



## VILLAGE OF FOX POINT

MILWAUKEE COUNTY

WISCONSIN

VILLAGE HALL

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**To:** The Honorable Members of the Fox Point Village Board

**From:** Scott A. Botcher, Village Manager

**Date:** February 21, 2017

**Re:** **Administrative Report for the Week Ending February 24, 2017**

### ADMINISTRATION

1. Spring Primary Election was held on Tuesday, February 21, 2017 with the assistance of staff and election inspectors; voter turnout overall was at 15.53 percent.
2. Spring Primary Election ballots, documentation, AutoMark memory cards, DS200 USB drives and unused supplies were returned to MCEC on Wednesday, February 22, 2017.
3. Milwaukee County Referendum Type A and Type C Notice was sent to staff for the Spring General Election on April 4, 2017.
4. Renewal alcohol license preparations began by staff for packets to be mailed out to businesses holding licenses.
5. Staff met with Pool Manager and put together a timeline for the season. The hiring process for Pool Staff will begin early March. Staff is already receiving applications. The 2017 Pool Bulletin will be sent out by the first week in April.
6. Staff received a proposal from Ruckert & Mielke as part of the digitizing property records project.
7. Staff facilitated and participated in the Pool Advisory Committee.
8. Staff participated in NSFD Financial Committee meeting.
9. Staff met with Chair of Pool Committee to review progress and future direction.

### DEPARTMENT OF PUBLIC WORKS

1. Staff continued to work with Kapur & Associates to finalize an addendum for the Navajo/Seneca/Lake Drive project. The culverts were inspected using our remote control car and camera and it was found that 26 of the 43 inspected this week were in good condition and did not need to be replaced. Bids will be opened on February 23.
2. The Village received partial reimbursement from MMSD for the lateral rehabilitation work undertaken last year.
3. Finalized and submitted a request for an amendment from MMSD for additional green infrastructure funding for the Goodrich Lane Ravine project and received word that we will receive an additional approximate \$29,000 in funding from MMSD for the project. Staff also prepared another grant application to MMSD for additional green infrastructure funding (through a different program) for the project and will learn in May whether we are successful in obtaining the funding.

4. Staff worked on cleaning the storm sewer pipes along Goodrich so that these can be televised and inspected in advance of our proposed project along the ravines.
5. Responded to a water main break on Wye Lane Sunday which surfaced under a resident's driveway approach.
6. Water utility staff began preparing the PSCW annual report, followed up with cross connection control and inspections, trucked fill off site, repaired hydrants, performed meter exchanges and addressed a high water reading on Beach Drive. After inspection, the resident's toilet was found to have been leaking since late December. Staff also responded to a water quality complaint on Beach Drive.
7. Equipment purchase coordination, PM's and equipment maintenance was performed. Additional, materials no longer being used (or which have been replaced) have been prepped for auction with the list sent to the Village Board prior to auction per Village code.
8. DPW staff assisted with voting activities, cleaned Indian Creek of garbage (from Manor to Port Washington Road), pothole patching and continued with tree trimming and removals along Navajo and Seneca Roads. Crews have also been collection yard waste which has been heavier than normal this time of year due to the pleasant weather. Residents are reminded that all loose yard waste (leaves, etc.) are required to be placed in yard waste bags for collection.
9. Submitted requests for quotes for this year's ash treatment. Quotes will be opened March 9 and a recommendation will be made to the Village Board at the March meeting.
10. Reviewed the specifications for the School Road repaving project and provided comments to staff at Whitefish Bay. This project is being jointly bid with Whitefish Bay and construction on this road will begin in September to accommodate their other projects.

### **POLICE DEPARTMENT**

1. On February 16, 2017 at 12:44pm, an officer conducted a traffic stop in the 8000 block of North Seneca Road for a registration violation. During the course of the traffic stop, the officer was advised that the driver had an active warrant with the Washington County Sheriff. The warrant required the person to appear in the court and was subsequently arrested and turned over to Washington County.
2. On Saturday, February 18, 2017 at 10:18 am, an officer responded to Riverpoint Shopping Center for a report of Hit & Run. The officer met with the vehicle owner who advised that their vehicle had been struck the night before in the parking lot. The officer investigated the event and the case remains open.
3. On February 17, 2017 at 2:45pm, an officer responded to the police station to meet a resident for a report of theft from the mail. The officer met with the resident who informed the officer that they located mail strewn about their yard from other homes and that their mail may have been taken. No suspects have been identified and the investigation remains open.
4. On February 20, 2017 at 10:07 am, officers responded to the Jewish Community Center to assist the Whitefish Bay Police Department after a bomb threat was received. Officers assisted at the scene and the adjacent school as children were re-unified with their parents.

5. On February 21, 2017 at 10:25 am, officers responded with North Shore Fire Department to the 100 block of East Calumet Road for a construction accident. Officers assisted with traffic control as fire department personnel and WeEnergies personnel attempted to cap a damaged gas line.
6. During the week, staff met with personnel from the JCC and adjacent agencies to review the response to the recent bomb threat.

## **NORTH SHORE HEALTH DEPARTMENT**

### **Did You Know?**

Vitamin D is important for overall health and strong and healthy bones. Most people get vitamin D from diet and sunlight. Vitamin D deficiency can result in health problems such as causing your bones to become thin, brittle or misshapen which can put people at an increased risk for falls. Vitamin D that you get from your diet may not be enough, but sunlight can often make up the difference. Vitamin D deficiency may not be a concern for everyone but certain groups such as individuals who are obese, have dark skin and who are older than age 65 may be more at risk. These individuals may have low levels of Vitamin D due to their diets as well as little sun exposure.

It can be especially difficult to increase Vitamin D through sun exposure during the winter months. Dietary supplements can help, as well as eating Vitamin D rich food, including salmon, tuna, fish liver oils, milk, yogurt, and eggs. Use caution when taking supplements, as it is also possible to have too much Vitamin D which can affect your health. We encourage you to talk to your healthcare provider about your needs and the use of dietary supplements to determine what may be best for your overall health.

To learn more about Vitamin D visit this link: <https://ods.od.nih.gov/factsheets/VitaminD-Consumer/>

### **Last week at the health department**

One of the public health nurses assisted with the screening of Resilience, a film that addresses the biology of stress, held at Shorewood High School. This film addresses the effect that Adverse Childhood Experiences (ACEs) may have on cognitive function, learning and long term chronic disease issues. The film was sponsored by REDgen, a group whose mission is to advocate for the mental health and well-being of all youth.

### **Help us take 1 Billion Steps!**

Walking is one of the easiest ways to improve your health — and it's more fun if we do it together. That's why we are participating in APHA's 1 Billion Steps Challenge. We've created a team called North Shore Health Department. When you join you'll be able to track how many steps you take, see total steps for our team and the collective progress of all teams toward the goal of 1 Billion steps. You can synch your step counting device or enter steps manually if you don't have a device. So register today, and let's get walking! We'll have a lot of fun, improve

our health, and walk more than any other team! You can view the link to sign up on our website: [www.nshealthdept.org](http://www.nshealthdept.org)

Upcoming Immunization Clinics (appointment required) - Please call the North Shore Health Department for an appointment at 414-371-2980

Tuesday, February 28<sup>th</sup> – 3:30-4:30pm- North Shore Library

Thursday, March 9<sup>th</sup> – 3:00-4:30pm- Shorewood

Tuesday, March 14<sup>th</sup> – 10:00-11:00am- Brown Deer

Wednesday, March 15<sup>th</sup> – 3:30-4:30pm – Brown Deer

Tuesday, March 21<sup>st</sup> – 7:30-9:00am - Shorewood

Upcoming Adult Health Clinics (appointment required) – Blood analysis for cholesterol, glucose and triglycerides, blood pressure, weight check and a nurse consultation. Please call the North Shore Health Department for an appointment at 414-371-2980.

Tuesday, February 28<sup>th</sup> – 8:00-10:00am – Shorewood

Wednesday, March 15<sup>th</sup> – 8:00-10:00am – Brown Deer

Upcoming Blood Pressure Screening (walk-ins welcome – no appointment necessary)

Wednesday, February 22<sup>nd</sup> – 3:30-4:30pm- Shorewood Office

Tuesday, February 28<sup>th</sup> – 1:30-2:30pm – Lydell Community Center (5205 N Lydell Ave, Whitefish Bay)

Wednesday, March 1<sup>st</sup> – 12:45-1:15pm – Lois and Tom Dolan Community Center (4355 W. Bradley Rd, Brown Deer)

For the most up-to-date information on upcoming clinics and screenings, visit the Clinics page of our website at: <http://www.nshealthdept.org/Clinics>