



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

**To:** The Honorable Members of the Fox Point Village Board  
**From:** Scott A. Botcher, Village Manager  
**Date:** August 19, 2016  
**Re:** Administrative Report for the Week Ending August 19, 2016

**ADMINISTRATION**

1. Municipal Board of Canvassers was held and completed on Monday, August 5, 2016, for outstanding absentee ballots; staff attended.
2. MBOC results were delivered to the Milwaukee County Election Commission on Monday, August 15, 2016, by staff.
3. Election Day Registrations (EDR's) were entered, processed and votes recorded from the Partisan Primary Election by staff.
4. Wisconsin Voter Registrations and Wisconsin Absentee Ballot Applications were received, reviewed and processed for the November 8, 2016, Fall General Election by staff.
5. Staff checked Contests Complete and Candidates Complete for the November 8, 2016, Fall General Election progress in WisVote.
6. Staff began to record votes from the Fall Partisan Primary Poll Book this week in Wards 1 through 9.
7. Staff attended Wisconsin Municipal Clerks Association (WMCA) Conference held from August 17 through August 19.
8. November 8, 2016, Fall General Election in-person absentee hours set by staff with extended hours, as attached and will be posted per State stats.
9. Staff met with Aurora Employer Solutions to discuss Employer Specific services.
10. Staff began budget preparations.

**DEPARTMENT OF PUBLIC WORKS**

1. Performed routine pool inspections, testing, maintenance and chemical adjustments. Preparations continue for the impending close of the pool this weekend and planning, already, for next season (recertification and certification of staff as CPOs).

2. DPW staff responded to limbs/branches down that were blocking the road (two locations along Beach, one along Barnett), performing asphalt patches, meeting with a contractor for another repair on Dean Road due to a water main break (about 50 feet of driveway needs to be replaced as it was undermined during a break two weeks ago), resetting valve boxes for the Dean/Santa Monica project, and other regular activities.
3. Water utility staff will be watching an area along Allen Lane that may (or may not) be a leak, scheduling a repair for a hydrant that was leaking after flushing, and began some of the restorations after the breaks we've had.
4. Two water service laterals were replaced (Thorne and Club Circle) as they were lead laterals. The Village was responsible for the lateral portion between the main and the curb stop.
5. Staff met with the contractors on the Dean/Santa Monica project and have posted an update to the Village website. Paving was supposed to have occurred Friday morning but the rain is hampering those efforts.
6. Met with MMSD regarding the Indian Creek project. It appears the staff at MMSD will propose funding a study of the sediment and vegetation issues along Indian Creek but needs to obtain Commission approval at their October meeting. If all goes well, it is anticipated a consultant will begin work shortly after November 1.
7. Reviewed a number of private property grading, drainage, erosion control and fill applications and responded to a property on Fox Croft Lane that is currently operating without a permit (met with the property owner who will stop in next week to pay the appropriate fees).
8. Submitted the CDBG application for reimbursement of the lease costs for the LX Club.
9. Met with our consultant regarding the proposed reconstruction of Navajo and Seneca Roads.

### **POLICE DEPARTMENT**

1. On August 11, 2016, at 11:52 am, an officer responded to the 900 block of East Wye Lane for a report of code violations. The officer met with a resident and landscape company who was cutting on the bluff causing possible erosion issues. The landscape company recognized the error and immediately put corrective actions in place to prevent erosion until a permanent solution is developed. The issue will be monitored for compliance.
2. On August 12, 2016 at 6:55 pm, an officer conducted a traffic stop on a vehicle in the area of North Port Washington Road and West Brown Deer

road for a registration violation. During the course of the traffic stop, the officer was advised that the driver had two outstanding arrest warrants. The officer placed the driver under arrest for the warrants and noted an odor of intoxicants. The officer conducted field sobriety tests and subsequently added charges of operating while intoxicated – 6<sup>th</sup> offense to the arrest. The case will be presented to the district attorney for charges.

3. On August 15, 2016, Investigator Wichman responded to the Village of Shorewood to assist on an investigation. Shorewood Police requested mutual aid to interview witnesses and process a crime scene due to multiple calls occurring in their community. Mutual aid assistance among North Shore police agencies is a common method of sharing resources and providing assistance for larger crimes or significant incidents.
4. On August 15, 2016, at 12:06 pm, an officer responded to the 100 block of West Calumet Road for a report of theft. The officer met with a neighbor who observed two subjects exit a car and remove an item from the property. The officer followed-up with the resident and confirmed that a portable generator was taken from the home without permission. The investigation remains open.
5. On August 17, 2016, at 4:54 pm, an officer responded to the 6200 block of West SilverBrook Lane in Brown Deer to assist their police department. The officer provided traffic control and assistance at the scene.
6. During the week, officers responded to several solicitor complaints throughout the village. The officers met with the solicitors and advised them of the village ordinance to obtain a permit (when necessary).  
*\*\* Village ordinance requires peddlers to obtain a permit to sell items door-to-door. The requirements and complete ordinance are available on the village website. \*\**
7. On August 14, 2016, at 4:24 pm, an officer responded to Wisconsin State Fair Park at the request of the Capital Police Department. This request came through the Suburban Mutual Aid Response Team for assistance at the fairgrounds. Fox Point has been a long standing member of this response team, which provides rapid access to additional law enforcement resources in a time of need. Currently there are over 60 member agencies across 5 counties.

## **NORTH SHORE HEALTH DEPARTMENT**

### **Did You Know?**

The North Shore Health Department participates in a variety of community events throughout the summer including: National Night Out, Safety Days, Farmers' Markets, Car Seat events, and many more. Community events build cohesion and resiliency among residents, businesses, government and community groups to make communities and neighborhoods safe and free of crime and violence. Community cohesion is the coming together of people with a shared vision and sense of belonging in which the diversity of people's backgrounds and circumstances are valued and appreciated. Community resilience is the sustained ability of a community to utilize available resources to respond to, withstand and recover from adverse situations. Both community cohesion and resiliency are important elements of a safe and healthy community and are fostered through fun events and activities involving the whole community.

\*\*Learn more about the North Shore Health Department and visit us at [www.nshealthdept.org](http://www.nshealthdept.org), like us on Facebook at [facebook.com/NSHealthDept](https://www.facebook.com/NSHealthDept) and follow us on Twitter @NSHealthDept

### **Last week at the North Shore Health Department**

A staff member attended a meeting of the Immunize Milwaukee! Coalition. The goal of this independent, community coalition is to protect children, adolescents and adults from vaccine-preventable diseases by increasing immunization rates in Metro-Milwaukee through education, advocacy and collaboration.

Health department staff completed tobacco retail surveillance to determine how tobacco products are marketed in various areas of the community.

A health department staff member completed a quarterly drill for The Wisconsin Emergency Assistance Volunteer Registry (WEAVR). WEAVR is a web-based online registration system for Wisconsin's health professional volunteers willing to serve in an emergency. If you have an interest in assisting your community or state during a health crisis, we invite you to register in Wisconsin Emergency Assistance Volunteer Registry (WEAVR). <https://weavrwi.org/>

The North Shore Health Department is one of seven grant recipients for the "Taking Action with Data" grant from the Wisconsin Department of Health Services. The purpose of this grant is to increase awareness about the importance of blood lead level testing among physicians and parents. The long-term goal of the project is to eliminate childhood lead poisoning through primary and

secondary prevention of exposure to lead hazards among children living in the North Shore.

Upcoming Immunization Clinics (appointment required)

Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, August 17<sup>th</sup>—3:30-4:30pm—Brown Deer

Tuesday, August 30<sup>th</sup>—4:00-5:00pm North Shore Library

Upcoming Adult Health Clinics (appointment required)

Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation.

Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, August 17<sup>th</sup>—8:00-10:00am—Brown Deer

Tuesday, August 23<sup>rd</sup>—8:00-10:00am—Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Wednesday, August 24<sup>th</sup>—3:30-5:00pm—Shorewood

Tuesday, August 30<sup>th</sup>—3:30-4:00pm—North Shore Library



# NOTICE



## IN-PERSON, ABSENTEE VOTING 2016 FALL GENERAL ELECTION WILL BE HELD AT VILLAGE HALL October 24 through November 4

*Village of Fox Point Clerk's Office per State Stats§6.86(1)(b), cannot have extended hours past posting. Please understand we cannot permit absentee voting to anyone entering after the time specified. Hours are to be adhered to by the posting noticed. We appreciate your understanding!*

DATES	HOURS
-------	-------

Monday, October 24, 2016.....	8:00 am - 4:00 pm
Tuesday, October 25, 2016.....	8:00 am - 4:00 pm
Wednesday, October 26, 2016 .....	8:00 am - 4:00 pm
Thursday, October 27, 2016 .....	8:00 am - 4:00 pm
<i>Extended Hours</i> .....	<i>4:00 pm - 7:00 pm</i>
Friday, October 28, 2016.....	8:00 am - 12:00 pm
<i>Extended Hours</i> .....	<i>12:00 pm - 7:00 pm</i>
Monday, October 31, 2016.....	8:00 am - 4:00 pm
Tuesday, November 1, 2016.....	8:00 am - 4:00 pm
Wednesday, November 2, 2016 .....	8:00 am - 4:00 pm
<i>Extended Hours</i> .....	<i>4:00 pm - 7:00 pm</i>
Thursday, November 3, 2016 .....	8:00 am - 4:00 pm
<i>Extended Hours</i> .....	<i>4:00 pm - 7:00 pm</i>
Friday, November 4, 2016 .....	8:00 am - 12:00 pm
<i>Extended Hours</i> .....	<i>12:00 pm - 5:00 pm</i>