdept.org, like us on Facebook at [facebook.com/NSHealthDept](https://www.facebook.com/NSHealthDept) and follow us on Twitter @NSHealthDept

Last week at the North Shore Health Department

The Health Department completed the annual beach monitoring of Doctor’s, Klode and Atwater Parks. This summer we tested all three beaches 28 times. There were no days where the bacteria level was elevated enough to close any beaches, although there were two days where levels at Atwater were high enough to post a water quality advisory.

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, September 20th—7:30-9:00am—Shorewood

Wednesday, September 21st—3:30-4:30pm—Brown Deer

Tuesday, September 27th—4:00-4:30pm--North Shore Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation.

Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, September 21st– 8:00-10:00am – Brown Deer

Tuesday, September 27th – 8:00-10:00am – Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Tuesday, September 27th—3:30-4:00pm—North Shore Library

Wednesday, September 28th – 3:30-4:30pm--Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>