



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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FOX POINT WI 53217-3505

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To: The Honorable Members of the Fox Point Village Board
From: Scott A. Botcher, Village Manager
Date: May 6, 2016
Re: Administrative Report for the Week Ending May 6, 2016

ADMINISTRATION

1. Staff held conference call to review draft GASB Post Employment Benefit Funding Report.
2. Staff met and discussed 5 year Capital Plan.
3. Staff participated in software conversion training all week.
4. Staff posted Pool Bulletin and registration forms to the Swimming Pool section to the website. Paper Bulletins were mailed out and should be hitting doorsteps shortly.
5. Staff discussed health requirements with the North Shore Health Department for the new pool vendor (Miss Cupcake).
6. AVM attended monthly meeting with surrounding Assistants.
7. Staff reconciled and balanced votes for reporting unit 2/wards 5-9 poll location between Wisconsin WisVote Software, DS-200 Voting Machine and Poll Book to be 1954 total votes.
8. Staff prepared and submitted the GAB-190 for both reporting unit 1/wards 1-4 and reporting unit 2/wards 5-9 on Thursday, May 5, 2016, the deadline for submission to the Government Accountability Board; both reporting units balanced with votes submitted.
9. Board of Appeals meeting agenda was posted on May 6, 2016, and agenda packet sent to Board of Appeals members, Village Attorney and Building Inspector
10. Village Board agenda and agenda packet were prepared for electronic and mail delivery and sent out on Friday, May 6, 2016.

DEPARTMENT OF PUBLIC WORKS

1. The operators began meter reading on Monday. Commercial reads were completed on Monday, and the walking routes are in process.
2. The Operators fixed the hydrant on N. Links and E Hyde Way. The Operators disassembled and repaired the hydrant in E. Goodrich Ct. The hydrant in E. Goodrich Ct. was a City of Milwaukee hydrant. We did not have the appropriate parts, so we contacted the City of Milwaukee and purchased “reclaimed” parts from them. They salvage parts off of old hydrants as they replace them. We discussed salvaging parts out of old hydrants as we continue with the village’s water main replacement projects.
3. In response to the letter sent to property owners who have or are suspected of having lead service laterals, eleven property owners have requested that their water be tested. The sample bottles have been delivered and the majority of the samples have been collected and mailed to the lab for analysis. We expect results in 4 to 6 weeks. One resident has been quite vocal about her concerns and the water utility staff have done a very good job of explaining the process to the owner.
4. Locates are at a high volume right now due to construction, tree planting and planning purposes.
5. We Energies will be wrapping up their work in the area of Dean and Santa Monica this week. Mike Krueger and I met with their foreman and inspector to discuss landscape restoration activities and a possible cost share considering our contractor will be disturbing some of the same areas. Our contractor has also been delivering the traffic control devices to the site and has set up all of the signs and detours as well as the delineator posts so that there can be two way traffic on each side of Santa Monica and Indian Creek once the road is closed. It is expected that our contractor will start work next week Monday.
6. Pool preparation activities began in earnest this past Monday. Some cracked pipe and fittings were discovered and will be replaced.
7. New truck #3 was delivered to the Village this week and is being set up for use.
8. DPW crews continue with yard waste (quite heavy), tree planting, restorations, watering and other miscellaneous projects.
9. DPW staff poured the concrete for the Bridge Lane pedestrian bridge sign. The concrete will be allowed to cure for a week and then the sign and plaque will be installed. A dedication ceremony will be held but the date has not yet been finalized.

10. Work is being completed at Longacre for the flag pole dedicated to F.R. Dengel by his family. The plaque has been installed and the shrubs will be installed on Thursday. The dedication ceremony is planned for June 12.
11. A number of reports and grants were submitted at the end of last week – one to the DNR for the recycling report (which should result in an award of approximately \$60,000), one for the Fund for Lake Michigan and a third through MMSD for a green solutions grant.
12. Activities continue with the preparation activities associated with the lateral rehabilitation project

POLICE DEPARTMENT

1. On May 2, 2016, Investigator Wichman delivered 45 pounds of medications to the DEA; these had been turned in to the Police Department. The medications are transported to a facility in Indiana for destruction.
2. During the week officers took two reports for identity theft related to fraudulent tax returns filed with the IRS. The officers provided the residents with information related to identity theft. The investigation is managed by the IRS investigators.
3. All officers completed mandatory firearms training at the Racine Countyline Range. This outdoor facility provides officers with more options for movement and dealing with the environmental impact of events.
4. On May 2, 2016, an officer met with a resident at the police station regarding an ongoing harassment complaint. The resident is experiencing problems with a boyfriend's relatives that include telephone and text messages. The officer was able to provide assistance and advice on the matter. The resident did not report anything that met the criminal elements.
5. On May 3, 2016 at 5:40 pm, an officer responded to Burghardt's Sporting Goods for a report of fraud. The officer met with a store employee who reported that a customer made a purchase with a check and it was returned with insufficient funds. The officer provided assistance to the employee and provided information on the Milwaukee County DA worthless check restitution program.

6. On May 5, 2016, Fox Point officers responded to the West Allis Police Department to process a vehicle stolen from our Village. The vehicle was stolen during a home invasion burglary. The officers collected fingerprint and DNA evidence to be submitted to the Wisconsin Crime Lab.
7. On May 2, 2016 at 9:40 pm, officers assisted Bayside Police in the 300 block of Brown Deer Road after a citizen reported a drug transaction in progress. The officers assisted in locating the vehicle and the incident was turned over to Bayside.

North Shore Health Department

Did You Know?

May is Lyme Disease Awareness Month. Lyme disease is caused by the spirochete bacterium *Borrelia burgdorferi*. It is transmitted through the bite of certain species of blacklegged ticks. The geographic distribution of Lyme disease is highly regional--approximately 95% of confirmed Lyme disease cases are reported from the upper Midwest, New England, and the mid-Atlantic states. There were 984 confirmed cases of Lyme disease in Wisconsin in 2014, with the highest number of cases occurring in June and July. Residents and travelers in areas where Lyme disease is common—including areas in Northern Wisconsin--should protect themselves. To help prevent Lyme disease, the CDC recommends avoiding areas with tall grass and brush where ticks are common; applying repellents that contain at least 20%–30% DEET; wearing clothing treated with 0.5% permethrin; showering soon after coming indoors; and seeking health care promptly if symptoms of Lyme disease develop, including fever, rash, and muscle or joint pain.

For more information on Lyme Disease, including photos of blacklegged ticks, what the characteristic Erythema migrans rash looks like, and how to safely remove a tick, visit <http://www.cdc.gov/lyme/>. For a map showing Lyme disease incidence in Wisconsin by county, visit <https://www.dhs.wisconsin.gov/tickborne/lyme/2014data.htm>.

Last week at the North Shore Health Department

Public Health Nurses attended the statewide Tuberculosis Summit in Verona, WI hosted by Mayo Clinic and Public Health Madison & Dane County. Information included complex TB cases, diagnosis and treatment, side effects & case studies, and a survivor's story on living with Multidrug-resistant Tuberculosis. The North

Shore Health Department provides case management to residents with active and latent TB. In 2015, Health Department staff spent more than 270 person-hours managing active and latent TB cases.

The Public Health Manager lectured to a Public Health Policy and Administration class at UW-Milwaukee's Zilber School of Public Health about Emergency Preparedness and Risk Communication. The Health Department partners with academic institutions in the Milwaukee area to share our skills and to provide learning experiences to students.

The Health Officer/Director attended the Prevention Suicide Wisconsin Annual Conference. In 2015, the Health Department received grant funds through the federal Maternal Child Health Block Grant Program to address suicide and mental health by promoting the Question, Persuade, and Refer Program (QPR).

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, May 10th— 10:00am – 11:00am - Brown Deer
Thursday, May 12th — 3:00pm - 4:30pm – Shorewood
Tuesday, May 17th – 7:30am – 9:00am – Shorewood
Wednesday, May 18th – 3:30pm – 4:30pm – Brown Deer
Tuesday, May 31 – 4:00pm – 5:00pm - North Shore Library

Upcoming Adult Health Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, May 18th—8:00am-10:00am - Brown Deer
Tuesday, May 24th—8:00am-10:00am – Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Wednesday, May 25th—3:30pm-5:00pm - Shorewood
Tuesday, May 31st – 3:30pm – 4:00pm – North Shore Library