



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

7200 N. SANTA MONICA BLVD.

FOX POINT WI 53217-3505

414-351-8900

FAX 414-351-8909

To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: February 3, 2017

Re: **Administrative Report for the Week Ending February 3, 2017**

ADMINISTRATION

1. Absentee ballots arrived from MCEC printer on Monday, January 30, 2017.
2. Prepared for in-person absentee voting to begin on Monday, February 6, 2017 and run for two weeks prior to the February 21, 2017 Spring Primary Election. Extended office hours offered to accommodate voters: Thursday, February 9, 2017 until 7:00 p.m. and Friday, February 17, 2017 until 5:00 p.m.
3. Absentee ballots for the application in office were mailed out on Tuesday, January 31, 2017.
4. Deputy Clerk Jilline Dobratz officially accepted Village of Fox Point's offer on Monday, January 30, 2017; Ms. Dobratz will begin with the Village of Fox Point on Monday, February 13, 2017.
5. Marty Tirado (Fox Point Trustee and Pool Advisory Committee Chair) and Michael Pedersen (Assistant Village Manager) spoke with UWM regarding a project a few grad students will be doing for the Fox Point Advisory Committee over the next few months.
6. Staff participated in Building Board on Friday.
7. Fox Point Winter Blast is tonight from 6:00PM to 8:30PM at Longacre Pavilion.

DEPARTMENT OF PUBLIC WORKS

1. The Assistant Director worked on a design and modification for one of the chipper boxes so that it will be able to fit on the new truck (#17) when it is delivered to the Village. Currently, the chassis will be delivered to the truck dealer in Milwaukee on Friday and will receive the pre-delivery inspection and set-up then be delivered to Casper's in Appleton to be finished. We should see the truck toward the end of March.
2. Planning continues on facility improvements including the mop sink at the pool, meeting with contractors and requesting quotes for the village hall front entry door replacement project, and coordinating the purchase of replacement panels for the skylights at Longacre Pavilion.
3. Water utility and DPW staff repaired a water main break near the 7300 block of Beach Drive (Wednesday). The repair took all day as the crew had to work around abandoned and active gas mains, sanitary sewer manholes and telephone/cable conduit.
4. Water utility staff are also repairing a curb stop box on Bradley Road that was apparently hit by the property owner's plow driver and have started meter reading.

5. Other activities completed by DPW staff (outside the norms) include prepping the ice rink for the winter blast Friday night, ward pruning and tree removals, pothole patching on Calumet, Poplar, Boyd and Barnett, and began sewer cleaning and manhole inspection activities.
6. A bid opening was held on Thursday for the 2017 sanitary sewer rehabilitation project. A recommendation will be made to the Village Board at the February meeting to proceed with the rehab activities.
7. Submitted correspondence to MMSD and DNR regarding our annual status update related to a peak flow compliance letter received from MMSD in August 2014. Namely, at that time, it was determined that two sanitary sewer basins in the Village were exceeding the allowable flows into the MMSD MIS. Since that time, the Village has had to identify corrective actions and update MMSD on the actions taken to reduce the amount of clear water entering the sanitary sewers in these two basins.
8. Staff is also preparing for the upcoming road and water main bid on Navajo, Seneca and Lake Drive. Water utility staff have been meeting with residents on Lake Drive to take pictures of the internal plumbing (so that contractors know how the plumbing needs to be redone once new laterals are bored from Lake Drive to the homes). DPW staff has been confirming quantities and will be walking the entire project route to identify whether any additional culverts need to be replaced as part of the project.
9. Staff worked with the GIS consultant to obtain a proposal to modify one of the tools in the GIS database in order to record the information being requested by MMSD for any lateral rehabilitation project.

POLICE DEPARTMENT

1. On January 31, 2017 at 10:31am, Fox Point officers responded to the Jewish Day School and Hillel Academy after a threat was made by telephone to the Jewish Community Center in Whitefish Bay. Officers assisted the school staff with the precautionary evacuation of students due to the threat. Students followed pre-planned procedures to evacuate and the reunification went smoothly with parents, who have participated in previous training drills. The incident remains under investigation by Whitefish Bay Police and the campus was reopened to staff later in the day.
2. The Police Department is grateful to all of the efforts of our community partners for the extensive planning that has been done for this type of event along with the support of the parents, staff, and facilities involved in the evacuation and reunification.
3. On January 26, 2017 at 5:05 pm, officers responded to the 8700 block of North Port Washington Road to meet with a business manager regarding a theft. The officer met with the store manager who reported that the cash deposit bag from the previous week had been taken from the safe without permission. The officer met with all on-duty personnel with access to the safe and at this time the case remains open.
4. On January 28, 2017 at 7:59 pm, officers responded to the 8300 block of North Indian Creek Parkway for a report of an attempted entry. Officers met with the resident who reported they had been gone for a period of 25 minutes and returned home to find damage to the lock on the front door. The officer's investigation showed damage to the lock consistent with being kicked or struck with a heavy object to gain entry. No entry was gained to the residence. The investigation remains open.

5. On February 1, 2017 at 4:55pm, officers responded to Best Buy for a report of retail theft. The officers met with loss prevention personnel who had detained a subject after they concealed a laptop in their clothing. Subsequent to arrest, the officers also located 2 credit cards which belong to other parties in the arrested persons clothing. The case was referred to the District Attorney for felony charges.
6. During the week, all officers completed firearms training at the Brown Deer Police Department. The training consisted of the mandatory qualification course outlined by the Wisconsin Law Enforcement Standards Board.

The Wisconsin Department of Transportation has updated their accident reporting website and records system as of January 1, 2017. Subsequently, the police department will no longer be providing accident reports to citizens when a crash report is completed. The new procedure will provide a more efficient method for citizens to obtain copies of reports in a timely fashion and will hopefully result in better service to the citizens.

The January Police Department Newsletter was distributed to all email subscribers. Anyone who wishes to receive this communication can sign up on the police department website:

<http://villageoffoxpoint.com/181/Police>

NORTH SHORE HEALTH DEPARTMENT

The North Shore Health Department Highlights for 1/31/2017

Did You Know?

Valentine's Day isn't the only heart-related celebration in February. Since 1964, February has also been known as American Heart Month, a time to raise awareness of cardiovascular diseases, including heart disease and stroke. Heart disease is the leading cause of death for men and women in the United States. Every year, 1 in 4 deaths are caused by heart disease. However, heart disease and other cardiovascular disease can often be prevented by making healthy choices and managing your health. Some of the healthy lifestyle changes include many of the things that people make New Year's resolutions about. Renew your resolutions this month and protect your heart at the same time. Some tips:

- **Watch your weight:** Calculate your personalized healthy body mass index (BMI) at tinyurl.com/BMIcalculatorCDC.
- **Quit smoking and stay away from secondhand smoke:** Find five steps to quitting at www.smokefree.gov/steps-on-quit-day.
- **Control your cholesterol and blood pressure:** Check your levels, keep up with medical appointments, and take medications, if prescribed.
- **If you drink alcohol, drink only in moderation:** Moderate consumption is up to 1 drink per day for women and up to 2 drinks per day for men.
- **Get active:** Start off the month by walking 15 minutes, 3 times each week. By mid-month, increase your time to 30 minutes, 3 times each week.

- **Eat heart-healthy and lower salt:** Include a variety of fruits and vegetables, whole grains, low-fat dairy products, skinless poultry and fish, nuts and legumes and non-tropical vegetable oils in your diet.

The North Shore Health Department offers adult health risk screenings, which include cholesterol and blood pressure checks, at both locations. Call 414-371-2980 to make an appointment. The cost is \$30.

Last week at the health department

The North Shore Health Department would like to welcome Kris Peterka, BSN, RN, a doctoral student from the College of Nursing at University of Wisconsin – Milwaukee. Kris will be spending the Spring semester with the North Shore Health Department. Kris's doctoral focus is Community/ Public Health Nursing. She will assist with the Health Department's Community Health Assessment. Kris's nursing background includes maternal /child, adult, and population health in managed care, hospital, and community settings. Kris and her family are residents of Shorewood.

Staff met with the new Founding Manager of the City of Milwaukee's Opioid Prevention and Control Department. We are finalizing an Opioid, Heroin and Prescription Drug Resource Guide and explored ways to work with the City of Milwaukee on this emerging topic.

The Public Health Manager participated in two meetings of the Southeastern Healthcare Emergency Readiness Coalition, which included an Exercise Planning meeting. Following the Meningitis B situation at UW-Madison this past fall, our region will be exercising a mass vaccination clinic on a University campus, including discussion with hospitals and other emergency personnel in the region.

The Health Director/Officer met with several area library directors to discuss collaborative opportunities with the libraries. The health department continues to identify opportunities to expand our immunization and blood pressure clinics in the areas and the libraries have been a traditional venue for these clinics.

Help us take 1 Billion Steps!

Walking is one of the easiest ways to improve your health — and it's more fun if we do it together. That's why we are participating in APHA's 1 Billion Steps Challenge. We've created a team called North Shore Health Department. When you join you'll be able to track how many steps you take, see total steps for our team and the collective progress of all teams toward the goal of 1 Billion steps. You can synch your step counting device or enter steps manually if you don't have a device. So register today, and let's get walking! We'll have a lot of fun, improve our health, and walk more than any other team! You can view the link to sign up on our website: www.nshealthdept.org

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980

Thursday, February 9th – 3:00pm-4:30pm- Shorewood
Tuesday, February 14th – 10:00am-11:00am- Brown Deer
Wednesday, February 15th – 3:30pm-4:30pm- Brown Deer
Tuesday, February 21st – 7:30am-9:00am- Shorewood
Tuesday, February 28th – 3:30pm-4:30pm- North Shore Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, February 15th – 8:00-10:00am – Brown Deer

Tuesday, February 28th –8:00-10:00am – Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, February 1st – 12:45pm-1:15pm – Lois and Tom Dolan Community Center (4355 W. Bradley Rd, Brown Deer)

Wednesday, February 22nd – 3:30pm-4:30pm- Shorewood

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>