



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** December 16, 2016

**Re:** **Administrative Report for the Week Ending December 16, 2016**

### ADMINISTRATION

1. Staff participated in Village Board Meeting on Tuesday, December 13.
2. Staff attended and participated in the North Shore Managers meeting in Bayside on Wednesday, December 14.
3. 2016 Property Taxes were mailed out this week. Village staff has already started to receipt in payments and expects next week to get very busy with tax payments.
4. **REMINDER: Tax payments can also be made at Waterstone Bank starting this year. The bank is open later than the Village and on Saturdays, and any additional escrow funds are returned to the taxpayer on the spot if paid at the bank, so staff expects many residents to pay their taxes at the bank this year.**
5. Staff sat down with the Police Department, as well as Laura from the PTO, to discuss the Cupcake Run. This 5k run will take place on June 3, 2017. Staff coordinated a new running path and discussed Pavilion rentals and safety reminders for those volunteering at the event.
6. Staff met with a possible Administrative Intern candidate.
7. Staff participated in Building Board meeting on Friday, December 16.
8. Staff met with Bond advisor to discuss 2017 Capital financing options.
9. Staff participated in North Shore Managers Meeting.
10. Staff facilitated ICC/MMSD Executive Committee meeting and luncheon.

### DEPARTMENT OF PUBLIC WORKS

1. Staff began rink flooding and pavilion set-up for skating.
2. Staff began hauling leaves.
3. Staff completed leaf collection as well as removal and clean-up of leaf collection equipment.
4. Staff completed preparation of salting and plowing equipment and moving rubbish collection packers inside for the winter.
5. Salting and plowing events were completed.
6. The Water Utility had a water shut-off at 7415 N. Santa Monica requiring them to freeze the lateral due to a curb stop that was located underneath the driveway.

7. The Water Utility flooded the ice rink Monday evening into Tuesday. Staff is hoping it can be opened early next week. (Watch the web site for further information.)
8. Several meter reading profiles were performed for village residents and businesses.
9. Miscellaneous system maintenance tasks were performed such as pumping-down hydrants.
10. Staff has been working on CDBG and sending the contracts to the County.
11. Staff has been inputting GIS data related to illicit discharges and lateral rehabs, and looking into why the direct MMSD link is not functional.

### **POLICE DEPARTMENT**

1. On Friday, December 9, 2016 at 7:45pm, an officer received a report of the fraudulent use of a credit card by a citizen. The citizen reported their credit card had been declined for a transaction at the grocery store and, upon contacting their bank, was advised that the card had been used 4 times that day to purchase items at Best Buy. The officer assisted the citizen in canceling the card and conducted follow-up with Best Buy to obtain surveillance video of a possible suspect.
2. On Sunday, December 11, 2016 at 11:59pm, officers responded to the 7000 block of North Barnett Lane for a report of a missing person. Officers met with the resident and were advised that a teenage subject had left the home approximately 1 hour prior, after an argument, and has not been seen since. Officers checked the immediate area, along with contacting possible family and friends of the missing person in an attempt to locate them. The investigation continued throughout the night and the subject was located the following day.
3. On Monday, December 12, 2016 at 1:54pm, an officer met with a resident in the lobby of the police department regarding identity theft. The resident reported that their debit account had been used without permission and was discovered when reviewing their bank statement. The officer assisted the resident with identity theft information and followed-up with the business where the transaction occurred. No suspect information was available.

*Identity theft continues to be a lucrative business for criminals. In the past six years identity thieves have stolen \$112 Billion. Residents need to review bank statements regularly and monitor their credit reports. Additional tips are available on the police department section of the village website.*

4. The Wisconsin DOT "Drive Sober or Get Pulled Over" campaign begins later this week and officers are being directed to have zero tolerance for OWI's along with seatbelt violations. Extra enforcement will be out through the end of the year.

### **NORTH SHORE LIBRARY**

#### **North Shore Library December 2016 Update**

The North Shore Library is looking to the future! As you know, the Library is conducting a space needs study. Library Specialist, Bill Wilson, facilitated six focus groups with a total of 73 participants in early November. Bill reported that discussions were spirited and creative. In order to gain

additional feedback from both users and non-users of the Library, we are conducting an online survey. Please take a few minutes to complete this survey to let us know your thoughts and opinions on the future of the North Shore Library. The survey link will be live through December 20. <http://www.surveygizmo.com/s3/3185324/North-Shore-Library-Survey>



### *What does the Public Library do for the Community?*

As we head into the holiday travel season, you might enjoy downloading some digital magazines onto your computer, phone or tablet. As a member of the North Shore Library, you have access to more than 130 digital magazines titles for free, including back issues. You can view the magazines these via a web browser or an app called Zinio for Libraries. The app is free and is available in the App Store. To learn more about how to access Zinio, click here: <http://countycat.mcfls.org/screens/zinio.html>. If you need help, setting up your Zinio account and downloading magazines to your device, you can call the North Shore Library at 414-351-3461, to “Book a Librarian”. You can make an appointment with a librarian to get your device set up or you can stop in and we will help you.

### **North Shore Library November 2016 Statistics**

<b>RESOURCE</b>	<b>USAGE</b>
Items checked out at NSL	18,809
Items sent to other libraries for loan	4,022
Patron Visits	11,137
OverDrive E-book, E-audio and video	1,744
Zinio – digital magazines	387
Public Computer Usage	1971
Wireless Use	13,813
Wireless Distinct Clients	910
Adult Events	3
Adult Event Attendance	48
Children/Teen Classes & Events:	22
Children/Teen Attendance	227

### **NSL November 2016 Library Use by Community**

<b>Community</b>	<b>**Library Card Used to check out at least one item in November 2016</b>	<b>***Number of Items checked out by Community</b>
Bayside	444	3275
Fox Point	845	6234
Glendale	1417	11229

River Hills	119	1182
<b>TOTAL</b>	2825	21920

**\*\*Note:** the system counts each card only one time each month - the most recent time it was used to check an item out. It does not track multiple uses per month, computer use, program attendance, wifi usage.

**\*\*\* Note:** November circulation by Community is 3,111 higher than items checked out at NSL. This number includes Community Circulation at **ALL** Milwaukee County Libraries.

### Upcoming Classes and Events at the North Shore Library

Monday, December 12	4:30	Tween Scene (4 <sup>th</sup> -6 <sup>th</sup> grade)
Thursday, December 15	3:15	Tutor in the Library (9 <sup>th</sup> -12 <sup>th</sup> grade)
Friday, December 16	10:30	Family Storytime (all ages)
Thursday, December 22	3:15	Tutor in the Library (9 <sup>th</sup> -12 <sup>th</sup> grade)
Wednesday, December 28	1:00	A Snowy Crafternoon (All Ages)

Ongoing Program: **Book A Librarian** – make an appointment to learn how to use your e-reader, smartphone or tablet to access the library e-book and e-magazine resources.

### NORTH SHORE HEALTH DEPARTMENT

#### The North Shore Health Department Highlights for 12/13/2016

##### Did You Know?

Winter in Wisconsin can be fun and exciting, but sometimes the conditions can become dangerous. Winter storms can sweep through bringing high winds, large amounts of accumulating and drifting snow, ice, and extreme cold temperatures. Being prepared ahead of a storm will help you get through it safely.

It is important to clear snow and ice from sidewalks to prevent falls. If you do venture outside to clear snow, be sure to take a cell phone or other emergency contact device (such as LifeLine). Take frequent breaks to prevent exhaustion and/or hypothermia. Warm up your muscles before shoveling, try to push snow instead of lifting, and use a shovel that is comfortable for your height and strength. If using a snowblower, never stick your hands into the snowblower to clear a jam and do not leave the snow blower unattended if it is running. After adding fuel, insure that the fuel cap is secure, and never add fuel when the engine is running or hot.

Assembling an emergency supply kit for your car and your home can save your life in a severe weather situation. Include extra warm clothing and winter necessities in your vehicle. Consider keeping an extra cell phone charger and backup battery in your emergency kits.

Access more tips on staying safe in winter weather, including contents for supply kits, signs of hypothermia, and travel precautions at:

<https://www.dhs.wisconsin.gov/climate/weather/winterweather.htm>

Last week at the health department

The Health Officer attended a meeting of the Milwaukee County Emergency Medical Service (EMS) Council as a community representative. The County EMS department is a division of the Office of Emergency Management, which coordinates emergency health care.

Staff continued work on developing a Heroin/Opioid Resource Guide for our communities. Our department, in cooperation with community representatives, plans to release the Resource Guide in the new year. Staff also visited the newly-launched West Allis/West Milwaukee Teen Replica room. Visits to the room, which shows red flags of possible drug use, can be scheduled at: <http://www.surveymonkey.com/r/YSYH5QX>

December Walk-in Clinics *only for flu vaccines*—no appointment needed; at both Brown Deer and Shorewood offices from 3:00-4:00pm

Tuesday, December 13<sup>th</sup>

Wednesday, December 14<sup>th</sup>

Thursday, December 15<sup>th</sup>

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980

Tuesday, December 20<sup>th</sup>—7:30-9:00am—Shorewood

Wednesday, December 21<sup>st</sup> – 3:30-4:30pm- Brown Deer

Tuesday, December 27<sup>th</sup> --4:00-5:00pm- North Shore Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, December 21<sup>st</sup>—8:00-10:00am—Brown Deer

Tuesday, December 27<sup>th</sup> – 8:00-10:00am- Shorewood

Upcoming Blood Pressure Screenings (walk-ins welcome – no appointment necessary)

Tuesday, November 29<sup>th</sup> – 3:30-4:00pm - North Shore Library

Tuesday, December 27<sup>th</sup> --3:30-4:00pm—North Shore Library

Wednesday, December 28<sup>th</sup> --3:30-4:30pm--Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>