



VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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To: The Honorable Members of the Fox Point Village Board

From: Scott A. Botcher, Village Manager

Date: February 10, 2017

Re: **Administrative Report for the Week Ending February 10, 2017**

ADMINISTRATION

1. Staff met with Judge Wales to discuss Municipal Court operations.
2. Staff began review and development of LX Club Letter of Agreement extension.
3. Staff prepared Board agenda and agenda packet for next week's meeting.
4. 2017 Spring Election Inspector Training Workshop was held on Wednesday, February 8, 2017; staff and 32 Election Inspectors were in attendance.
5. Staff worked with ACI Worldwide on changes to improve the payment page for credit card tax payments; ACI approved and implemented changes on February 9, 2017 for further efficiency posting payments.
6. In-person absentee voting began on Monday, February 6, 2017 in the Clerk's Office; as of Thursday, 5 residents voted in-person voting. Next week is the last week for voting in-person – 8:00 a.m. until 4:00 p.m. Monday through Thursday and 8:00 a.m. until 5:00 pm. Friday.
7. Notice of Delinquency tax letters were generated, printed and mailed on Friday, February 10, 2017.
8. Staff posted Spring Primary sample ballots to the village door, the village website in 2 places and were made available at the Village Hall for residents; please refer to the Legal Notice page and/or the Elections page under the Spring Primary of the Village website.

DEPARTMENT OF PUBLIC WORKS

1. There were two water main breaks repaired by the water utility and DPW staff – both of which occurred on Wednesday. One was in the 1500 block of East Dean Road and the other in the 7700 block of Club Circle. The break on Club Circle was about the fifth break in a year; as such, the water main replacement for Club Circle may be proposed to be moved up to 2018.
2. New meters have been ordered for the water meter replacement program. Meter reading also occurred this week.
3. Work has begun on the PSC annual report.
4. Staff met with our consultant, Kapur & Associates, on the Navajo, Seneca and Lake Drive project. Staff walked the entire site on Monday and marked out culvert replacement locations, drive cut backs and made general notes related to the upcoming

construction. A pre-bid walk through will be held on February 14 and the bids will be opened on February 23. Also, staff communicated with Whitefish Bay regarding the road replacement project on School Road. WFB is coordinating the bids for the work and the two communities will split the cost of repaving the road. This bid will be opened on February 24.

5. Staff researched and built a remote control car with camera attachment that can be used to televise our storm sewer culverts and pipes (shallow pipes). The intent is to hire an intern to televise the pipes and update the condition assessment in the GIS database. By using an intern, the village will save quite a bit of money over having to hire a contractor to perform the work. The car was tested on Thursday and appeared to work quite well travelling through a corrugated metal pipe. A special thank you is extended to Bill Wojtanowski (Assistant Director) for fashioning the camera attachment and to the folks at Hobby Town in Germantown for steering staff in the right direction with the appropriate car and motors to purchase.
6. Staff prepped the rink for the Winter Blast last week but after the warmer weather earlier this week, the rink will be closed for the season.
7. DPW staff have been cleaning sewers and inspecting manholes, performing ward pruning, removing trees between Bell and Green Tree, and cold patching water main break locations.
8. Staff met with colleagues in the North Shore to discuss upcoming storm-water requirements. The conversation focused on the proposed TMDL's, potential grant opportunities, the Notice of Intent that needs to be filed with DNR later this year for our next 5-year permit, and possible requirements within the 2018-2023 permit.

POLICE DEPARTMENT

1. On February 3, 2017 at 8:45pm, an officer was dispatched to Noodles & Company at the Riverpoint Shopping Center for a report of theft. The officer met with the reporting person who advised that while sitting in the restaurant an unknown person took their wallet without permission. The officer checked the immediate area and reviewed available surveillance tapes to identify a suspect. The case remains open.
2. On February 6, 2017 at 12:48am, an officer conducted a traffic stop in the 6800 block of North Lake Drive for a speed violation. During the course of the traffic stop, the officer was advised that the driver has a revoked driver's license for an OWI related offense. The driver was arrested for the revocation and subsequently released with a future appearance at the Milwaukee County District Attorney's office for charging.
3. On February 7, 2107 at 2:31am, officers responded to the 7300 block of North Iroquois Road to assist another police agency. The officers had been requested to check on the welfare of a person at that location who may be reported as missing. The officers met with the homeowner and the person identified as missing from Illinois. After confirming that no criminal activity was occurring and the person was safe, arrangements were made for them to travel home.
4. On February 9, 2017 at 12:59am, an officer attempted to stop a vehicle northbound on North Port Washington Road for a speeding violation. After the officer activated the emergency lights and siren the vehicle accelerated in an attempt to flee. The officer terminated the efforts when the vehicle continued accelerating away. A Bayside officer

was able to obtain a registration plate number as the vehicle sped through the red light at Brown Deer Road and Port Washington Road. The officers were able to conduct follow-up at the home of the registered owner and subsequently arrest the driver of the vehicle. Charges of felony eluding police will be referred to the District Attorney.

5. On February 8, 2017 at 5:22pm, officers responded to McDonald's Restaurant for a report of disorderly conduct. A citizen called when a male subject was yelling at the store manager and making threats. The subject left the area before officers arrived. The officers were able to locate the subject; however, the store declined prosecution for the offense.

The Wisconsin Department of Transportation has updated their accident reporting website and records system as of January 1, 2017. Subsequently, the police department will no longer be providing accident reports to citizens when a crash report is completed. The new procedure will provide a more efficient method for citizens to obtain copies of reports in a timely fashion and will hopefully result in better service to the citizens.

The January Police Department Newsletter was distributed to all email subscribers. Anyone who wishes to receive this communication can sign up on the police department website.

<http://www.villageoffoxpoint.com/181/Police>

NORTH SHORE HEALTH DEPARTMENT

Did You Know?

Knowing a loved one is struggling with addiction is heartbreaking and scary. As a support person, it is important to get informed and know where to turn for help. Fortunately, addiction is considered a highly treatable disease and recovery is attainable. If you suspect someone you love is addicted to alcohol or drugs, here are steps to take:

- If your loved one has asked for help, start by finding a treatment provider <https://findtreatment.samhsa.gov/> and schedule an assessment appointment.
- If your loved one is resistant to help, attempt to interest them in an assessment with a health care provider. Often people will listen to a trusted professional rather than family or friends. Ensure this provider is comfortable speaking with their patients about addiction. If not, ask for a referral to another doctor with more expertise in the area of addiction.
- If your loved one is not ready for an assessment, locate an appropriate physician or health professional, and leave this information in a place your loved one can find it when they are ready.

For extra support: <https://www.drugabuse.gov/related-topics/treatment/what-to-do-if-your-adult-friend-or-loved-one-has-problem-drugs>

Last week at the health department

The Health Department held their first blood pressure clinic at the Brown Deer Community Center. We will be providing blood pressure checks at the Lois and Tom Dolan Community Center from 12:45-1:15 on the first Wednesday of each month. No appointment necessary!

The Health Director is a member of the Wisconsin Public Health Advisory Committee. This group held their bi-monthly meeting in Madison last week. The group discussed how to collect information on local health department emergency preparedness capabilities.

The Health Director met with leaders from the Medical College of Wisconsin's Injury Research Center to discuss collaborations around the upcoming release of North Shore Health Department's Heroin, Opioid, and Prescription Drug Information and Resource Guide.

Help us take 1 Billion Steps!

Walking is one of the easiest ways to improve your health — and it's more fun if we do it together. That's why we are participating in APHA's 1 Billion Steps Challenge. We've created a team called North Shore Health Department. When you join you'll be able to track how many steps you take, see total steps for our team and the collective progress of all teams toward the goal of 1 Billion steps. You can synch your step counting device or enter steps manually if you don't have a device. So register today, and let's get walking! We'll have a lot of fun, improve our health, and walk more than any other team! You can view the link to sign up on our website: www.nshealthdept.org

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980

Thursday, February 9th – 3:00pm-4:30pm- Shorewood
Tuesday, February 14th – 10:00am-11:00am- Brown Deer
Wednesday, February 15th – 3:30pm-4:30pm- Brown Deer
Tuesday, February 21st – 7:30am-9:00am- Shorewood
Tuesday, February 28th – 3:30pm-4:30pm- North Shore Library

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Wednesday, February 15th – 8:00-10:00am – Brown Deer
Tuesday, February 28th – 8:00-10:00am – Shorewood

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, February 22nd – 3:30pm-4:30pm- Shorewood Office

Wednesday, March 1st – 12:45pm-1:15pm – Lois and Tom Dolan Community Center (4355 W. Bradley Rd, Brown Deer)

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>